



# POLK COUNTY, WISCONSIN

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## AGENDA AND NOTICE OF MEETING

### ENVIRONMENTAL SERVICES COMMITTEE

Government Center, 100 Polk County Plaza, Balsam Lake, WI 54810

County Board Room

Wednesday, September 21<sup>st</sup>, 2016 at 9:00 a.m.

A quorum of the County Board may be present

**Materials:** September 7, 2016 minutes

- 9:00 1. Call to order
- A. Approval of agenda
  - B. Approval of minutes for September 7, 2016
- 9:05 2. Public comment (3 minutes)
- 9:10 3. Discussion Items:
- A. Manure and water quality management DRAFT ordinance Chair O'Connell
  - B. Review and discussion on proposed amendments to the Polk County Floodplain Ordinance. Jason Kjeseth
  - C. Review and discussion on proposed amendments to the Polk County Private Sewage System Ordinance. Debbie Peterson
  - D. Buildings land sale report
- 9:45: 4. Additional items for future agendas
- 9:50 5. Adjourn

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This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

## MINUTES

### ENVIRONMENTAL SERVICES COMMITTEE

Government Center County Board Room

Balsam Lake, WI 54810

Wednesday, September 7, 2016

#### **Call to Order**

Meeting called to order by Chairman O'Connell at 9:10 a.m.

Members Present: Supervisors O'Connell, Moriak, Edgell, Olson and Citizen Member, Dale Wood.

Others Present: Maggie Wickre, Finance Director, Andrea Jerrick, Deputy Administrator, Jeremy Koslowski, Polk County Forester and Paul Heimstead, Forester, State of Wisconsin DNR.

#### **Approval Agenda/Minutes**

Chair O'Connell called for a motion to approve the agenda. Motion (Edgell/Moriak) to approve the agenda. **Motion** carried by unanimous voice vote.

Chair O'Connell called for a motion to approve the minutes from August 3, 2016. Motion (Wood/Olson) to approve the minutes. **Motion** carried by unanimous voice vote.

Public Comment: Bill Zager, Amery, Town of Lincoln, President of Stowers Seven Lakes State Trail gave an update on the trail work of the trail tri-partner agreement.

#### **Action Items:**

Chair O'Connell called on Andrea Jerrick for announcements and committee information. Andrea had no report at this time.

Chair O'Connell called on Supervisor Olson for review of broadband ordinance. Supervisor Olson said that he will have more information on the Town of Clam Falls' application which he will bring to the Committee at a later date.

Chair O'Connell called on Dale Wood for fairgrounds infrastructure issues. Dale related various concerns for improvements needed to be done at the fair grounds and on various buildings. Dale also asked about the structural review of the current grandstand and the future of a new grandstand. Ms. Jerrick addressed the committee stating that the process of inspection for the grandstand is underway. She also stated that the County Board will have to approve through the budget process any improvements to the fairgrounds proposed in October.

Chair O'Connell called on Ms. Jerrick for review of committee responsibility in development and adoption of county budget. She stated that the Administrator's budget will be presented to the County Board on September 20<sup>th</sup>. In October, the committees will have time to review the budgets of their specific departments and make recommendations to the County Board in October of any adjustments to the budget released in September.

Chair O'Connell called on Mr. Koslowski to review County Forest Audit Results along with Paul Heimstead, Forester for the State of Wisconsin, DNR. Jeremy handed out the Wisconsin County Forest Program SFI (Sustainable Forestry Initiative) Public Summary Audit Report. The audit was conducted in Polk County on August 10<sup>th</sup> 2016. The objective of the audit was to assess conformance of the firm's SFI Program to the requirements of the SFI 2015-2019 Standard and Rules, Section 2 – Forest Management. The Wisconsin County Forest Program (of which Polk County belongs) was found to be in overall conformance. The audit also made note of several areas where forestry practices and operations of the Wisconsin County Forest Program exceeds the basic requirements of the SFI Standard. Paul addressed the significance of being SFI certified and further discussed local forest concerns.

#### **Future Agenda Items**

Next meeting will be Wednesday, September 21, 2016. Agenda items on that date will be Land Information's flood plain and sanitary ordinance presented by Jason Kjeseth, Land/Water's 151 storm water ordinance(Polk County Manure and Water Quality Management Ordinance), and Building's land sale report.

#### **Adjourn**

Motion (Olson/wood) to adjourn. Motion carried unanimously. Meeting adjourned at 10:25 a.m.

**POLK COUNTY**  
**MANURE AND WATER QUALITY MANAGEMENT ORDINANCE**

(Effective XX,XX,XXXX)

**\*\*\*\*\*DRAFT\*\*\*\*\***

**The county board of supervisors of the County of Polk does  
ordain as follows:**

- Article 1. Title
- Article 2. Statutory Authorization
- Article 3. Declaration of Policy
- Article 4. Applicability
- Article 5. Definitions
- Article 6. Areas Subject to Regulation
- Article 7. Standards, Specifications and Policies
- Article 8. Permits and Certification Requirements
- Article 9. Administration
- Article 10. Enforcement
- Article 11. Appeals

**Article 1. Title**

This ordinance shall be known as the Polk County Manure and Water Quality Management Ordinance, and is hereinafter referred to as the Ordinance

**Article 2. Statutory Authorization**

This ordinance is adopted pursuant to the authorization in Sections 59.02, 59.03, 50.70(20), 92.10 and 92.15, Wisconsin Statutes

### **Article 3. Declaration of Policy**

(1) Findings. The Polk County Board of Supervisors recognizes the importance of protecting ground and surface water resources and finds that proper storage and management of animal waste contributes to the protection of ground and surface waters, public health, other animal and aquatic life health, and consequently to the property tax base of Polk County.

(2) Purpose. To enhance public health, prosperity, and welfare by protecting ground and surface water quality.

### **Article 4. Applicability**

This ordinance applies to the unincorporated areas of Polk County for animal waste storage facilities and to Water Quality Management Areas within the unincorporated areas for feedlots, degraded pastures and unconfined manure piles.

(1) Interpretation. In its interpretation and application, the provisions of this Ordinance shall be minimum requirements, and shall be liberally construed in favor of Polk County, and shall not be deemed a limitation or repeal of any other power granted by Wisconsin Statute.

(2) Severability Clause. If any section, provision, or portion of the ordinance is ruled invalid by a court, the remainder of the ordinance shall not be rendered ineffective.

### **Article 5. Definitions**

The following definitions apply to the provisions of this ordinance:

**“ABANDONED ANIMAL WASTE STORAGE FACILITY”** means an animal waste storage facility where animal waste has not been added or removed for twenty four consecutive months.

**“ANIMAL WASTE”** means livestock manure or other materials such as bedding, (when added to storage facility) milk house waste, water, soil, hair, feathers, egg shells or debris normally included in animal waste handling operations.

**“ANIMAL UNIT”** means a unit of measure used to determine the total number of single animal types or combination of animal types which are fed, confined, maintained, or stabled in an animal feeding operation. For the purpose of this Ordinance, one animal unit is equivalent to 1000 pounds of livestock live weight.

**“ANIMAL WASTE STORAGE FACILITY”** means an impoundment made by constructing an embankment or excavating a pit or dugout or by fabricating a structure to contain manure and other animal or agricultural wastes. Animal waste storage does not include a manure pack layer as dropped by animals on a feedlot or in a barn.

**NOTE:** Multiple manure piles from one operation totaling more than 2000 cubic feet of animal waste is considered Animal Waste Storage.

**“APPLICANT”** means any person who applies for a permit or certificate of compliance under this Ordinance.

**“CERTIFICATE OF OPERATION”** is a certificate issued by the Polk County Land and Water Resources Department stating the landowner is in compliance with the nutrient management plan requirements of this ordinance.

**“CERTIFICATION OF NONCOMPLIANCE”** means an order under which an activity subject to regulation may continue to operate subject to a time frame for compliance.

**“CERTIFIED CROP CONSULTANT”** is a nutrient manager who is qualified if he or she is at least one of the following:

- (1) Recognized as a certified professional crop consultant by the National Alliance of Independent Crop Consultants.
- (2) Recognized as a certified crop advisor by the American Society of Agronomy, Wisconsin Certified Crop Advisers Board.
- (3) Registered as a crop scientist, crop specialist, soil scientist, soil specialist or professional agronomist in the American Registry of Certified Professionals in Agronomy, Crops and Soils.

**“DEGRADED PASTURES”** means those pastures providing livestock access to waters of the state, where livestock activity prevents the maintenance of adequate sod cover to maintain soil stability.

**“DIRECT RUNOFF”** means a visible feedlot runoff or storage overflow or evidence of regular flow or discharge that reaches waters of the state.

**“DIRECTOR”** means the Director for the Land & Water Resources Department.

**“FEEDLOT”** means a lot or building, or combination of contiguous lots and buildings, intended for the confined feeding, breeding, raising or holding of animals and specifically designed as a confinement area in which animal waste may accumulate, or where the concentration of animals is such that a vegetative cover cannot be maintained within the enclosure. For purposes of these parts, open lots used for feeding and rearing of poultry (poultry ranges) and barns, dairy facilities, swine facilities, beef lots and barns, horse stalls and pens, mink ranches and domesticated animal zoos, shall be considered to be animal feedlots. Pasture that maintains permanent vegetative cover shall not be considered animal feedlots under these parts.

**“FIELD SEASON”** means either the usual and customary spring field planting season for Polk County according to USDA-FSA and the Federal Crop Insurance Program (April 25 –

June 30?), and the usual and customary fall harvest field season for Polk County according to USDA-FSA and the Federal Crop Insurance Program (Sept 1 – Dec 15?).

**“IMPOUNDMENT”** means see “Animal Waste Storage.”

**“LAND CONSERVATION COMMITTEE”** (referred to as the “LCC”) means the Environmental Services committee of the Polk County Board which performs county-level functions outlined in Chapter 92 Wis Stats.

**“LAND & WATER RESOURCES DEPARTMENT (LWRD)”** means the staff for enforcing and providing technical and administrative support for this ordinance (referred to as the “department”).

**“NUTRIENT MANAGEMENT PLAN”** means a written plan and map, approved by the department detailing the amount, form, placement and timing of applied animal waste and other fertilizers.

**“NAVIGABLE WATERS”** means all natural inland lakes, streams, ponds, flowages, and the Wisconsin portion of the St. Croix River and other waters within the corporate limits of Polk County which are navigable under the laws of the State of Wisconsin. NOTE: The Department of Natural Resources defines a navigable waterway as having a bed and sides or banks, and that a water craft which is the smallest common to the region may be paddled through the water. Navigability may be established if a stream or lake can be navigated on some regularly occurring basis. (Based on United States Geographical Survey quadrangle maps)

**“NAVIGABLE”** means all lakes, ponds, flowages, rivers, streams in Polk County shall be presumed to be navigable if they are listed in the Wisconsin Department of Natural Resources’ publication *Surface Waters Resources of Polk County*, or are shown on the United States Geological Survey Quadrangle Maps. Lakes, ponds, flowages, rivers and

streams not included in these documents may also be determined to be navigable. Also, Lake Superior, Lake Michigan, all natural inland lakes within Wisconsin and all streams, ponds, sloughs, flowages, and other waters within the territorial limits of this State, including the Wisconsin portion of boundary waters, which are navigable under the laws of this State. Under Section 281.31(2)(d), Wisconsin Statutes, notwithstanding any other provision of law or administrative rule promulgated there under, shoreland ordinances required under Section 59.692, Wisconsin Statutes, and Chapter NR 115, Wisconsin Administrative Code do not apply to lands adjacent to farm drainage ditches if:

- (a) Such lands are not adjacent to a natural navigable stream or river;
- (b) The drainage ditch was not a navigable stream before ditching; and
- (c) Such lands are maintained in agricultural use.

**“NRCS”** means Natural Resources Conservation Service of the U. S. Department of Agriculture.

**“ORDINARY HIGH-WATER MARK”** (OHWM) means the point on the bank or shore up to which the presence and action of surface water is so continuous as to leave a distinctive mark such as by erosion, destruction or prevention of terrestrial vegetation, predominance of aquatic vegetation or other easily recognized characteristics.

**“PERMIT”** means a permit issued for all other requirements of this ordinance other than those requirements covered by the Certificate of Operation and the Certificate of Noncompliance.

**“PERMITTEE”** means a person to whom a permit is issued under this Ordinance.

**“PERSON”** means any individual, corporation, firm, partnership, joint venture, agency, unincorporated association, or unit of government.

**“STOP WORK ORDER”** means an order to cease any activity in the operation of, or construction of an activity subject to regulation.

**“STORMWATER”** means rainfall and runoff from rainfall.

**“SUBSTANTIAL ALTERATION”** means any modification to an animal waste storage facility that alters the integrity of the structure or its liner; or the integrity, capacity and design requirements of the transfer system.

**“UNCONFINED MANURE PILE”** means a manure or animal waste pile of 175 cubic feet or more from which runoff leaves its perimeter, or is not confined to an animal waste storage facility, or is not covered or contained in a manner that prevents stormwater access or leaching of pollutants to groundwater.

**“WATER POLLUTION”** means contaminating or rendering unclean or impure ground or surface waters, or making the same injurious to public health, harmful for commercial or recreational use, or deleterious to fish, bird, animal or plant life.

**“WATER QUALITY MANAGEMENT AREA”** means

- (a) Areas within 1,000 feet of the ordinary high water mark of navigable waters that consist of a lake, pond, wetland, or flowage, and
- (b) Areas within 300 feet of the ordinary high water mark of navigable waters that consist of a river or stream or blue line in United States Geographical Survey Topographic Maps, as defined by WDATCP state WQMA map, and
- (c) Areas with potential to be direct conduits for groundwater contamination.

## **Article 6. Activities Subject To Regulation**

(1) Animal Waste Storage

(a) Construction, substantial alteration, or closure of any animal waste storage structure. Such construction, alteration, or closure will require a permit from Polk County LWRD. Permit requirements include design, construction and as-built plans approved by a professional engineer or engineer practitioner and meeting requirements of NRCS standards and specifications. Permit requirements also include an approved nutrient management plan and an updated checklist submitted annually, with the updated plan available to the Polk County LWRD upon request.

(b) There shall be no overflow of an animal waste storage facility.

(2) Unconfined manure pile: Prohibited within Water Quality Management Areas, within 250 feet of a private well, within 1000 feet of a municipal well, or on soils with less than 2 feet of depth to bedrock. In areas where unconfined manure piles are allowed, the piles shall be field spread and incorporated during the next field season following placement and under no circumstances shall an unconfined manure pile remain longer than 8 months.

(3) Feedlots. There shall be no direct runoff from feedlots to waters of the state.

(4) Degraded Pastures. Prohibited where livestock access waters of the state.

**Article 7. Standards, Specifications and Policies**

Compliance with this ordinance shall be administered by the Polk County Land and Water Resources Department and shall follow standards, specifications and policies as adopted by the USDA-NRCS and the Wisconsin Department of Agriculture, Trade and Consumer Protection. Standards and specifications are minimums. Additional standards and specifications may be required in Water Quality Management Areas where shallow soil to bedrock, highly fractured bedrock, drainage to sinkholes or similar conditions exist.

**Article 8. Permit Requirements and Permit Application Procedures for Animal Waste Storage Facilities**

(1.) Animal Waste Storage Facility

a. Animal Waste Storage Facility permits:

- i. An application for a permit is required.
- ii. The application shall include a fee and all required plans.
- iii. The construction plans shall be certified and approved as meeting the requirements of this ordinance by an agricultural or civil engineer registered in the State of Wisconsin, or a Department of Agriculture Trade and Consumer Protection or Natural Resource Conservation Service engineering practitioner.
- iv. The Nutrient Management Plan shall be certified as meeting the requirements of this ordinance by a Wisconsin Certified Crop Consultant.
- v. Within forty-five (45) days of receiving an application, plan and fee, the department shall inform the applicant in writing whether the application is approved or denied. If additional information is required, the department, within forty-five (45) days from the receipt of the additional information, must approve or reject the application.

b. Animal Waste Storage Facility. Permit conditions:

- i. An approved application is on file with the department.
- ii. An approved animal waste storage facility plan which shall include:
  - 1. Existing and anticipated numbers, and types of animals and animal units.

2. Site maps drawn at a scale of not less than one (1) inch equals forty (40) feet of the animal waste storage facility's location including identification of all buildings, navigable streams, and wetlands or water bodies within one thousand (1000) feet of the proposed animal waste storage facility.
3. Structural details, including but not limited to dimensions, cross sections, concrete thickness, reinforcement schedules, thickness and placement of groundwater protection liners and elevations.
4. Well locations within three hundred (300) feet of the animal waste storage facility.
5. Soil test pits, soil depth boring locations, and soil descriptions to a depth of at least five (5) feet below the planned bottom of the animal waste storage facility, or to bedrock if at a lesser depth.
6. Groundwater or bedrock elevation if encountered in the soil profile, and the date of such determination.
7. Provisions for drainage and control of runoff to prevent pollution of surface and groundwater and the location and distance of water bodies.
8. Drawing scale and associated keys.
9. Timetable for construction.
10. Description and details of methods for transferring animal waste.
11. Plans signed by a P.E. with a statement that they meet NRCS standards and specifications.

12. A Nutrient Management Plan signed and approved by a state certified nutrient management planner.

13. Other additional information necessary to describe the construction and maintenance of structures.

- iii. No construction has begun prior to the issuance of a permit.
- iv. Five (5) days notice is given to the department prior to any construction activity.
- v. Permits are void if construction is not completed within eighteen (18) months of the permit issue date.
- vi. Extensions of up to one (1) year may be granted by the department upon written request from the permittee.
- vii. Prior to use of the manure storage facility the department must issue a Certificate of Compliance, which requires:
  - 1. Red lined as-built construction plans certified by an agricultural or civil engineer registered in the state of Wisconsin, or DATCP or NRCS certified engineering practitioner, that the animal waste storage facility was installed as planned, including as-built dimensions and design changes made during construction, and that final construction meets NRCS standards and specifications.
  - 2. An approved Nutrient Management Plan on file with the department, as well as In subsequent years a checklist must be submitted to the department and a copy of the Nutrient Management Plan provided to the department upon request.

(2) Permit Exceptions for Animal Waste Storage Facilities

- a. Routine maintenance

b. Emergency repairs.

- (3) Permit Fees. Fees shall be required for new animal waste storage facilities. Fees shall be established and modified and incorporated in the Polk County Land & Water Resources Department fee schedule by motion of the Polk County Board. Fees are non-refundable. Fees may be waived for animal waste storage closure, but a permit is still required.

## **Article 9. Administration**

The Land and Water Resources Department shall administer this Ordinance.

- (1) Administrative Duties. The department shall:

- a. Keep accurate records of all official actions.
- b. Review plans and ensure compliance with this Ordinance.
- c. Investigate complaints relating to compliance with this ordinance.
- d. Provide technical and financial assistance to the extent available.
- e. Monitor permitted activities for compliance with this ordinance.

- (2) Inspection Authority. Pursuant to Section. 92.07(14), Wis. Statutes, the department is authorized to enter upon lands affected by this Ordinance to ensure compliance. Refusing department staff access to any site may be grounds for permit denial, revocation, or other enforcement action.

## **Article 10. Enforcement.**

- (1) Enforcement Authority.

- a. The department is authorized to issue Certificate of Noncompliance, Stop Work Orders, revoke permits and seek penalties or injunctions against any person who violates this Ordinance. The department shall provide written notification as to the reasons for the revocation.
- b. A permit revocation or stop work order shall remain in effect until retracted by the department, or court of general jurisdiction.
- c. The department director is authorized to refer violations or enforcement actions to the Corporate Counsel. The department may request the Corporate Counsel to obtain a cease and desist order, or any other form of injunctive relief as needed.
- d. The department shall retract a Stop Work Order, a Certificate of Noncompliance, or the revocation of a permit upon compliance with this ordinance.

(2) Certificate of Noncompliance. Conditions:

- a. Issued after a site evaluation by the department
- b. Issued after a determination that a violation of this ordinance exists
- c. Certificate will allow activities subject to regulation to exist or continue, but recipients are subject to compliance prior to time frames specified on the notice.
- d. Certificate will specify portions of this ordinance under which the violation occurs.
- e. Certificate may be extended to allow for compliance with this ordinance. Note: Certificates of noncompliance allow site evaluations to be based on available technical assistance or funding. Landowners with pre-existing

regulated activities would not be subject to enforcement until after a site is evaluated, a certificate of noncompliance issued, and the timetable for compliance expired. A certificate would not commit the landowner or department to unreasonable timetables, administration and enforcement could proceed as grants and staff are available. (note – do we want this paragraph?)

(3) Stop Work Orders. Conditions:

- a. A Certificate of Noncompliance has expired.
- b. Only actions related to any activity subject to regulation shall be ceased.
- c. Activities regulated by this ordinance that are being carried out without a permit or certificate.
- d. Forty-eight (48) hours after posting a stop work order where conditions threaten public health, safety, or welfare, or where the potential for severe offsite damage warrants immediate attention, the department may notify the violator of the county's intent to perform work necessary to comply with this ordinance.

(4) Citations.

Any person who violates or resists enforcement of this ordinance is subject to a citation for forfeiture of not less than \$10 or more than \$500, plus costs of prosecution for each violation. Each day that a violation exists shall be a separate offense.

(5) Injunctions.

As a substitute for, or in addition to forfeiture actions, Polk County may seek enforcement of any part of this Ordinance by court actions seeking injunctions or restraining orders.

**Article 11. Appeals**

(1) Procedure

- a. The procedures under Ordinance 68 of the Wisconsin Statutes shall apply. The department director shall act as the initial appeal authority pursuant to Wis. Stat., 68.09(2). Any person having a substantial interest, which is adversely affected by the order, requirement, decision or determination made by the department may appeal to the Director of the Land & Water Resources

Department. The appeal must be submitted within 30 days of the noncompliance determination.

The request shall specify written evidence and the reason for the request, including which requirements from this ordinance are involved. A written decision shall be mailed to the appellant within 30 days of the appeal. The decision will affirm, deny, or modify the initial determination.

- b. If a person wishes to appeal the decision of the department director, a written appeal must be made within 30 days of the date of the decision. Any such appeal will be heard by the Polk County Environmental Services Committee. The provisions of the Wis. Stat., ss 68.11 and 68.12 shall govern any hearing and decisions to occur under this subsection.
  
- c. The granting of an appeal shall:
  - i. Be consistent with the spirit and purpose of this ordinance.
  
  - ii. Not consider a request that may lead to failure of an animal waste storage facility or feedlot, or cause significant water pollution or offsite impacts.
  
  - iii. Be due to unique circumstances, unusual natural conditions, not to the general conditions of the area.
  
  - iv. Not be granted for a self-created hardship.
  
  - v. Not be granted solely on economic gain or loss.
  
  - vi. Not be granted solely because certain conditions existed prior to the effective date of this Ordinance.

**Effective Date:** This Polk County Manure Management Ordinance shall take effect upon the passage and publication, effective XX, XX, 2016



## MINUTES

### Environmental Services Committee

Government Center County Board Room

Balsam Lake, WI 54810

9:00 a.m. Wednesday, September 21<sup>st</sup>, 2016

**Meeting called to order by Chairman O'Connell @ 9:04 A.M.**

#### Members present

| Attendee Name | Title      | Status  |
|---------------|------------|---------|
| Kim O'Connell | Chair      | Present |
| Craig Moriak  | Vice Chair | Present |
| Warren Nelson | Supervisor | Present |
| Brad Olson    | Supervisor | Present |
| Jim Edgell    | Supervisor | Present |
| Dale Wood     | FSA Rep    | Present |

Also present Tammy Peterson, Executive Secretary, Jason Kjeseth, Zoning Administrator and Eric Wojchik, Conservation Planner Land and Water

**Approval of Agenda-** Chairman O'Connell called for a motion to approve the agenda. **Motion** (Edgell/ Nelson) to approve agenda. Motion carried.

**Approval of Minutes** – Chairman called for a motion to approve the minutes of the September 7<sup>th</sup>, 2016 meeting. **Motion** (Edgell/Nelson) to approve the minutes. Motion carried.

**Public Comment:** None

#### New Business:

Eric Wojchik spoke on the draft manure and water quality management ordinance. The committee went through the articles of draft and discussed. Chairman O'Connell requested Eric to rewrite the draft with the changes recommended and bring back to committee.

Chair called for a 10 minute break at 11:00

Jason Kjeseth provided handouts and discussed with the committee the proposed amendments to the Polk County Floodplain Ordinance and the Private Sewage System Ordinance.

Deb Peterson spoke in regards to the buildings land sale report. She has no information at this time and requested to be on the next agenda.

Future Items: Next meeting October 5<sup>th</sup>, 2016 @9:00 a.m., rewrite of draft on manure and water quality management ordinance, fair grounds update, departmental budgets , Review and discuss proposed amendments to the Polk County Floodplain Ordinance and Private Sewage System Ordinance.

**Motion** (Olson/ Wood) to adjourn. Meeting adjourned at 12:17 PM