



POLK COUNTY, WISCONSIN

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AGENDA AND NOTICE OF MEETING

BOARD OF HEALTH AND HUMAN SERVICES

Government Center, 100 Polk County Plaza, Balsam Lake, WI 54810

Conference Room A&B

Tuesday, July 12, 2016 at 10:00 a.m.

A quorum of the County Board may be present

Materials: Minutes from June 14, 2016 meeting

9:00 to 10:00 – Orientation for new Board Members

- | | | |
|-------|--|------------------------------|
| 10:00 | 1. Call to order | |
| | A. Approval of agenda | |
| | B. Approval of minutes for June 14, 2016 | |
| 10:05 | 2. Public comment (3 minutes) | |
| | 3. Announcements and committee information | |
| 10:10 | A. Annual reports (as available) | Andrea Jerrick |
| | B. Accreditation update | Gretchen Sampson |
| | 4. Discussion items | |
| | a. County Board priorities in the area of public health and human services | Andrea Jerrick |
| | b. Community health needs assessment | Gretchen Sampson |
| | c. Reorganization Update | |
| 11:20 | 5. Action items | |
| | A. Children's Waiver Program Review | Jaime Weness/Marissa Lindsay |
| | B. Need Board member rep on Advisory Committee | |
| 11:50 | 6. Monthly committee reports | Andrea Jerrick |
| 11:55 | 7. Additional items for future agendas | |
| 12:00 | 8. Adjourn | |

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential



MINUTES

Health and Human Services Board

Government Center, Conf. Room A&B
 Balsam Lake, WI 54810
 10:00 a.m. Tuesday, June 14th, 2016

Meeting called to order by Chair Bonneprise @ 10:00 a.m.
 Members present

Attendee Name	Title	Status
John Bonneprise	Chair	Present
Joe Demulling	Vice Chair	Present
Jim Edgell	Supervisor	Present
Doug Route	Supervisor	Present
Mike Prichard	Supervisor	Present
William Alleva	Citizen	Present
Dr. David Markert	Citizen	Present
Pamela DeShaw	Citizen	Absent
Dr. Arne Lagus	Citizen	Present

Also present Tammy Peterson, Executive Secretary, Dana Frey, County Administrator, Wendy Bauman, Public Health Director/Health Officer, Gretchen Sampson, Director of Public Health, Andrea Jerrick, Director of Employee Relations and Tim Anderson, County Planner

Approval of Agenda- Chair Bonneprise called for a motion to approve agenda. **Motion** (Edgell/ Markert) to approve agenda. Motion carried by unanimous voice vote.

Approval of Minutes- Chair Bonneprise called for a motion to approve the minutes of the May 10th, 2016 meeting. **Motion** (Demulling/ Alleva) to approve the minutes. Motion carried by unanimous voice vote.

Public Comment - None

Old Business

Director Sampson provided handout and discussed the policy statement on marijuana. **Motion** (Alleva/ Demulling) to move to County Board for affirmation. Motion carried by unanimous voice vote.

New Business

Mr. Frey provided a PowerPoint and continued the discussion on committee responsibilities and financial reports.

Tim Anderson discussed with the committee the upcoming issues and moving forward to develop a work plan.

Director Sampson announced new Business and Operations Manager, Tonya Eichelt and gave an update on the department reorganization.

Ms. Sampson also spoke on the Behavioral Health Department recertification results.

Dana Reese discussed the Golden Age Manor staffing issues and the organizational changes. Dana also provided handout on the long term care workforce crisis.

Ms. Reese spoke on the 2015 Golden Age Manor Audit.

Mr. Frey spoke on the monthly committee reports.

The committee will continue to work on the 2016 finalization work plan.

Future Agenda Items – Next meeting July 12th, 2016 @ 10:00 a.m. Suicide prevention.

Motion (Edgell/ Markert) to adjourn. Meeting adjourned 11:44 a.m.

Health and Human Services Committee
 June 14th, 2016

Additional Issues:

- Reproductive Health, including Human Papilloma Virus (HPV)
 - What is currently being distributed in terms of education on HPV and where?
- Progress on mental health programs and distribution of information?

**BOARD OF HEALTH AND HUMAN SERVICES
 2016 WORK PLAN**

Date	Scheduled Agenda Items	Program Evaluation, Education and Upcoming Issues	Recognitions or Announcements
May	<ul style="list-style-type: none"> • Elect officers 		
June	<ul style="list-style-type: none"> • Finalize 2016 work plan • Golden Age Manor audit 		
July	<ul style="list-style-type: none"> • Annual reports • Accreditation update 	<ul style="list-style-type: none"> • Community Health Needs Assessment 	
August	<ul style="list-style-type: none"> • Review and recommendations on fee schedule • Division strategic plan review 	<ul style="list-style-type: none"> • Success by Six Program 	<ul style="list-style-type: none"> • Report from July legislative event
September	<ul style="list-style-type: none"> • Annual budget overview • Board SWOT analysis for strategic planning 		<ul style="list-style-type: none"> • Report from regional Board of Health training
October	<ul style="list-style-type: none"> • Annual budget amendment recommendations 		
November			<ul style="list-style-type: none"> • Report from October legislative event
December	<ul style="list-style-type: none"> • Develop 2017 work plan • Board evaluation 	<ul style="list-style-type: none"> • Presentation of 2017-2020 strategic plan 	



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Balsam Lake, WI 54810

10:00 a.m. Tuesday, July 12th, 2016

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Members present

Attendee Name	Title	Status
John Bonneprise	Chair	Present
Joe Demulling	Vice Chair	Present
Jim Edgell	Supervisor	Present
Doug Route	Supervisor	Present
Mike Prichard	Supervisor	Present
William Alleva	Citizen	Present
Dr. David Markert	Citizen	Absent
Pamela DeShaw	Citizen	Present
Dr. Arne Lagus	Citizen	Present

Also present Tammy Peterson, Executive Assistant, Wendy Bauman, Public Health Director/Health Officer, Gretchen Sampson, Director of Public Health and Andrea Jerrick, Deputy County Administrator/Employee Relations Director.

Approval of Agenda- Chair Bonneprise called for a motion to approve agenda. **Motion** (Edgell/ DeShaw) to approve agenda. Motion carried by unanimous voice vote.

Approval of Minutes- Chair Bonneprise called for a motion to approve the minutes of the June 14th, 2016 meeting. **Motion** (Alleva/ Demulling) to approve the minutes. Motion carried by unanimous voice vote.

Public Comment - None

New Business

Ms. Jerrick spoke on annual reports and stated the reports will be out in August.

Ms. Sampson provided handouts and discussed the community health needs assessment. Gretchen also spoke on organization update, provided 2015 annual report and moving forward to develop a work plan.

Ms. Sampson provided hand outs and spoke on the accreditation update.

Andrea discussed the County Board priorities in the area of public health and human services.

Jamie Weness and Meghan Baasch from Human Services spoke on the Children's Waiver Program Review.

Citizen William Alleva volunteered to be the new board member on the Advisory Committee.

Future Agenda Items – Next meeting August 9th, 2016 @ 10:00 a.m. Behavioral Health, fee schedule and strategic plan review

Motion (DeShaw/ Alleva) to adjourn. Meeting adjourned 11:45 a.m.