



POLK COUNTY, WISCONSIN

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Dana Frey, County Administrator
100 Polk Plaza, Suite 220, Balsam Lake, WI 54810
Phone (715) 485-9212 Email dana.frey@co.polk.wi.us

AGENDA AND NOTICE OF MEETING

HEALTH AND HUMAN SERVICES BOARD

Government Center
Conference Room A & B
Balsam Lake, WI 54810

10:00 a.m. Tuesday, January 12th, 2016

Purpose: Review and Action on selected items as listed below
Documents: Minutes of December 8th, 2015, Resolutions and Semi Annual Reports

ITEM	LEAD PERSON
Call to order	Committee Chair
Approval of agenda Approval of minutes for December 8 th , 2015	
Public comment	
New business	
1. Agency reorganization	Andrea Jerrick
2. Agency update from GAM	Dana Reese
3. Agency update from Veterans Services	Rick Gates
4. Agency update from Community Services 5. Marijuana Presentation	Gretchen Sampson
6. Consideration of Expanded Long Term Care District Resolution	Laura Neve
7. Consideration of Westcap Initiation of SOAR program in Polk County resolution	Kristina Betchel
8. Trauma Informed Care	Kristin Boland
9. Report from Legislative Event of 01/11/16	Committee members

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential

10. Future agenda items- Next meeting February 9 th , 2016	
Adjourn	

MINUTES OF HEALTH & HUMAN SERVICES BOARD MEETING

Tuesday, December 8, 2015

The meeting was called to order by Committee Chair, Pat Schmidt at 10:05 a.m. Members present were:

Pat Schmidt, John Bonneprise, Marvin Caspersen, Joe Demulling, William Alleva, Pam DeShaw and Arne Lagus, and Dr. Markert. Also present were Health Director, Gretchen Sampson; Public Health Supervisor Bonnie Leonard, Economic Support Specialist, Diana Peterson, Administrator Frey and County Clerk.

Chair called for a motion on the agenda. **Motion (Bonneprise/DeShaw) to approve the agenda. Motion carried** by unanimous voice vote.

Chair called for a motion on the minutes of the November 6, 2015 meeting. **Motion (Caspersen/Alleva) to approve the November 6, 2015 minutes. Motion carried** by unanimous voice vote.

Time was given for public comment. None offered.

Old Business

1. Director Sampson updated the committee on progress made regarding the reorganization of the Health and Human Services Departments.
2. Director Sampson presented information on a disputed audit claim from 2013.

New Business

3. Administrator Frey updated the committee on recommendations for the Behavioral Health Unit as presented by Diamond Corporation.
4. Diana Peterson presented the committee with overall information and background on the Economic Support division of Human Services.
5. The marijuana presentation was postponed until the January meeting.
6. Director Sampson updated the committee on the transfer of Youth Aids Administration and Community-based juvenile justice oversight from the Department of Corrections to the Department Of Children and Families.

7. Director Sampson reported to the committee on the WIC Management Evaluation state site visit for Polk County.

Next meeting date, Tuesday, January 12, 2016 at 10:00 a.m.

Items to be included on the agenda are: Report on Trauma Informed Care, Marijuana Presentation, and review of reports from GAM & Veterans Service Office.

Motion (Bonneprise/Markert) to adjourn. Carried. Meeting adjourned 11:40 a.m.

Resolution # _____
Expansion of a Long-Term Care District

WHEREAS, effective January 1, 2014, the contract to provide Family Care services to the residents of Wisconsin State Family Care District GSR7 (including the counties of Ashland, Barron, Bayfield, Burnett, Douglas, Iron, Polk, Price, Rusk, Sawyer and Washburn) was awarded by the Wisconsin Department of Health Services to the Long-term Care District known as Community Care of Central Wisconsin, subsequently renamed Community Care Connections of Wisconsin (CCCW), and

WHEREAS, CCCW upon receiving the Family Care contract award desired to expand its Family Care District to include GSR7, and

WHEREAS, a long-term care district (LTCD) is created by counties under WI Statutes 46.2895 and operates within the geographic jurisdiction of those counties as a local unit of government that is distinct and separate from, and independent of, the state and the county or counties that created it, and

WHEREAS, by accepting the contract award to expand its Family Care services to GSR7, CCCW needed to expand the LTCD to include those counties contained in GSR7 as supported by the Wisconsin Attorney General Opinion #OAG-03-15 dated August 17, 2015, and

WHEREAS, in order to create a LTCD or, in this case, an expanded LTCD, each county that participates in creating the district shall do all of the following:

1. Adopt an enabling resolution that does all of the following:
 - a. Declares the need for establishing the LTCD.
 - b. Specifies the LTCD's primary purpose.
 - c. Specifies the number of individuals who shall be appointed as members of the LTCD board, the length of their terms and, if the LTCD is created by more than one county, how many members shall be appointed by each county.
2. File copies of the enabling resolution with the secretary of administration, the secretary of health services and the secretary of revenue, and

WHEREAS, no such resolution has been adopted for the expansion of the CCCW LTCD by any of the sixteen (16) counties being served by the CCCW Managed Care Organization (MCO), and

WHEREAS, such enabling resolution is necessary to expand the geographic boundary of the LTCD to include the counties being served by the CCCW MCO per the Family Care contract awarded by the State and to establish the governing board structure desired by the participating counties,

NOW THEREFORE BE IT RESOLVED, by the _____ County Board of Supervisors, that:

1. This document is intended to serve as the enabling resolution that is required under WI Statutes 46.2895 (1) to form the expanded Long-Term Care District known as CCCW.
2. A need exists for a LTCD to provide Family Care services to adults who are frail elderly and adults with physical or developmental disabilities through operation of a Managed Care Organization (MCO) within the expanded sixteen (16) county area.
3. The primary purpose of the expanded LTCD is to operate a MCO, as defined in WI Statutes 46.284, which will contract with the WI Department of Health Services to provide the Family Care benefit.
4. The expanded Long-Term Care District Governing Board will be comprised of sixteen (16) voting members consisting on one board member appointed by each of the sixteen (16) participating counties of Ashland, Barron, Bayfield, Burnett, Douglas, Iron, Langlade, Lincoln, Marathon, Polk, Portage, Price, Rusk, Sawyer, Washburn and Wood. Of the sixteen (16) board members, at least twenty-five (25) percent or four (4) members shall be representatives of the member population receiving Family Care services.
5. The members of the LTCD Board shall serve staggered two-year terms with the initial terms of the Board members designated as one or two year terms in order to create the staggered terms. The initial terms for each original member shall be outlined in the by-laws of the LTCD and communicated to each participating county. The new Board configuration shall be implemented as soon as possible after adoption of the enabling resolutions by all sixteen (16) member counties but in no event later than May 1, 2016.
6. A copy of this resolution shall be sent to the Secretaries of the state Departments of Administration, Health Services and Revenue as required under WI Statutes 46.2895 (1) (a) 2 and to the County Clerks of each of the eleven (11) counties forming the LTCD.

Approved this _____ day of _____, _____ by the _____ County Board of Supervisors.

RESOLUTION # _____ - 2015-2016

TO: The Honorable Chairperson and Members of the Polk County Board of Supervisors

RE: **AUTHORIZING THE INITIATING OF THE SOAR PROGRAM IN POLK COUNTY USING THE COMMUNITY DEVELOPMENT BLOCK GRANT**

WHEREAS, WEST CAP Inc. has received Federal monies under the Community Development Block Grant (CDBG) program, administered by the Wisconsin Department of Administration (DOA) Division of Housing (DOH) for the purpose of the provision of SOAR (SSI/SSDI Outreach, Access, and Recovery) services; and

WHEREAS, SOAR is a program for individuals who are homeless or at risk of being homeless and helps them apply for SSI/SSDI.

WHEREAS, WEST CAP, Inc. is a private, non-profit corporation, with one or more staff members who have been certified by the Substance Abuse and Mental Health Services Administration of the U.S. Department of Health Services as having successfully completed training in the SOAR model; and

WHEREAS, it is necessary for the Polk County Board to approve initiating the program in the county, as well as approve the usage of SOAR funding; and

WHEREAS, Polk County Department of Human Services as authorized by the Polk County Board of Supervisors through this resolution and WEST CAP, Inc. will work together to provide SOAR services to eligible recipients within a DOH SOAR program service area; and

WHEREAS, The Polk County Human Services Department will work with WEST CAP Inc. on initiating the project within the county; and

WHEREAS, Polk County acknowledges, understands and agrees that WEST CAP, Inc. may use CDBG grant funds received from DOH to provide SOAR services to eligible recipients present in Polk County up to the amount of available grant funds.

THEREFORE, BE IT RESOLVED, that the Polk County Board of Supervisors does hereby approve and authorize the preparation of initiating the above-named project

Submitted this day of December, 2015

By: POLK COUNTY BOARD OF SUPERVISORS

William F. Johnson - Chair	Larry Jepsen -Vice Chair
Patricia M. Schmidt – 2 nd Vice Chair	
Dean K. Johansen	Josh Hallberg
Craig Moriak	Ken Sample
Marvin Caspersen	James S. Edgell
Kim A. O’Connell	Jay Luke
Warren Nelson	Russell E. Arcand
John Bonnerprise	Joseph Demulling

Reviewed by Corporation Counsel:

Adopted by Vote:

 Initials of
 Corp. Counsel

 Date
 Reviewed

Ayes:_____ Nays:_____ Absent:_____



Semi-Annual Report, August 2015- December 2015 (5 month period)

Census Activity

- 89% occupancy for 5 month period of August 2015- Dec 2015
 - Judy's cottage Special Care Unit census was approximately 97% for this same period.
- 973 days of Medicare Part A or Medicare Advantage Plan, Averaging 6.4 residents per day or 194 days per month. These are typically residents that come to GAM to recover from injury or illness and receive Physical, Occupational or Speech Therapy.
- 43 total admissions. The majority of admissions are transfers to us from a hospital. A few admissions come to us directly from their home or from another nursing facility.
- 47 total discharges. This includes residents returning to their homes after rehabilitation which was 24 of these total discharges, and deaths which was 23 of these discharges.

Building/Grounds

- Ongoing preventative maintenance is performed daily. Maintenance staff utilize a computer program called TELS which is designed to cover all preventative maintenance and state reporting that is required in a long term care facility.
- 4 rooms on the West wing were updated with new flooring, paint and bathroom fixtures.

Staff Training/Staffing

- GAM managers were able to participate in the coaching college sessions with Rick Olson in August and December of 2015.
- Current recruitment includes Certified Nursing Assistants for the afternoon and overnight shifts and one day LPN position is open due to a retirement, applications for that position are due on 1/8/16.

Compliance / State Survey

- 10 facilities state wide were chosen to have a MDS (minimum data set) survey during 2015, and GAM was one of those chosen. The MDS is an assessment that is completed on each resident on all aspects of their health and well-being and is tied to reimbursement. This survey went very well with one citation due to a coding error. This survey was very

informative as was completed by the MDS expert at the state who provided education as well.

- Our annual recertification survey took place in October 2015. 9 deficiencies were identified (which is down from previous years: 2014:12 2013:20). All deficiencies were at low levels with the exception of F441 which was identified as widespread. Summary of findings:
 - F157-Notification of changes: The facility failed to notify the physician promptly when a resident experienced a change in condition for 3 of 17 sampled residents.
 - F225-Investigating allegations: Facility did not have evidence that all resident concerns were thoroughly investigated.
 - F241- Dignity & Respect: One resident had an uncovered catheter bag which was visible from the hallway
 - F280- Care Planning: Facility did not ensure care plans were updated for 2 out of 20 residents sampled.
 - F323- Accident hazards: Facility did not always ensure falls were reviewed and adequate assistive devices in place.
 - F329- Drug regimen is free of unnecessary drugs: Facility did not ensure that residents did not receive antibiotics before receiving urine culture reports.
 - F371- Food procurement and storage: The kitchen had items (flour, cornmeal & pasta) that were undated when opened. The special care unit had one container of undated and unlabeled ice cream in the freezer.
 - F441- Infection Control: The facility did not establish and maintain an infection control program designed to provide a safe environment to help prevent the spread of infectious disease. This had the potential to affect all residents.
 - F458- Square footage: One room is 96 ½ square feet which is less than the required 100 square footage which is required for a single resident room. A waiver is written and accepted annually.
 - A plan of correction was written and accepted for all deficiencies above. A verification visit took place on 11/24/16 at which time state noted we were in compliance and following through on our plan of correction.

- Training and audits take place on all deficiencies for affected staff in those departments which are affected. Audits will continue throughout the year to check for our compliance in all areas.
- Our annual life safety survey took place in November 2015. At this time a building engineer from the state surveys the building to make sure it is up to code for building and fire safety. The engineer also reviews extensive paperwork on various testing and drills that have to be done during the year. Testing is completed on things such as: fire drills, generator testing, emergency lighting testing, water temperature testing, etc. This year we were deficiency free on our life safety survey.

Prepared by: Dana Reese, Licensed Nursing Home Administrator

Veteran Services Department
Semi-Annual Report (Jul through Dec 2015)

Activities:

Radio Spots/Interviews: WXCE and WPCA (Amery) 10.

State CVSO Conference: CVSO attended 10/5 through 10/9 (Baraboo).

Attended 11 VSO meetings (i.e. post mtgs, conferences, district mtgs, etc.).

Attended 3 funerals.

Participated in Frederic School memorial service (911).

Co-hosted Care-Giver's training at WITC-New Richmond.

Participated in "Final Affairs" symposium at Peace Lutheran Church (Dresser).

Manned booth at annual Polk County Fair.

Participated as member of local transportation corporation. Attended several meetings.

Attended NW CVSO meeting at Rice Lake, WI.

Transported 3 veterans to VAMC/VARO St Paul.

Held two (2) Veterans Service Commission (VSC) meetings.

Participated in planning of Northwest Wisconsin Indianhead Memorial and Osceola Memorial.

(Additional info on quarterly reports)

Office Happenings: Continue to convert office to paperless work center; down to 3 file cabinets (from 12) as scanning progresses. Informed that CVSO Grant will convert to a reimbursement grant following 2015, we will be using grant funds for a Hwy 8 billboard. Collected approx. \$3,047.10 from local VSO's (American Legion, VFW, Axillaries, etc.) to assist in emergency aid assistance to Polk County veterans. Office well within budget parameters, and all running smoothly. No issues or concerns to report!

**OFFICE PROCESSED
JULY - DECEMBER, 2015**

ACTIVITY	#	ACTIVITY	#
Power of Attorney	79	ANVG – (dental)	4
Disability Comp Claims	68	ANVG (SAG)	
Disability – Response Letters	6	State Eligibility (WDVA0001)	6
Pension Claims	12	Park Pass	5
Pension Response Letters	6	Property Tax Credit	6
DIC Claims	1	WI Identifier	2
Widow Pension	6	WI GI Bill	1
NOD/DRO	14	Vet Ed	
BVA Appeals	2	PLP Loan	
Insurance Claims/ChampVA	6		
Burial Benefits	5	SF180	23
Gov't Marker Applications	12	Verification Letters	10
Flag Applications	3		
Education Benefits - Federal	4	Veterans Assistance Program	
Vocational Rehabilitation	1	State Cemetery	5
Loan Guaranty (1880-COE-Fed)	14	WI King Home	
Debt Waiver Request (Federal)	1		
Medical Enrollment/Means Waiver Request (Medical)	30	Miscellaneous - State	3
	3	Miscellaneous - Federal	80
Adaptive Grants			

POLK COUNTY VETERANS SERVICE OFFICE

100 Polk County Plaza Suite 70
Balsam Lake, WI 54810
Tel: (715) 485-9243/FAX: (715) 485-9190/E-Mail: cvso@co.polk.wi.us

Quarterly Report, 1 October 2015 (Jul-Sep)

Federal Veteran Benefits:

Submitted	31 Disability Claims (To obtain compensation for disabilities)
Submitted	8 Veteran/Widow Pension Applications (To obtain "needs based" pensions)
Submitted	1 Dependent Indemnity Comp (DIC) Claims (Benefit for s/c deaths)
Submitted	13 Appeals/Notice of Disagreements
Submitted	2 VA Insurance Claims
Enrolled	18 Veterans into VA Healthcare System (To qualify for VA healthcare/meds)
Initiated	11 Home Loan Guarantee Certificates (Used to purchase "GI Bill" homes)
Submitted	8 Grave Marker Applications (Provide for marked graves)
Submitted	1 Burial Benefit Applications (Month of death, funeral and plot benefits)
Submitted	10 SF-180 Applications (To obtain DD-214 copies and/or military records)
Submitted	1 G.I. Bill Applications
Submitted	56 "Miscellaneous" Actions (Voc Rehab, debt waivers, claims responses, etc)

State Veteran Benefits:

Submitted	5 WISVET Certificate Applications (Determines eligibility for State benefits)
Submitted	2 Aid to Needy Vet Grant Applications (Dental Care)
Submitted	3 State Veteran Cemetery Applications (Pre-enrollment)
Submitted	1 WDVA/State Education Applications (WI GI Bill, VetEd, etc.)
Referred	2 to Veteran Assistance program (Homeless Assistance)
Submitted	2 Park Pass Applications (Free admissions)
Submitted	1 Property Tax Credit Applications (Prop Tax refund for 100% dis. veterans)
Submitted	2 Applications for DMV Identifier
Submitted	11 "Miscellaneous" Actions (Referrals, income verifications, etc.)
Submitted	2 WDVA Grant applications (Trans/CVSO)

County Veteran Benefits:

Assisted	1 Veterans with Emergency Aid (\$ 217.60)
Assisted	126 Veterans with Transportation to Medical Care

Notes:

Business continues to be steady, although it has picked up in the last several weeks. Rick will be away from the office for the week of 10/5 for the Fall WI CVSO Conference in Baraboo, WI. Gail will be presenting veteran benefits information on 10/8/15 at Peace Lutheran Church in Dresser during their 2015 "Final Affairs" symposium. Rick has also remained active in a local transportation initiative to expand rural transportation capability. He conducted a quarterly Veteran Service Commission (VSC) meeting.

Of note, Wisconsin Department of Veteran Affairs (WDVA) has changed the annual CVSO Grant of \$10,000.00 to one of reimbursement; they have also restricted use of these funds for transportation purposes. Due to that, CVSO has requested additional County support to offset loss of Grant funds. Both CVSO Grant and Transportation Grant applications were made during this quarter.

CVSO office provided budget data for 2016 to Admin with no real changes compared to previous year, outside of a request for \$8,500.00 Transportation line item to offset loss of WDVA grant funds as noted above.

Regarding outreach, VSO participated in the annual Polk County Fair with a booth. Gail "heroically" manned the booth, answering questions and making appointments. Rick spoke at several functions related to 9/11, one at Frederic Elementary. He also spoke at a Caregiver's Seminar at WITC New Richmond, and manned a booth at the Vietnam Wall presentation in New Richmond.

As far as office developments, we continue to reduce hardcopy files in our efforts towards a "paperless" work environment. The new scanner we purchased has been working just fine, and we are making steady progress in reducing the amount of hardcopy records we maintain in our office. We are now down to four (4) cabinets, from 15.

Office received \$900.00 in donations during this period; \$700 from the Nolden Family (3rd time!), and \$200.00 from "Anonymous." These funds are deposited in the VSC Emergency Relief Fund line item account for VSC use.

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100 Polk County Plaza Suite 70
Balsam Lake, WI 54810
Tel: (715) 485-9243/FAX: (715) 485-9190/E-Mail: cvso@co.polk.wi.us

Quarterly Report, 1 January 2016 (Oct-Dec 2015)

Federal Veteran Benefits:

Submitted	37	Disability Claims (To obtain compensation for disabilities)
Submitted	6	Veteran/Widow Pension Applications (To obtain "needs based" pensions)
Submitted	4	Dependent Indemnity Comp (DIC) Claims (Benefit for s/c deaths)
Submitted	5	Appeals/Notice of Disagreements
Submitted	4	VA Insurance Claims
Enrolled	15	Veterans into VA Healthcare System (To qualify for VA healthcare/meds)
Initiated	3	Home Loan Guarantee Certificates (Used to purchase "GI Bill" homes)
Submitted	5	Grave Marker Applications (Provide for marked graves)
Submitted	5	Burial Benefit Applications (Month of death, funeral and plot benefits)
Submitted	16	SF-180 Applications (To obtain DD-214 copies and/or military records)
Submitted	3	G.I. Bill Applications
Submitted	35	"Miscellaneous" Actions (Voc Rehab, debt waivers, claims responses, etc)

State Veteran Benefits:

Submitted	2	Aid to Needy Vet Grant Applications (Dental Care)
Submitted	2	State Veteran Cemetery Applications (Pre-enrollment)
Submitted	0	WDVA/State Education Applications (WI GI Bill, VetEd, etc.)
Referred	2	to Veteran Assistance program (Homeless Assistance)
Submitted	3	Park Pass Applications (Free admissions)
Submitted	5	Property Tax Credit Applications (Prop Tax refund for 100% dis. veterans)
Submitted	0	Applications for DMV Identifier
Submitted	3	"Miscellaneous" Actions (Referrals, income verifications, etc.)
Received	2	WDVA Grant applications (Trans/CVSO) (Applied for annually)
Provided	3	WDVA Homeless Aid Kits

County Veteran Benefits:

Assisted	2	Veterans with Emergency Aid
Assisted	258	Veterans with Transportation to Medical Care

Notes:

Claims business has increased a bit above normal during this period; unsure what caused the upsurge, but the holiday period seemed to bring people in. Many new disability claims.

Rick attended the semi-annual CVSO Association conference at Baraboo 10/5 through 10/9. Attended several American Legion Riders meetings (10/10, 11/7), and spoke at both WPCA and WXCE radio stations twice each. Rick also attended one day training at VAMC Minneapolis on 10/22, where he was brought up to speed on new developments in the VA health system. Conducted a Veteran Service Commission (VSC) meeting on 11/2 to work on aid to veteran issues. Rick also attended several veteran service organization meetings during this period. Both Rick and Gail attended County-provided Rick Olsen training in December, and the office provided support to the Marine Corps Reserves annual Toys for Tots toy drive, and the local Operation Christmas program at Unity VFW. Rick also attended the annual Toys for Tots banquet at Trollhaugen (13/4).

Rick and Gail remain busy, and will start working on the next annual report in the near term. Next HSS report should be the 6-month report, so we will also be working on that for presentation.

We continue to steadily convert our office to a "paperless" work environment, and are now down to approximately 4 file cabinets (from 12-14) that have yet to be scanned into the computer. We also now have the means to obtain and record electronic signatures, so things are progressing! VA is still in process of determining how we are to directly send claims to them electronically (D-to-D) and we are waiting for them to give us the green light on that process. It is being beta tested in other parts of the country to work the bugs out.

Regarding grants, we received our annual Wisconsin Department of Veteran Affairs (WDVA) Transportation Grant, and have turned that over to ADRC. The annual CVSO Grant from WDVA has been changed to a reimbursement-type grant by WDVA, so we are still in the learning process on that. One thing we have done is to get authorization to increase our budget by \$8500.00 annually to continue the support or subsidy of veteran transportation of veterans to medical appointments by ADRC. Under the new grant rules, we were no longer able to use grant funds for that purpose. We will continue to have up to \$10,000.00 in grant funds each year, but we have to spend money on specific issues (I.e. computers, software, marketing, etc.) and then request reimbursement. We have been working hard to get a billboard in place on Highway 8 and it looks like that will happen in January. Location will be by the Menard's roundabout, so we hope to drum up extra business via this outreach effort. Contract was reviewed by Corp Counsel, and signed by Admin. Should be up by mid-January. Use of grant funds for this purpose was approved by WDVA prior to efforts.

Office layout and storage room was reworked by Gail while Rick was away at CVSO conference, and we now have more room and a much improved work environment. Reduction of file cabinets has allowed expansion of work space. Also added a few potted plants to make things "homey."

Rick and Gail will be cleaning out records, note boards and the like during the first weeks of the new year. Annual housekeeping to make sure the office and its materials are in good order. Office received \$1,947.10 in donations during this period for VSC emergency assistance.

Polk County Government Income Statement

		2015 Income Statement Year To Date					
		2015 Year to Date Actual	2015 Calendar Year to Date	2015 Budget Original	2015 Budget Adjustment	Budget Variance	% Used
101 - General							
Revenues							
GENERAL PROPERTY TAX	101-18-41110-000-000	\$147,794.00	\$147,794.00	\$147,794.00	\$0.00	\$0.00	100.00%
	Totals for Account Code 41110:	\$147,794.00	\$147,794.00	\$147,794.00	\$0.00	\$0.00	100.00%
ST AID VET SERV OFFICE (S4	101-18-43562-000-000-00	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00	\$0.00	100.00%
	Totals for Account Code 43562:	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00	\$0.00	100.00%
ST AID TRANSP GRANT (S47	101-18-43564-000-000-00	\$0.00	\$3,500.00	\$3,500.00	\$0.00	\$3,500.00	0.00%
	Totals for Account Code 43564:	\$0.00	\$3,500.00	\$3,500.00	\$0.00	\$3,500.00	0.00%
CARRY OVER BALANCES	101-18-49999-999-000-00	\$0.00	\$0.00	\$0.00	\$19,511.00	\$19,511.00	0.00%
	Totals for Account Code 49999:	\$0.00	\$0.00	\$0.00	\$19,511.00	\$19,511.00	0.00%
Total Revenues		\$157,794.00	\$161,294.00	\$161,294.00	\$19,511.00	\$33,011.00	87.27%
Expenses							
VETERAN SERVICE OFFICER	101-18-54700-001-000-00	\$54,723.11	\$56,626.50	\$58,401.92	\$0.00	\$3,678.81	93.70%
VETERAN SERVICE OFFICER	101-18-54700-011-000-00	\$38,818.05	\$39,825.19	\$41,073.83	\$0.00	\$2,255.78	94.51%
VETERAN SERVICE OFFICER	101-18-54700-151-000-00	\$6,797.99	\$7,378.56	\$7,609.90	\$0.00	\$811.91	89.33%
VETERAN SERVICE OFFICER	101-18-54700-152-000-00	\$6,561.39	\$6,558.71	\$6,764.35	\$0.00	\$402.96	94.04%
VETERAN SERVICE OFFICER	101-18-54700-154-000-00	\$18,250.56	\$17,681.72	\$18,236.10	\$0.00	(\$14.46)	100.08%
VETERAN SERVICE OFFICER	101-18-54700-155-000-00	\$239.22	\$246.78	\$254.52	\$0.00	\$15.30	93.99%
VETERAN SERVICE OFFICER	101-18-54700-160-000-00	\$268.98	\$279.71	\$288.48	\$0.00	\$19.50	93.24%
VETERAN SERVICE OFFICER	101-18-54700-161-000-00	\$27.00	\$0.00	\$0.00	\$0.00	(\$27.00)	0.00%
VETERAN SERVICE OFFICER	101-18-54700-162-000-00	\$371.39	\$385.80	\$397.90	\$0.00	\$26.51	93.34%
VETERAN SERVICE OFFICER	101-18-54700-219-000-00	\$200.00	\$0.00	\$0.00	\$0.00	(\$200.00)	0.00%
VETERAN SERVICE OFFICER	101-18-54700-222-000-00	\$415.11	\$750.00	\$750.00	\$0.00	\$334.89	53.33%
VETERAN SERVICE OFFICER	101-18-54700-242-000-00	\$0.00	\$75.00	\$75.00	\$0.00	\$0.00	100.00%
VETERAN SERVICE OFFICER	101-18-54700-243-000-00	\$1,552.00	\$1,552.00	\$1,552.00	\$0.00	\$0.00	100.00%
VETERAN SERVICE OFFICER	101-18-54700-311-000-00	\$491.85	\$1,200.00	\$1,200.00	\$0.00	\$708.15	40.99%
VETERAN SERVICE OFFICER	101-18-54700-312-000-00	\$179.66	\$175.00	\$175.00	\$0.00	(\$4.66)	102.66%

Polk County Government Income Statement

		2015 Income Statement Year To Date					
	2015 Year to Date Actual	2015 Calendar Year to Date	2015 Budget Original	2015 Budget Adjustment	Budget Variance	% Used	
VETERAN SERVICE OFFICER	101-18-54700-313-000-00	\$0.00	\$800.00	\$0.00	\$800.00	0.00%	
VETERAN SERVICE OFFICER	101-18-54700-314-000-00	\$724.11	\$500.00	\$0.00	(\$224.11)	144.82%	
VETERAN SERVICE OFFICER	101-18-54700-324-000-00	\$210.00	\$140.00	\$0.00	(\$70.00)	150.00%	
VETERAN SERVICE OFFICER	101-18-54700-325-000-00	\$380.00	\$625.00	\$0.00	\$245.00	60.80%	
VETERAN SERVICE OFFICER	101-18-54700-332-000-00	\$1,436.16	\$3,600.00	\$0.00	\$2,163.84	39.63%	
VETERAN SERVICE OFFICER	101-18-54700-332-501-00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	
VETERAN SERVICE OFFICER	101-18-54700-335-000-00	\$275.04	\$300.00	\$0.00	\$24.96	91.68%	
VETERAN SERVICE OFFICER	101-18-54700-336-000-00	\$630.00	\$600.00	\$0.00	(\$30.00)	105.00%	
VETERAN SERVICE OFFICER	101-18-54700-731-000-00	\$650.00	\$650.00	\$0.00	\$0.00	100.00%	
VETERAN SERVICE OFFICER	101-18-54700-734-000-00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	
Totals for Account Code 54700:		\$133,001.62	\$139,949.97	\$143,994.00	\$10,992.38	92.37%	
VETERAN SERV GRANT N/L	101-18-54701-214-000-00	\$798.00	\$798.00	\$798.00	\$0.00	100.00%	
VETERAN SERV GRANT N/L	101-18-54701-314-000-00	\$503.21	\$0.00	\$0.00	(\$503.21)	0.00%	
VETERAN SERV GRANT N/L	101-18-54701-325-000-00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	
VETERAN SERV GRANT N/L	101-18-54701-332-000-00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	
VETERAN SERV GRANT N/L	101-18-54701-332-500-00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	
VETERAN SERV GRANT N/L	101-18-54701-349-000-00	\$0.00	\$802.00	\$802.00	\$0.00	100.00%	
VETERAN SERV GRANT N/L	101-18-54701-739-000-00	\$8,400.00	\$8,400.00	\$8,400.00	\$0.00	100.00%	
VETERAN SERV GRANT N/L	101-18-54701-999-000-00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	
Totals for Account Code 54701:		\$9,701.21	\$10,000.00	\$10,000.00	\$11,999.00	44.10%	
VA TRANSPORTATION GRAN	101-18-54702-734-000-00	\$0.00	\$3,500.00	\$3,500.00	\$0.00	0.00%	
Totals for Account Code 54702:		\$0.00	\$3,500.00	\$3,500.00	\$0.00	0.00%	
VETERANS RELIEF N/L	101-18-54710-214-000-00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	
VETERANS RELIEF N/L	101-18-54710-711-000-00	(\$2,044.19)	\$1,800.00	\$1,800.00	\$3,844.19	(113.57)%	
VETERANS RELIEF N/L	101-18-54710-999-000-00	\$0.00	\$0.00	\$0.00	\$7,512.00	0.00%	
Totals for Account Code 54710:		(\$2,044.19)	\$1,800.00	\$1,800.00	\$11,356.19	(21.95)%	
CARE OF VETERAN GRAVES	101-18-54720-712-000-00	\$1,750.00	\$3,000.00	\$2,000.00	\$0.00	87.50%	
Totals for Account Code 54720:		\$1,750.00	\$2,000.00	\$2,000.00	\$0.00	87.50%	
Total Expenses		\$142,408.64	\$157,249.97	\$161,294.00	\$19,511.00	78.76%	

**Polk County Government
Income Statement**

	2015 Income Statement Year To Date					
	2015 Year to Date Actual	2015 Calendar Year to Date	2015 Budget Original	2015 Budget Adjustment	Budget Variance	% Used
BEGINNING NET ASSETS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
NET SURPLUS/(DEFICIT)	\$15,385.36	\$0.00	\$0.00	\$0.00	(\$15,385.36)	0.00%
ENDING NET ASSETS	\$15,385.36	\$0.00	\$0.00	\$0.00	(\$15,385.36)	0.00%



MINUTES

Health and Human Services Board

Government Center, Conference Room A & B
Balsam Lake, WI 54810
10:00 a.m. Tuesday, January 12th, 2016

Meeting called to order by Committee Chair, Pat Schmidt @ 10:02 AM.

Members present

Attendee Name	Title	Status
Pat Schmidt	Chair	Present
Marvin Caspersen	Vice Chair	Present
John Bonneprise	Supervisor	Present
Dean Johansen	Supervisor	Absent
Joe Demulling	Supervisor	Present
William Alleva	Citizen	Present
Dr. David Markert	Citizen	Present
Pamela DeShaw	Citizen	Present
Dr. Arne Lagus	Citizen	Absent

Also present Tammy Peterson, Executive Secretary, Andrea Jerrick, Director of Employee Relations, Rick Gates, Director of Veteran Services, Dana Reese, Director of Golden Age Manor, Laura Neve, Director of ADRC and Gretchen Sampson, Director of Community Services.

Approval of Agenda- Chair called for a motion to approve agenda; **Motion** (Caspersen/Markert) to approve agenda. Motion carried by unanimous voice vote.

Approval of Minutes- Chair called for a motion to approve the minutes of the December 8th, 2015 meeting. **Motion** (Demulling/ Alleva) to approve the minutes. Motion carried by unanimous voice vote.

Public Comment - None

New Business

Andrea Jerrick discussed the agency reorganization. Diamond and Springsted are working on implementation, the needs of the agency, electronic health records and compliances. Diamond will be giving a Behavioral Health Presentation on January 19th at 10:00AM to staff.

Gretchen Sampson spoke on the agency update and reorganization and gave a report from the Legislative Event that was held on January 11th, 2016. Next Legislative Event will be April 18th, 2016 at 9:00AM in New Richmond.

Dana Reese discussed and answered questions that pertained to Semi Annual Report.

Rick Gates spoke on VETS Semi-Annual report and responded to questions.

Laura Neve, Director of ADRC discussed the revised resolution on consideration of expanding the long term care district. Citizen Dr. Markert and Corporation Counsel, Jeff Fuge also spoke and answered questions.

Motion (Markert/ Demulling) to recommend to County Board to pass the resolution intending to participate in an expanded jurisdiction of LTCD. Motion carried by unanimous voice vote.

Kristina Betchel from Westcap spoke on the resolution considering initiating the Westcap SOAR program in Polk County.

Motion (Markert/ Bonneprise) to recommend the County Board adopt a resolution authorizing WESTCAP provision of SOAR program services funded by Wisconsin CDBG moneys in Polk County. Motion carried by unanimous voice vote.

Kristin Boland from Behavioral Health Department provided handout and talked about Trauma Informed Care and treatment.

Future Agenda Items – Next meeting February 9th, 2016, marijuana presentation, juvenile justice presentation and annual information.

Motion (Bonneprise/ Markert) to adjourn. Meeting adjourned 12:17 p.m.