

**Polk County Board of Supervisors**  
100 Polk County Plaza, Balsam Lake, Wisconsin  
Polk County Government Center, County Board Room  
**Tuesday, May 17, 2016 at 6:00 p.m.**  
Regular Business Meeting  
Open Session

Order of Business:

1. Call to Order
2. Evidence of Proper Notice
3. Roll Call
4. Pledge of Allegiance
5. Time of Reflection
6. Consent Agenda:
  - a. Consideration of noticed agenda for May 17, 2016 meeting;
  - b. Consideration /corrections to the published minutes April 19, 2016 County Board Meeting
  - c. **Resolution No. 21-16: Resolution to Approve Zoning District Map Amendment for the Town Of St. Croix Falls**
7. Public Comments – 3 minutes per person – not to exceed 30 minutes total
8. County Board Chairman's Report
9. County Administrator's Report
10. Discussion regarding Appointments of Commissioners to Public Inland Lake Rehabilitation District Boards
11. Receipt and confirmation of Chair's Appointments:  
Jay Luke & Craig Moriak to County Board Consortium; Mike Prichard to Gandy Dancer Trail Commission; Larry Jepsen to Norther Region Trail Advisory Council (NoRTAC); Warren Nelson to Arnell Memorial Humane Society; John Bonneprise to Local Emergency Planning Committee; Dean Johansen, Joe Demulling & Warren Nelson to Aging & Disability Resource Center Board; Warren Nelson and Craig Moriak to West Central Wisconsin Regional Planning Commission; Larry Jepsen to WestCAP; Kim O'Connell to Revolving Loan Fund; Jay Luke to CJCC; Craig Moriak to CDBG Consortium.
12. Receipt and confirmation of Administrator's Appointments:  
Paul Kuhlman to Gandy Dancer Trail Commission; William Johnson to West Central Wisconsin Regional Planning Commission, Dr. Arne Lagus, Dr. David Markert, Pamela DeShaw and Bill Alleva to Health & Human Services Committee; Dale Wood to Environmental Services Committee.
13. Proposed Resolutions & Ordinances
  - a. **Resolution No. 22-16: Resolution Honoring the Life and Public Service of Carl E. Holmgren, Jr.**
  - b. **Resolution No. 23-16: Resolution to Authorize Initiation of the SOAR Program in Polk County Using Community Development Block Grant Funds Awarded to WESTCAP, Inc.**
14. Adjourn

*This meeting is open to the public in accordance with Wisconsin State Statute 19.83. Polk County is committed to providing equal opportunity access to all public meetings. Persons with disabilities in need of specific accommodations may contact the County Clerk's office at 715-485-9226. Please provide a 24 hour advance notice so all reasonable accommodations can be made.*

Resolution to Approve Zoning District Map Amendment for the Town of St Croix Falls

TO THE HONORABLE BOARD OF SUPERVISORS OF THE COUNTY OF POLK WISCONSIN:

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WHEREAS, the Town of St. Croix Falls administers their own Zoning Ordinance; and

WHEREAS, paragraph 3 of Wisconsin Statute Chapter 60.62 relating to town zoning authority, if exercising village powers, reads: "In counties having a county zoning ordinance, no zoning ordinance or amendment of a zoning ordinance may be adopted under this section unless approved by the county board;" and

WHEREAS the Town of St. Croix Falls adopted Zoning Ordinance No. 1 on August 5, 1965, amended in its entirety on May 12, 1994 and subsequent amendments including the amendment on March 20, 2001; January 16, 2008; February 18, 2009; May 20, 2009; October 21, 2009; March 17, 2010; April 21, 2010; August 18, 2010; March 16, 2011; April 20, 2011; October 19, 2011; November 16, 2011; August 21, 2013; March 18, 2015; April 15, 2015, March 16, 2016; and

WHEREAS, the Town Board of the Town of St. Croix Falls has approved the attached amendment to their Town Zoning District Map on March 16, 2016; and

WHEREAS, the Polk County Board of Supervisors must also approve of the Map Amendments.

NOW, THEREFORE, BE IT RESOLVED, that the Polk County Board of Supervisors hereby approves the attached Zoning District Map Amendment for the Town of St. Croix Falls.

Funding Amount & Source: Not applicable  
Finance Committee Recommendation: Not applicable  
Effective Date: Upon Passage & Publication

Submitted & sponsored by the Environmental Services Committee:

[Signature]  
Tracy Moriak  
[Signature]

Dale Wood  
[Signature]  
James J. Edgell

Review By County Administrator:

- Recommended
- Not Recommended
- Reviewed Only

[Signature]  
Dana Frey, County Administrator

Review By Corporation Counsel:

- Approved As to Form
- Recommended
- Not Recommended
- Reviewed Only

[Signature]  
Jeffrey B. Fuge, Corporation Counsel

At its regular business meeting on May 17, 2016, the Polk County Board of Supervisors adopted the above-entitled resolution, Resolution 21-16: Resolution to Approve Zoning District Map Amendment for the Town of St Croix Falls, by a simple majority vote of \_\_\_ in favor and \_\_\_ against.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2016 at Polk County Wisconsin.

\_\_\_\_\_  
Dean Johansen, County Board Chairperson

Attest: \_\_\_\_\_  
Carole Wondra, Polk County Clerk

# TOWN of ST. CROIX FALLS

[www.townofstcroixfalls.org](http://www.townofstcroixfalls.org)  
POLK COUNTY, WISCONSIN

JAMES H. BEISTLE, CHAIRPERSON  
FRANK BEHNING, SUPERVISOR  
MICHAEL DORSEY, SUPERVISOR  
SHARON KELLY, SUPERVISOR  
GARY KOECHER, SUPERVISOR  
JANET KRUEGER, CLERK  
MAXINE (MAX) SPIESS, TREASURER

*Croix / Warren*

March 21, 2016

Land Information  
Sara McCurdy, Director  
100 Polk County Plaza, Ste 130  
Balsam Lake, WI 54810

***RE: Amendment to Town Zoning Map***

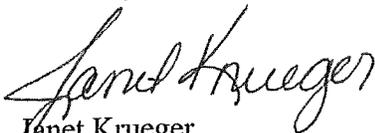
Dear Ms. McCurdy,

The Town Board of the Town of St. Croix Falls passed Resolution 16-05 approving an amendment to the Town of St. Croix Falls Zoning Map at their March 16, 2016, meeting.

The proposed amendment is a change from Transitional to Residential of approximately 3.75 acres out of 39 total parcel acreage. The proposed change is in parcel 044-00618-0000 located in the NE ¼ of NW ¼, Section 25.

Please present the zoning map amendment made by the Town Board of the Town of St. Croix Falls to the Polk County Board of Supervisors for their approval.

Sincerely,



Janet Krueger  
Town Clerk

Enclosure  
Resolution 16-05

**TOWN**  
Of  
**ST. CROIX FALLS**

Polk County, Wisconsin

**Resolution 16-05**

**A RESOLUTION APPROVING A CHANGE IN THE  
TOWN OF ST. CROIX FALLS ZONING MAP**

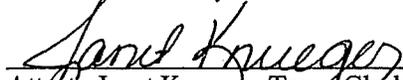
WHEREAS, John C. Werner and Rhett C. Werner, owners of real property in the Town of St. Croix Falls, have requested a change in the Town's zoning map for a portion of their property identified as 044-00618-0000 located in the NE ¼, NW ¼, Section 25 in the Town of St. Croix Falls, and

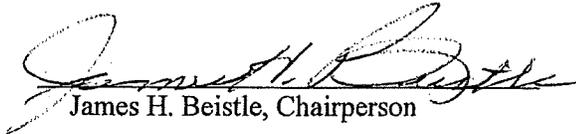
WHEREAS, the Plan Commission of the Town of St. Croix Falls after reviewing the change request and approving the same at a plan commission meeting on March 9, 2016, recommends to the Town Board to concur in this decision and petition the Polk County Board of Supervisors to approve the requested change.

THEREFORE BE IT RESOLVED that the Town Board of the Town of St. Croix Falls, Polk County, Wisconsin, requests the Polk County Board of Supervisors to change the Towns zoning map as follows:

From TRANSITIONAL to RESIDENTIAL parcel #044-00618-0000 located in the NE ¼ of NW ¼, Section 25, T34N, R18W, commencing at the Northwest Corner of said Section 25; thence N.89°32'37"E., along the north line of said Section 25, 2631.95 feet to the North ¼ Corner of said Section 25; thence S.00°09'25"W., along the east line of said Government Lot 3, 1229.91 feet to the Northeast Corner of Lot 1, C.S.M. No. 1446, Vol. 7, Pg. 23; thence N.89°33'34"W., along the north line of said Lot 1, 183.49 feet to the point of beginning; thence continue, N.89°33'34"W., 383.55 feet; thence N.07°00'27"E., 359.64 feet; thence N.23°54'57"E., 309.07 feet; thence S.24°17'26"E., 78.95 feet; thence S.33°35'55"E., 197.09 feet; thence S.14°43'41"E., 327.05 feet; thence S.06°32'16"W., 90.60 feet to the point of beginning. The above described parcel of land contains 163,319 square feet (3.75 acres).

Dated this 16th day of March 2016

  
Attest: Janet Krueger, Town Clerk

  
James H. Beistle, Chairperson

Approved by:

5 Yeas; 0 Nays;    Roll Call Vote:  
   Absent/Abstain

**Polk County Board of Supervisors**  
**Resolution No. 22-16**  
**HONORING THE LIFE AND PUBLIC SERVICE OF CARL E. HOLMGREN, JR.**

4 TO THE HONORABLE SUPERVISORS OF THE COUNTY BOARD OF THE COUNTY OF POLK:

5 Ladies and Gentlemen:

6 WHEREAS, Carl E. Holmgren, Jr. was born on October 21, 1944, in Norfolk, Virginia, and  
 7 graduated from Edison High School, Minneapolis, Minnesota in 1962; and

8 WHEREAS, Carl and his loving wife, Sheryl, have lived on Balsam Lake since 1992 and retired to  
 9 their home on the Balsam Lake Millpond in September 2011; and

10 WHEREAS, Carl led a full life, devoted to his family, friends, and to the service of country and  
 11 community; and

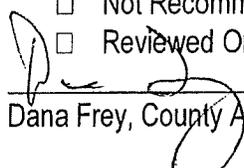
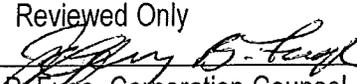
12 WHEREAS, Carl honorably served the United States Navy in Vietnam from 1963 to 1966, worked  
 13 for the City of Minneapolis for over 30 years; served two terms on the Polk County Board of Supervisors;  
 14 and as commissioner for the Balsam Lake Public Inland Lake Rehabilitation District Board, where he also  
 15 lead the Clean Boats Clean Waters inspection program on Balsam Lake; and;

16 WHEREAS, Carl was the instrumental community member who worked to get the County Road I  
 17 Bridge project constructed to connect the main lake and the Millpond, providing a legacy the community will  
 18 be forever thankful.

19 WHEREAS, the Balsam Lake Rehabilitation District and the Village of Balsam Lake would like to  
 20 put a memorial plaque on County Road I bridge in the Village of Balsam Lake to honor Carl E. Holmgren,  
 21 Jr. for his dedicated service.

22 NOW THEREFORE BE IT RESOLVED, that the Polk County Board of Supervisors does hereby  
 23 support the re-naming of the bridge crossing on County Road I in the Village of Balsam Lake to the "Carl E.  
 24 Holmgren, Jr. Memorial Bridge", to honor the life and public service of Carl E. Holmgren, Jr.  
 25

Funding Source/ Funding Amount:	Not Applicable
Date Reviewed as to Appropriations:	Not Applicable
Committee Recommendation as To Appropriation:	Not Applicable
Effective Date:	Upon passage
Dated Submitted To County Board	May 17, 2016
Submitted By:	_____

<p>Review By County Administrator:</p> <p><input checked="" type="checkbox"/> Recommended</p> <p><input type="checkbox"/> Not Recommended</p> <p><input type="checkbox"/> Reviewed Only</p> <p>          Dana Frey, County Administrator</p>	<p>Review By Corporation Counsel:</p> <p><input checked="" type="checkbox"/> Approved as to Form</p> <p><input checked="" type="checkbox"/> Recommended</p> <p><input type="checkbox"/> Not Recommended</p> <p><input type="checkbox"/> Reviewed Only</p> <p>          Jeffrey B. Fuge, Corporation Counsel</p>
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Acknowledgement of County Board Action

Mark As Appropriate:

At its regular business meeting on the 17<sup>th</sup> of May, 2016, the Polk County Board of Supervisors considered and acted on the above resolution, **Resolution No. 22-16: HONORING THE LIFE AND PUBLIC SERVICE OF CARL E. HOLMGREN, JR.**, as follows:

- Adopted by simple majority of the board of supervisors by a vote of \_\_\_\_\_ in favor and \_\_\_\_\_ against.
- Adopted by unanimous vote.
- Defeated by a vote of \_\_\_\_\_ in favor and \_\_\_\_\_ against.
- Defeated by voice vote.
- Action Deferred by Procedural Action, as follows: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

SIGNED BY: \_\_\_\_\_

Dean Johansen, County Board Chairperson

Attest: \_\_\_\_\_

Carole T. Wondra, County Clerk

**Resolution No. 23 - 2016**

Resolution to Authorize Initiation of the SOAR Program in Polk County Using Community Development Block Grant Funds Awarded to WESTCAP, Inc.

TO: The Honorable Chairperson and Members of the Polk County Board of Supervisors

Ladies and Gentlemen:

WHEREAS, WEST CAP Inc. has received Federal monies under the Community Development Block Grant (CDBG) program, administered by the Wisconsin Department of Administration (DOA) Division of Housing (DOH) for the purpose of the provision of SOAR (SSI/SSDI Outreach, Access, and Recovery) services; and

WHEREAS, SOAR is a program for individuals who are homeless or at risk of being homeless and helps them apply for SSI/SSDI.

WHEREAS, WEST CAP, Inc. is a private, non-profit corporation, with one or more staff members who have been certified by the Substance Abuse and Mental Health Services Administration of the U.S. Department of Health Services as having successfully completed training in the SOAR model; and

WHEREAS, it is necessary for the Polk County Board of Supervisors to adopt a resolution that authorizes the implementation of SOAR Services and expenditure of CDBG grant monies for such purposes as a condition for the provision of such services to eligible persons who reside in Polk County; and

WHEREAS, Polk County acknowledges, understands and agrees that WEST CAP, Inc. may use CDBG grant funds received from DOH to provide SOAR services to eligible recipients present in Polk County up to the amount of available grant funds.

WHEREAS, no County tax levy is being or will be requested for this program.

THEREFORE, BE IT RESOLVED, that the Polk County Board of Supervisors does hereby approve and authorize the initiation of the SOAR services project as funded through CDBG grant money to eligible persons who reside in Polk County.

BE IT FURTHER RESOLVED that the Polk County Board of Supervisors authorizes the Polk County Department of Children and Families to work with WESTCAP, Inc. on initiating the project and collaborating with WEST CAP, Inc. to provide SOAR services to eligible recipients within a DOH SOAR program service area.

Funding Source/ Funding Amount:	CDBG Grant Monies Awarded WESTCAP
Date Reviewed as to Appropriations:	Not Applicable
Committee Recommendation as To Appropriation:	Not Applicable
Effective Date:	Upon Passage
Dated Submitted To County Board	May 17, 2016
Submitted and Sponsored By the Polk County health and Human Services Board	<u>John Bonney</u>
Review By County Administrator: <input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input type="checkbox"/> Reviewed Only <u>Dana Frey</u> Dana Frey, County Administrator	Review By Corporation Counsel: <input checked="" type="checkbox"/> Approved as to Form <input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input checked="" type="checkbox"/> Reviewed Only <u>Jeffrey B. Fuge</u> Jeffrey B. Fuge, Corporation Counsel

Acknowledgement of County Board Action

Mark As Appropriate:

At its regular business meeting on the 17<sup>th</sup> day of May 2016, the Polk County Board of Supervisors considered and acted on the above resolution, Resolution No. 23-16: Resolution to Authorize Initiation of the SOAR Program in Polk County Using Community Development Block Grant Funds Awarded to WESTCAP, Inc., as follows:

- Adopted by simple majority of the board of supervisors by a vote of \_\_\_\_\_ in favor and \_\_\_\_\_ against.
- Adopted by unanimous vote.
- Defeated by a vote of \_\_\_\_\_ in favor and \_\_\_\_\_ against.
- Defeated by voice vote.
- Action Deferred by Procedural Action, as follows: \_\_\_\_\_

SIGNED BY:

\_\_\_\_\_  
Dean Johansen, County Board Chairperson

Attest: \_\_\_\_\_  
Carole T. Wondra, County Clerk

**POLK COUNTY BOARD OF SUPERVISORS**  
*Minutes from Tuesday, May 17, 2016*  
Polk County Government Center – County Board Room  
Balsam Lake, WI 54810

Chairman Johansen called the regular May 17, 2016 meeting of the Polk County Board of Supervisors to order at 6:00 p.m.

Chairman Johansen recognized the County Clerk for purposes of receiving evidence of proper notice. The County Clerk stated that the notice of meeting was properly posted in three public buildings, published in a legal newspaper in accordance with Wisconsin Statute Section 985.02 and posted on the county website the week of May 9, 2016. In addition, the Office of the County Clerk distributed on May 6, 2016 copies of such notice of meeting and proposed resolutions to supervisors in accordance with Article 3, Section 2 of the County Board Rules of Order. The County Board received the verbal opinion of Corporation Counsel that the initial advance written meeting notice, posted and published, as described by the Clerk satisfied the applicable provisions of Wisconsin Open Meetings Law and the applicable procedural provisions of the Polk County Board Rules of Order. The Board also received from Corporation Counsel the verbal legal opinion that it would be necessary for the board to act to Suspend the Rules of Order, pursuant to Article 3, Section 1(a), to take up the matter of Resolution No. 22-16 having not been endorsed by either a board member or considered by a committee prior to action by the county board.

Chairman Johansen recognized the County Clerk for purposes of taking roll call. 14 members present, Supervisor O'Connell was absent from the meeting. Also present were Administrator Frey, Corporation Counsel Fuge and County Clerk, Wondra.

Chairman Johansen led the Pledge of Allegiance.  
Chairman Johansen asked for volunteers for the Time of Reflection, none offered.

Chairman called for a motion to suspend the Rules of Order as provided for by Article 3, Section 4 to provide for adoption of the agenda with inclusion of Resolution no. 22-16 as noticed. **Motion (Masters/Jepsen) to suspend the Rules pursuant to Article 3, Section 4 to provide for adoption of the agenda with inclusion of Resolution No. 22-16 as noticed. Motion carried** unanimously by voice vote.

Chairman Johansen called for a motion to approve the consent agenda as noticed. **Motion (Bonneprise/Luke) to approve the consent agenda consisting as; follows: a. Action to approve as the agenda the meeting notice issued for the May 17, 2016 meeting; b. Action to approve the minutes from April 19, 2016 meeting; and c. Action to approve on consent Resolution No. 21-16: Resolution to Approve Zoning District Map Amendment for the Town of St. Croix Falls. Motion carried** unanimously by voice vote.

Time was given for public comment.  
Chairman Johansen presented his monthly report.  
Administrator Frey presented his monthly report.

Chairman Johansen called to the floor the noticed discussion regarding appointments of commissioners to the Public Inland Lake Rehabilitation District Board. Chairman Johansen recognized Supervisor Moriak, who serves as vice-chair of the Environmental Services committee, for the purposes of receiving clarification of the process being used by said committee in selecting and nominating persons for appointment as commissioners to Public Inland Lake Rehabilitation District Boards. The Board received the clarification from Supervisor Moriak on said process of selection and nomination, emphasizing that persons wishing to submit names for Committee nomination should inform the Land and Water Director Tim Ritten, committee Vice Chair Moriak or committee Chairman O'Connell and that the committee will review all information submitted when taking up nominations at its next scheduled meeting, June 1, 2016.

**Appointments:**

Chairman Johansen called to the floor confirmation of the appointments made by the chairman. Chairman Johansen informed the Board that the name of Larry Jepsen is be added as persons appointed by the chairman to the County Board Consortium. Chairman Johansen requested a motion to confirm the appointments of the chairman as noticed along with the noted addition.

**Motion (Bonneprise/W. Nelson) to approve the Chairman's appointments as noticed on the meeting notice/approved agenda with the addition of Larry Jepsen to the County Board Consortium. Motion carried by voice vote.**

**Persons appointed by the chair:**

Larry Jepsen, Jay Luke and Craig Moriak to County Board consortium

Mike Prichard to Gandy Dancer Trail Commission

Larry Jepsen to Northern Region Trail Advisory Council (NoRTAC)

Warren Nelson to Arnell Memorial Humane Society

John Bonneprise to Local Emergency Planning Committee

Dean Johansen, Joe Demulling and Warren Nelson to Aging & Disability Resource Center Board

Warren Nelson and Craig Moriak to West Central Wisconsin Regional Planning Commission

Larry Jepsen to WestCAP

Kim O'Connell to Revolving Loan Fund

Jay Luke to CJCC

Craig Moriak to CDBG Consortium

Chairman Johansen called to the floor confirmation of the Administrators appointments as noticed on the meeting notice/approved agenda. **Motion (Jepsen/Masters) to confirm the he Administrator's appointments as noticed on the meeting notice/approved agenda. Motion carried by unanimous voice vote.**

**Persons appointed by the Administrator:**

Paul Kuhlman to Gandy Dancer Trail Commission

William Johnson to West Central Wisconsin Regional Planning Commission

Dr. Arne Lagus, Dr. David Markert, Pamela DeShaw and Bill Alleva to Health & Human Services Committee

Dale Wood to Environmental Services Committee.

**Resolutions and Ordinances:**

Chairman Johansen called to the floor Resolution No. 22-16. **Motion (Bonneprise/Jepsen) for the County Board to take up and act on Resolution No. 22-16 without referral to committee as otherwise required pursuant to Article 3, Section 1(a) of the Polk County Rules of Order. Motion carried** unanimously.

Chairman Johansen called for a motion to approve Resolution No. 22-16, Resolution Honoring the Life and Public Service of Carl E. Holmgren, Jr. **Motion (C. Nelson/Masters) to approve Resolution No. 22-16.** Supervisors C. Nelson & Masters addressed the resolution. **Chairman Johansen called for a voice vote to approve Resolution No. 22-16. Motion to approve Resolution No. 22-16 carried** by unanimous voice vote. Resolution adopted.

Chairman Johansen called for a motion to approve Resolution No. 23-16, Resolution to Authorize Initiation of the SOAR Program in Polk County Using Community Development Block Grant Funds Awarded to WestCAP, Inc. **Motion (Jepsen/Moriak) to approve Resolution No. 19-16.** Supervisor Jepsen addressed the resolution. **Chairman Johansen called for a voice vote to approve Resolution No. 23-16. Motion to approve Resolution No. 23-16 carried** by unanimous voice vote. Resolution adopted.

**Motion (Bonneprise/Masters) to adjourn. Motion carried** by unanimous voice vote. Chairman Johansen declared meeting adjourned 7:05 p.m.

Respectfully submitted,

Carole T. Wondra, Polk County Clerk