



POLK COUNTY, WISCONSIN

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Dana Frey, County Administrator
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AGENDA AND NOTICE OF MEETING

GENERAL GOVERNMENT COMMITTEE

Government Center

County Board Room

Balsam Lake, WI 54810

Thursday, October 15th, 2015 10:00 a.m.

Purpose: Review and Recommendation on 2016 Polk County Operating and Capital Budget for Calendar Year 2016; Recommendation on Proposed Resolutions Noticed Herein.

Documents: Minutes of September 24, 2015 and October 8, 2015 meetings; Budget Documentation, as appropriate; Proposed Resolutions and Documentation Supporting Proposed Resolutions

ITEM	LEAD PERSON
Call to order	
Approval of agenda Approval of minutes for September 24 th , 2015 and October 8, 2015 meetings	Committee Chair
Public comment	
Business Items Noticed for Recommendation	
<ol style="list-style-type: none"> 1. Deliberations, Recommendations and Proposed Amendments to the 2016 Budget Proposal as Received on Administrator's Submission September 15, 2015, including, but not limited to: <ol style="list-style-type: none"> a. Polk County Operating and Capital Budget for Calendar Year 2016. b. County Board Account c. Creation of the County Business Office. d. Establishment of the County Officer of Deputy County Administrator. e. Establishment of the County Officer of Director of Administration. f. Recommendations Concerning Proposed Adjustments to Appropriations Developed after Receipt of Administrator's Submission. g. Recommendations Concerning Recommendations on Appropriations Made by Other Standing Committees. h. Recommendations Concerning Appropriations Related to Personnel matters, adjustments in staff compensation and benefits. i. Recommendations Concerning the Overall County Budget appropriation 	Administrator Dana Frey

<p>2. Quarterly Board Report By Fund</p>	<p>Administrator Dana Frey</p>
<p>3. Recommendations on proposed resolutions noticed for October 16, 2015 County Board meeting:</p> <ul style="list-style-type: none"> a. Resolution to Ratify Labor Agreement with Wisconsin Professional Police Association – Field Services Association Local 201 for Period Beginning January 1, 2016; b. Resolution to Write Off Certain Uncollectible Accounts of the Golden Age Manor Nursing Home; c. Resolution Providing for the Redemption of a Portion of the Outstanding Debt of the County d. Resolution to Hold a Public Hearing on the 2016 Budget Proposal of Polk County e. Resolution Authorizing Transfer of Funds Pursuant to Section 65.90, Wisconsin Statutes 	
<p>4. Future Agenda Items: November 12th, 2015.</p>	<p>Committee Chair</p>
<p>5. Adjourn</p>	<p>Committee Chair</p>

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential

MINUTES FOR GENERAL GOVERNMENT COMMITTEE

Sept. 24, 2015 10:00 a.m.

Polk County Gov. Center, Balsam Lake, WI 54810

Meeting called to order at 10:00 a.m. by Chair Arcand. Members present: Chair Arcand, Supervisors, Sample, Hallberg, Schmidt and Jepsen. Others in attendance were Corporation Counsel Jeff Fuge, County Clerk, Carole Wondra and Executive Secretary, Tammy Peterson

Motion (Jepsen/Schmidt) to approve the amended agenda. Motion carried by unanimous voice vote.

Motion (Jepsen/Schmidt) to approve the minutes of the September 10, 2015 Gen. Gov meeting. Motion carried by unanimous voice vote.

No public comment offered.

New Business:

1. Overview of Committee Function and Responsibility Involving Budget Development

Corporation Counsel Jeff Fuge addressed the committee to review and instruct them of their duties and functions as the General Government Committee

2. Deliberations and Recommendations Concerning Operational Matters:

a. Polk County Operating and Capital Budget for Calendar Year 2016

Based on spreadsheet provided by Dept. of Administration and Corporation Counsel, the General Government Committee:

Motion (Schmidt/Jepsen) recommend County Board member of Housing Authority be paid out of County Board budget and the other members of said committee be paid by Housing Authority Budget.

Motion carried by unanimous voice vote.

Motion (Sample/Schmidt) recommend discontinue funding for RC&D due to lack of funds and issue a letter to RC&D with an explanation and request a letter from them should they require County representation. Motion carried by voice vote.

Motion (Sample/Hallberg) to review contract with Gandy Dancer Trail Commission – Motion withdrawn

Motion (Sample/Hallberg) recommend CDRE Committee look at the need for representation to the Gandy Dancer Trail Commission. Motion carried by unanimous voice vote.

Chair called for a 10 minute break.

Items b, c & d of the agenda to be deferred to a later meeting of the General Government Committee

Old Business:

3. Deliberations and Recommendations Concerning County Board Matters:

a. Resolution to Fix Compensation of County Board Supervisors and Citizen Committee Members, Commencing April 2016 Term

Motion (Jepsen/Schmidt) to recommend approval of Resolution to Fix Compensation and forward to County Board. Motion (Jepsen/Hallberg) to amend motion to recommend approval to county board and reword the motion to "Motion to forward Resolution to Fix Compensation to County Board as reviewed without recommendation." Motion carried by unanimous voice vote.

b. Resolution concerning Sunset and Reauthorization of Ad Hoc Committees

Motion (Hallberg/Sample) to approve and forward to County Board. Motion carried by unanimous voice vote.

c. Resolution to Re-Affirm the Establishment of the Renewable Energy Committee as a Special Committee.

With the discussion of the Renewable Energy Resolution it was determined to return to Item 2. a of the agenda, Polk County Operating and Capital Budget for Calendar Year 2016. Motion (Schmidt/Hallberg) Recommend to not fund Renewable Energy for 2016. Motion carried by unanimous voice vote.

d. County Board Standing committee System: Structure and Responsibilities.

Committee took no action at this time.

4. Future Agenda Items

Next meeting to be held on Thursday Oct. 8, 2015 at 10:00 a.m. to Review recommendations concerning Polk County Operating and Capital Budget for 2016 and Thursday Oct. 15, 2015 at 10:00 a.m. Items for agenda to include WPPA agreement, review budget recommendations, review department budgets and review recommendations of creation of County Business Office, Deputy County Administrator and Director of Administration.

Motion (Schmidt/Sample) to adjourn. Motion carried unanimously. Meeting adjourned at 1:47 p.m.

MINUTES
General Government Committee
County Board Room
Balsam Lake, WI 54810
10:00 a.m., Thursday, October 8th, 2015

Meeting called to order by Committee Chair Arcand @ 10:00 AM.

Members present

Attendee Name	Title	Status
Russ Arcand	Chair	Present
Larry Jepsen	Vice Chair	Present
Josh Hallberg	Supervisor	Absent
Pat Schmidt	Supervisor	Present
Ken Sample	Supervisor	Present

Also present Tammy Peterson, Executive Secretary and Jeff Fuge, Corporation Counsel

Approval of Agenda- Chairman Arcand called for a motion to approve agenda. **Motion** (Sample/ Jepsen) to approve agenda. Motion carried.

Public Comment None

Old Business

Executive Secretary, Tammy Peterson handed out the requested information from the committee on the 2015 budget and 2015 actuals to date. Chair Arcand and committee discussed the development and recommendations concerning the County Board budget.

Motion (Sample/Jepsen) that County Board and Citizens who attend Lake District meetings be equally compensated. Motion carried by unanimous voice vote.

Future agenda items: Next meeting will be on October 15th, 2015. The committee will request the CBOS meeting will be October 16, 2015 @1:00 pm.

Adjourn - Motion (Jepsen/Sample) to adjourn. Meeting adjourned 11:53 AM.

1. **Overview of Committee Function and Responsibility Involving Budget Development**
2. **Deliberations and Recommendations Concerning Polk County Operating and Capital Budget for Calendar Year 2016.**

- a. **Creation of the County Business Office**

Defer on recommendation of Corporation Counsel.

- b. **Establishment of the County Officer of Deputy County Administrator**

Corporation Counsel is recommending the establishment of the county officer of Deputy County Administrator. The county officer position of Deputy County Administrator is necessitated to provide for continuity in the powers of the County Administrator in the instances in which the County Administrator takes intermittent leave; vacation, etc. The establishment of such office adds to the organizational strength of the County by ensuring that the person delegated by the County Administrator to have such authority, actually has the legal authority in such instances.

To complete the initiative, it would be appropriate for the Budget Resolution to contain a provision that states, as follows:

“BE IT FURTHER RESOLVED that the Polk County Board of Supervisors establishes the appointed county office of Deputy County Administrator.

BE IT FURTHER RESOLVED that Deputy County Administrator shall carry out those duties and responsibilities of the County Administrator during such times in which the incumbent County Administrator assigns to the Deputy County Administrator said responsibilities or in the event that the County Administrator is, due to incapacity, unable to perform the duties of such office.

BE IT FURTHER RESOLVED that the Polk County Board of Supervisors confirms the appointment of _____ to the office of Deputy County Administrator.”

- c. **Establishment of the County Officer of Director of Administration**

Corporation Counsel is recommending the establishment of the county officer of Director of Administration. The recommendation completes the establishment of the county office of County Administrator; provides for a department head, appointed to the Department of Administration consistent with statute; and completes the organizational structure of the County. The establishment of the county office of Director of Administration transfers to said department head position the duties and responsibilities of the Finance Manager, including the statutory duties of the County Auditor.

Resolution No. 73-08 established the county auditor function separate from the County Clerk and transferred to the then position of Finance Director the county auditor responsibilities. The County Auditor function directs the keeping of all accounts of the County and, when directed by the resolution of the County Board, examines the books and accounts of any county officer, elected or appointed employee, board, commission, or committee. By law, the County Auditor is have free access to books and accounts, bills, vouchers and receipts as often as necessary to perform the county auditor function and provide the County board results of such examinations and inspections.

To complete the initiative, it would be appropriate for the Budget Resolution to contain a provision that states, as follows:

“BE IT FURTHER RESOLVED that, pursuant to Wisconsin Statute Section 59.52(1)(b), the Polk County Board of Supervisors establishes the appointed county office of Director of Administrator.

BE IT FURTHER RESOLVED that Director of Administrator will have the responsibility to administer all of the functions assigned to the Department of Administration and carry-out those duties and responsibilities previously assigned to the Finance Manager, including, but not limited to, those of the County Auditor, as enumerated in Wisconsin Statute Section 59.47 and respective county policy.

BE IT FURTHER RESOLVED that the Polk County Board of Supervisor confirms the appointment of _____ to the county office of Director of Administration.”

- d. **Recommendations and Proposed Amendments to 2016 Budget Proposal, as appropriate.**
- 3. Deliberations and Recommendations on Proposed Resolutions Noticed for October 16, 2015 County Board Matters:**
- a. Resolution to Ratify Labor Agreement with Wisconsin Professional Police Association – Field Services Association Local 201 for Period Beginning January 1, 2016;
 - b. Resolution to Write Off Certain Uncollectible Accounts of the Golden Age Manor Nursing Home;
 - c. Resolution Providing for the Redemption of a Portion of the Outstanding Debt of the County
 - d. Resolution to Hold a Public Hearing on the 2016 Budget Proposal of Polk County
- 4. Future agenda items: November 12, 2015**
- Develop as appropriate.

Resolution to Write Off Certain Uncollectible Accounts of the Golden Age Manor Nursing Home

TO THE HONORABLE SUPERVISORS OF THE COUNTY BOARD OF THE COUNTY OF POLK:

Ladies and Gentlemen:

WHEREAS, the Golden Age Manor Nursing Home collects accounts receivable through several processes including collection through legal action brought through the Office of Corporation Counsel; and

WHEREAS, once certain accounts reach an age without successful collection, it is in the interest of the County and consistent with generally accepted accounting principles to remove them from the accounting system and consider such accounts as uncollectable; and

WHEREAS, the Golden Age Manor Nursing Home Administrator, after consulting with the Corporation Counsel, has determined that certain Golden Age Manor Nursing Home accounts are uncollectible and appropriate for determination to write off the amount of such accounts; and

WHEREAS, the Health and Human Services Board and the General Government Committee have recommended the Polk County Board of Supervisors authorize the write-off of the certain Golden Age Manor accounts consistent with the determination made by the Golden Age Manor Nursing Home Administrator.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors, pursuant to Wis. Stat. § 59.52(12), authorizes and directs the write-off of certain accounts of the Golden Age Manor Nursing Home, identified in Schedule A, List of Uncollectible Accounts of Golden Age Manor Nursing Home (October 20, 2015), attached hereto and incorporated herein.

BE IT FURTHER RESOLVED that the County Finance Manager and the Golden Age Manor Nursing Home Administrator cause to be made the appropriate accounting entries as necessary to implement the write-off of accounts as authorized in this resolution.

(Resolution Continued on Page 2)

List of Uncollectible Accounts of Golden Age Manor Nursing Home

(October 16, 2015)

Total Uncollectible Accounts Submitted on Resolution \$110,950.69

Suzanne Adams – \$2,961.50.

Jack Beecroft – \$11,736.50.

Irene Brandt – \$1,332.27.

Elaine Chock – \$225.50.

Mary Ehn - \$820.50.

Adam Gadach - \$2,841.60.

Shirley Gustafson - \$392.00.

Mary Hansen – \$5,782.95.

Shelby Hill - \$4,263.31.

Hazel Korus - \$2,986.13.

Rhea Kuhn – \$178.75

Irene Miller – \$2,911.83.

Lela Morris – \$34,131.03.

Joyce Norlander - \$4,886.40.

Jack Rued – \$13,105.24.

Cynthia Schalley – \$1,942.37.

Peggy Smith – \$20,368.82.

Maxine Voelker – \$83.99

Funding Source/ Funding Amount:	Not Applicable
Date Reviewed as to Appropriations:	Not Applicable
Committee Recommendation as To Appropriation:	Not Applicable
Effective Date:	Upon Passage
Dated Submitted To County Board	October 16, 2015
Submitted By:	
Review By County Administrator: <input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input type="checkbox"/> Reviewed Only _____	Review By Corporation Counsel: <input type="checkbox"/> Approved as to Form <input type="checkbox"/> Recommended _____
Dana Frey, County Administrator	Jeffrey B. Fuge, Corporation Counsel
Acknowledgement of County Board Action	
Mark As Appropriate: At its regular business meeting on _____, ___, 2015, the Polk County Board of Supervisors considered and acted on the above resolution, Resolution No. ____-15: Resolution to Write Off Certain Uncollectible Accounts of the Golden Age Manor Nursing Home, as follows: <input type="checkbox"/> Adopted by a vote of _____ in favor and _____ against. <input type="checkbox"/> Adopted by majority voice vote. <input type="checkbox"/> Defeated by a vote of _____ in favor and _____ against. <input type="checkbox"/> Defeated by majority voice vote <input type="checkbox"/> Action Deferred by Procedural Action, as follows: _____	

SIGNED BY:

William F. Johnson, IV, County Board Chairperson

Attest: _____

Carole T. Wondra, County Clerk

Resolution to Hold a Public Hearing on the 2016 Budget Proposal of Polk County

TO THE HONORABLE SUPERVISORS OF THE COUNTY BOARD OF THE COUNTY OF POLK:

Ladies and Gentlemen:

WHEREAS, Section 65.90(1) Wisconsin Statutes, requires Polk County to annually formulate a budget and hold hearings on the proposed budget; and

WHEREAS, consistent with Section 59.18(5), the County Administrator has prepared, presented and submitted to the Polk County Board of Supervisors, during the meeting of September 16, 2014, the proposed draft budget for fiscal year 2015; and

WHEREAS, consistent with Polk County Policy No. 880, *Budget Preparation and Execution*, the respective county board standing committees have reviewed the submitted 2015 Budget Proposal and made recommendations on amendments that they have deemed appropriate.

WHEREAS, consistent with Polk County Policy No. 880, *Budget Preparation and Execution*, the General Government Committee has reviewed the submitted proposed budget.

NOW, THEREFORE, BE IT RESOLVED, that the Polk County Board of Supervisors acknowledges receipt of the draft 2016 Budget Proposal, as submitted by the County Administrator and the recommendations on amendments of the various county board standing committees.

BE IT FURTHER RESOLVED that the Polk County Board of Supervisors shall hold a public hearing of the proposed 2016 budget at 7:00 p.m. during the course of its annual meeting on Tuesday, November 10, 2015 and that such public hearing shall be held at the County Board Room at the Polk County Government Center, 100 Polk County Plaza, Balsam Lake, Wisconsin.

BE IT FURTHER RESOLVED that the Polk County Board of Supervisors receives the formulated budget, "2016 Budget Proposal of Polk County" as attached hereto and incorporated herein, for the purposes of conducting said public budget hearing.

BE IT FURTHER RESOLVED that the Polk County Board of Supervisors directs the County Clerk to have published as a Class 1 notice a notice of public budget hearing, which such notice shall include a summary of the budget consistent with Section 65.90(3)(b) and notice that the proposed budget in detail is available for inspection at the office of the County Clerk and via Internet.

Funding Source/ Funding Amount:	As Provided in Submitted, Received and Amended 2016 Budget Proposal of Polk County
Date Reviewed as to Appropriations:	
Committee Recommendation as To Appropriation:	
Effective Date:	Upon Passage
Dated Submitted To County Board	October 16, 2015
Submitted By:	
Review By County Administrator: <input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input type="checkbox"/> Reviewed Only _____ Dana Frey, County Administrator	Review By Corporation Counsel: <input type="checkbox"/> Approved as to Form <input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input type="checkbox"/> Reviewed Only _____ Jeffrey B. Fuge, Corporation Counsel
Acknowledgement of County Board Action	
Mark As Appropriate: <p style="text-align: center;">At its regular business meeting on October 16, 2015, the Polk County Board of Supervisors considered and acted on the above resolution, Resolution-____-15: Resolution to Hold a Public Hearing on the 2016 Budget Proposal of Polk County</p> Resolution No. ____ - ____: as follows:	

- Adopted by a vote of _____ in favor and _____ against.
- Adopted by majority voice vote.
- Defeated by a vote of _____ in favor and _____ against.
- Defeated by majority voice vote
- Action Deferred by Procedural Action, as follows: _____

SIGNED BY:

William F. Johnson, IV, County Board Chairperson

Attest: _____

Carole T. Wondra, County Clerk

Resolution No. ____-2015

Resolution to Ratify Labor Agreement with Wisconsin Professional Police Association – Field Services Association Local 201 for Period Beginning January 1, 2016

TO THE HONORABLE CHAIRPERSON AND SUPERVISORS OF THE COUNTY BOARD OF THE COUNTY OF POLK:

Ladies and Gentlemen:

WHEREAS, the General Government Committee is authorized to negotiate labor agreements on behalf of Polk County; and

WHEREAS, the General Government has negotiated the labor agreements with the Wisconsin Professional Police Association – Field Services Association Local 201, for the period beginning January 1, 2016; and

WHEREAS, the language changes and general compensation adjustments for the sworn deputy employee group represented through said labor association reached through such negotiation are detailed in the attachments to this resolution.

NOW, THEREFORE, BE IT RESOLVED the Polk County Board of Supervisors ratifies the language changes and general compensation adjustments for the sworn deputy employee group represented in the attached hereto and incorporated herein Agreement Between Polk County and the Wisconsin Professional Police Association (Law Enforcement Employee Relations) on behalf of the Polk County Sheriff's Department Field Services Association, Local #201.

BE IT FURTHER RESOLVED the Polk County Board of Supervisors authorizes the Employee Relations Director to make a final review of contract language and make technical corrections as necessary prior to signature in order for such contracts to be implemented.

Funding Source/ Funding Amount:	Sheriff's Departmental Budget for 2016-17
Date Reviewed as to Appropriations:	
Committee Recommendation as To Appropriation:	October 15, 2015
Effective Date:	Upon passage: January 1, 2016
Dated Submitted To County Board	October 16th, 2015
Review By County Administrator: <input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended	Review By Corporation Counsel: <input type="checkbox"/> Approved as to Form <input type="checkbox"/> Recommended

<input type="checkbox"/> Reviewed Only <hr/> Dana Frey, County Administrator	<input type="checkbox"/> Not Recommended <input type="checkbox"/> Reviewed Only <hr/> Jeffrey B. Fuge, Corporation Counsel
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Acknowledgement of County Board Action

Mark As Appropriate:

At its regular business meeting on the 16th of October 2015, the Polk County Board of Supervisors considered and acted on the above resolution, Resolution No. ____-15: Resolution to Ratify Labor Agreement with Wisconsin Professional Police Association – Field Services Association Local 201 for Period Beginning January 1, 2016, as follows:

- Adopted by simple majority of the board of supervisors by a vote of _____ in favor and _____ against.
- Adopted by unanimous vote.
- Defeated by a vote of _____ in favor and _____ against.
- Defeated by voice vote.
- Action Deferred by Procedural Action, as follows: _____

SIGNED BY:

William F. Johnson, IV, County Board Chairperson

Attest: _____

Carole T. Wondra, County Clerk

RESOLUTION NO. 43-15

COUNTY OF POLK

STATE OF WISCONSIN

RESOLUTION AUTHORIZING TRANSFER OF FUNDS

PURSUANT TO SECTION 65.90, WISCONSIN STATUTES

WHEREAS, Polk County, Wisconsin, (the "County") is in the process of redeeming a portion of its existing indebtedness, to wit: the Callable Portion of its \$3,500,000 General Obligation Promissory Notes dated December 15, 2007 (the "2007 Notes") to accomplish debt service savings (the "Redemption"); and

WHEREAS, to accomplish the Redemption it is necessary to transfer a portion of the balance of the General Fund and the Sales Tax Revenue Fund of the County to the Debt Service Fund Account for the benefit of the 2007 Notes.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Supervisors as follows:

1. **Transfer from General Fund to Debt Service account for \$3,500,000 General Obligation Promissory Notes dated December 15, 2007.** The County will transfer the sum of \$704,000 from its general fund to the Debt Service Fund Account for \$3,500,000 General Obligation Promissory Notes dated December 15, 2007 to accomplish the redemption of the 2007 Notes.
2. **Transfer from Sales Tax Revenue Fund to Debt Service account for \$3,500,000 General Obligation Promissory Notes dated December 15, 2007.** The County will transfer the sum of \$950,000 from its sales tax revenue fund to the Debt Service Fund Account for \$3,500,000 General Obligation Promissory Notes dated December 15, 2007 to accomplish the redemption of the 2007 Notes.
3. **Publication of Section 65.90 Notice.** The County Clerk will publish a Notice of these transfers pursuant to Section 65.90, Wisconsin Statutes in the Inter-County Leader, the Official Newspapers of the County, within ten days of the adoption of this Resolution. Said notice will be substantially in the form attached hereto as Exhibit A.

Funding Source/ Funding Amount:	
Date Reviewed as to Appropriations:	
Committee Recommendation as To Appropriation:	
Effective Date:	Upon Passage
Dated Submitted To County Board	October 16 th , 2015
Submitted By:	
Review By County Administrator: <input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input type="checkbox"/> Reviewed Only <hr/> Dana Frey, County Administrator	Review By Corporation Counsel: <input type="checkbox"/> Approved as to Form <input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input type="checkbox"/> Reviewed Only <hr/> Jeffrey B. Fuge, Corporation Counsel
Acknowledgement of County Board Action	
Mark As Appropriate: At its regular business meeting on _____, ___, 2015, the Polk County Board of Supervisors considered and acted on the above resolution, Resolution No. 43-15: RESOLUTION AUTHORIZING TRANSFER OF FUNDS PURSUANT TO SECTION 65.90, WISCONSIN STATUTES, <Insert Name> , as follows: <input type="checkbox"/> Adopted by a vote of _____ in favor and _____ against.	

- Defeated by a vote of _____ in favor and _____ against.
- Defeated by majority voice vote
- Action Deferred by Procedural Action, as follows: _____

SIGNED BY:

William F. Johnson, IV, County Board Chairperson

Attest: _____

Carole T. Wondra, County Clerk

Exhibit A

COUNTY OF POLK

STATE OF WISCONSIN

NOTICE PURSUANT TO SECTION 65.90(5)(A)

WISCONSIN STATUTES OF TRANSFER OF FUNDS

On October 16, 2015, a Resolution was adopted by a vote of two-thirds of the membership of the County Board of Supervisors of Polk County authorizing the following transfers of funds:

1. **Transfer from General Fund to Debt Service account for \$3,500,000 General Obligation Promissory Notes dated December 15, 2007.** The County will transfer the sum of \$704,000 from its general fund to the Debt Service Fund Account for \$3,500,000 General Obligation Promissory Notes dated December 15, 2007 to accomplish the redemption of the 2007 Notes.
2. **Transfer from Sales Tax Revenue Fund to Debt Service account for \$3,500,000 General Obligation Promissory Notes dated December 15, 2007.** The County will transfer the sum of \$950,000 from its sales tax revenue fund to the Debt Service Fund Account for \$3,500,000 General Obligation Promissory Notes dated December 15, 2007 to accomplish the redemption of the 2007 Notes.

This Notice is given within ten days of the date of adoption of the Resolution as required by Section 65.90(5), Wis. Statutes.

Carole T. Wondra

County Clerk

RESOLUTION NO. 44-15

COUNTY OF POLK

STATE OF WISCONSIN

**RESOLUTION PROVIDING FOR THE REDEMPTION
OF A PORTION OF THE OUTSTANDING DEBT OF THE COUNTY**

WHEREAS, on December 15, 2007 Polk County, Wisconsin (the "County") issued its \$3,500,000 General Obligation Promissory Notes, Series 2007, (the "2007 Notes") which are presently outstanding in the amount of \$2,425,000, \$1,650,000 of which is callable on December 1, 2015 (the "Callable Portion"); and

WHEREAS, the County Board hereby finds and determines that it is necessary, desirable, and in the best interests of the County to redeem the Callable Portion of the 2007 Notes to save interest (the "Redemption"); and

WHEREAS, to accomplish the Redemption by the adoption of Resolution No. 43-15 (the "Fund Transfer Resolution") the County has authorized the transfer of funds from the General Fund , the Court Assessment Fund, and the Sales Tax Revenue Fund to the Debt Service Fund to provide sufficient funds to redeem the Callable Portion.

NOW, THEREFORE, BE IT RESOLVED by the County Board of the County that:

Section 1. Authorization of Redemption. The County hereby authorizes the redemption of the Callable Portion of the 2007 Notes on the Redemption Date as follows:

Maturity Date	Principal Amount	Interest Rate	CUSIP No.
12/01/16	\$ 810,000	4.000%	731469EM0
12/01/17	\$ 840,000	4.000%	731469EN8

Section 2. Redemption of \$3,500,000 General Obligation Promissory Notes. The County hereby calls the Callable Portion of the 2007 Notes for redemption prior to maturity on December 1, 2015 and authorizes the County Clerk and the County’s Dissemination Agent, Miler McGinn & Clark SC, to send any required notice of redemption, which may be in the form attached to this Resolution as Exhibit A, to the Depository for the 2007 Notes as required by the terms of the Notes, to Assured Guaranty as successor to Financial Security Assurance, Inc., and to the Electronic Municipal Market Access system maintained by the MSRB.

Section 3. Compliance with Rule 15c2-12. If notification pursuant to SEC Rule 15c2-12 of the partial Redemption of the 2007 Notes is required, by law, the County and its Dissemination Agent, shall prepare and file any notice, which may be in the form of the Notice of Redemption attached to this Resolution as Exhibit A, required by the provisions of such Rule.

Section 4. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the County or any parts thereof in conflict with the provisions hereof shall be and the same are hereby rescinded insofar as they may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Funding Source/ Funding Amount:	
Date Reviewed as to Appropriations:	
Committee Recommendation as To Appropriation:	
Effective Date:	Upon Passage
Dated Submitted To County Board	October 16, 2015
Submitted By:	
Review By County Administrator: <input type="checkbox"/> Recommended	Review By Corporation Counsel: <input type="checkbox"/> Approved as to Form

<input type="checkbox"/> Not Recommended <input type="checkbox"/> Reviewed Only <hr/> Dana Frey, County Administrator	<input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input type="checkbox"/> Reviewed Only <hr/> Jeffrey B. Fuge, Corporation Counsel
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Acknowledgement of County Board Action

Mark As Appropriate:

At its regular business meeting on October 16, 2015, the Polk County Board of Supervisors considered and acted on the above resolution, Resolution No. 44-15: **RESOLUTION PROVIDING FOR THE REDEMPTION OF A PORTION OF THE OUTSTANDING DEBT OF THE COUNTY**, as follows:

- Adopted by a vote of _____ in favor and _____ against.
- Adopted by majority voice vote.
- Defeated by a vote of _____ in favor and _____ against.
- Defeated by majority voice vote

SIGNED BY:

William F. Johnson, IV, County Board Chairperson

Attest: _____

Carole T. Wondra, County Clerk



POLK COUNTY, WISCONSIN

WWW.CO.POLK.WI.US

COUNTY CLERK

Carole T. Wondra, Polk County Clerk
100 Polk Plaza, Suite 1100, Balsam Lake, WI 54810
Phone (715) 485-9226 Email carole.wondr@co.polk.wi.us

Quarterly Report, Sept. 2015

Marriage/ Same Sex Marriage and Domestic Partnership Licensing

Current

- This is a mandated program
- Marriage applications are right on track to meet or exceed last year's numbers
- The new online marriage program is working well. No problems.

Administration of Elections

Current

- This is a mandated program
- Election season for 2015 will have one special election for the Unity School in November
- Preparations and training will continue in anticipation of the 4 big elections in 2016

Support Services for the County Board

Current:

- This is a mandated program

Dog Licensing

Current

- This is a mandated program
- Collections continue to come in from the local municipalities

Passport Agent

Current

- This is a non-mandated program
- The numbers of new and renewed passports remains strong. Everyone is traveling

Motor Vehicle Licensing

Current

- This is a non-mandated program
- Activity remains steady
- This service is proving to be an asset to the services we already provide
- We expect our numbers may fall off some, due to DMV deciding to take on some of our duties at their locations beginning in 2016.



MINUTES

General Government Committee

County Board Room
Balsam Lake, WI 54810
10:00 a.m., Thursday, October 15th, 2015

Meeting called to order by Committee Chair Arcand@ 10:00 AM.

Members present

Attendee Name	Title	Status
Russ Arcand	Chair	Present
Larry Jepsen	Vice Chair	Present
Josh Hallberg	Supervisor	Present
Pat Schmidt	Supervisor	Present
Ken Sample	Supervisor	Present

Also present Tammy Peterson, Executive Secretary, Dana Frey, County Administrator, Jeff Fuge, Corporation Counsel and Maggie Wickre, Finance Manager.

Approval of Agenda- Chairman Arcand called for a motion to approve agenda. **Motion** (Jepsen/ Sample) to approve agenda. Motion carried by unanimous voice vote.

Approval of Minutes- Chairman called for a motion to approve the Minutes of September 24, 2015 and October 8, 2015 meetings . **Motion** (Sample, Schmidt) to approve minutes. Motion carried by unanimous voice vote.

Public Comment None

New Business

County Administrator Frey provided several hand outs and discussed the Administration Budget Recommendations and new spend options for the 2016 budget.

Motion (Sample/ Jepsen) to recommend the spending options of 2016 budget consistently from County Administrator to County Board.

Administrator Frey discussed a creation of a County Business office which would be consolidating Treasures and County Clerk's office. This would help in modifying finances in one location and staggered shifts for citizens to be able to come after work.

Corporation Counsel, Jeff Fuge spoke on the establishment of an County Officer of Deputy County Administrator and County Officer of Director of Administration. This would give a person to complete functions within the County and hand down work.

Administrartor Frey answered questions that were contained in the Quarterly Board Report that was presented.

Motion (Schmidt/Sample) it is our recommendation to recommend Resolutions A, B, C D and E to County Board. Motion carried by unanimous voice vote.

- a. Resolution to Ratify Labor Agreement with Wisconsin Professional Police Association Field Services Association Local 201 for Period Beginning January 1, 2016;
- b. Resolution to Write Off Certain Uncollectible Accounts of the Golden Age Manor Nursing Home;
- c. Resolution Providing for the Redemption of a Portion of the Outstanding Debt of the County
- d. Resolution to Hold a Public Hearing on the 2016 Budget Proposal of Polk County
- e. Resolution Authorizing Transfer of Funds Pursuant to Section 65.90, Wisconsin Statutes

Motion (Jepsen/Sample) to recommend the Highway work study, a working group to work and oversee all studies and all options considered. Motion carried by unanimous voice vote.

Motion(Jepsen/ Sample) to allocate 1,800.00 to County Chair's discretion for per diems and mileage for business needs.

Motion amended (Jepsen/Schmidt) to allocate 2,500.00 to County Chair's discretion for per diems and mileage for business needs. Voted 3 to 2, motion carries.

Next meeting will be held on November 10th, 2015 at 2:00PM.

Motion (Hallberg/Sample) to adjourn. Meeting adjourned 1:18 PM.