



POLK COUNTY, WISCONSIN

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AGENDA AND NOTICE OF MEETING

HEALTH AND HUMAN SERVICES BOARD

Government Center

Conference Room A & B

Balsam Lake, WI 54810

10:00 a.m. Tuesday October 13th, 2015

Purpose: Review and Action on selected items as listed below
Documents: Minutes of September 8th, 2015 and monthly and quarterly reports

ITEM	LEAD PERSON
Call to order	Committee Chair
Approval of agenda Approval of minutes for September 8 th , 2015	
Public comment	
New business	
1. Questions on issues as contained in written monthly/ quarterly reports 2. Upcoming Legislative event on October 19 th in New Richmond.	Committee Chair
3. Develop Recommendations and Committee Amendments Concerning the 2016 Proposed County Budget in Functional Areas Assigned to the Committee: Human Services; Public Health; Veterans Services; and Golden Age Manor. 4. Presentation on organizing for the future	County Administrator
5. Update on organizational transition planning 6. Communicable disease Update 7. Update on AB 311	Director Gretchen Sampson
Future agenda items- Next meeting November 10 th , 2015	Committee members
Adjourn	

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential



MINUTES

Health and Human Services Board
 Government Center, Conference Room A & B
 Balsam Lake, WI 54810
 10:00 Tuesday, September 8th, 2015

Meeting called to order by Committee Chair, Pat Schmidt @ 10:00 AM.

Members present

Attendee Name	Title	Status
Pat Schmidt	Chair	Present
Marvin Caspersen	Vice Chair	Present
John Bonneprise	Supervisor	Present
Dean Johansen	Supervisor	Present
Joe Demulling	Supervisor	Present
William Alleva	Citizen	Present
Dr. David Markert	Citizen	Present
Pamela DeShaw	Citizen	Arrived at 11:10 AM
Dr. Arne Lagus	Citizen	Present

Also present Tammy Peterson, Executive Secretary, Dana Frey, County Administrator, Gene Phillips, Director of Human Services, and Gretchen Sampson, Director of Public Health

Approval of Agenda- Chair called for a motion to approve agenda; **Motion** (Bonneprise/ Demulling) to approve agenda. Motion carried by unanimous voice vote.

Approval of Minutes- Chair called for a motion to approve the minutes of the August 11th, 2015 meeting. **Motion** (Johansen/ Demulling) to approve the minutes. Motion carried by unanimous voice vote.

Public Comment - None

New Business

Administrator Frey handed out and discussed the 2016 fee schedules. **Motion** (Demulling/ Caspersen) to recommend the 2016 Fee schedule to County Board. Motion carried by unanimous voice vote.

Director of Public Health, Gretchen Sampson provided handouts and gave evaluation on the Reproductive Health program.

Ms. Sampson also provided hand out and spoke on the 340B Drug Program proposed by the legislation.

Future Agenda Items – Next meeting October 13th, 2015

Adjourn – Motion (Bonneprise/ Markert)) to adjourn. Meeting adjourned 11:13 a.m.

POLK COUNTY VETERANS SERVICE OFFICE

100 Polk County Plaza Suite 70
Balsam Lake, WI 54810
Tel: (715) 485-9243/FAX: (715) 485-9190/E-Mail: cvso@co.polk.wi.us

Quarterly Report, 1 October 2015

(Jul-Sep)

Federal Veteran Benefits:

Submitted 31 Disability Claims (To obtain compensation for disabilities)

Submitted 8 Veteran/Widow Pension Applications (To obtain "needs based" pensions)

Submitted 1 Dependent Indemnity Comp (DIC) Claims (Benefit for s/c deaths)

Submitted 13 Appeals/Notice of Disagreements

Submitted 2 VA Insurance Claims

Enrolled 18 Veterans into VA Healthcare System (To qualify for VA healthcare/meds)

Initiated 11 Home Loan Guarantee Certificates (Used to purchase "GI Bill" homes)

Submitted 8 Grave Marker Applications (Provide for marked graves)

Submitted 1 Burial Benefit Applications (Month of death, funeral and plot benefits)

Submitted 10 SF-180 Applications (To obtain DD-214 copies and/or military records)

Submitted 1 G.I. Bill Applications

Submitted 56 "Miscellaneous" Actions (Voc Rehab, debt waivers, claims responses, etc)

State Veteran Benefits:

Submitted 5 WISVET Certificate Applications (Determines eligibility for State benefits)

Submitted 2 Aid to Needy Vet Grant Applications (Dental Care)

Submitted 3 State Veteran Cemetery Applications (Pre-enrollment)

Submitted 1 WDVA/State Education Applications (WI GI Bill, VetEd, etc.)

Referred 2 to Veteran Assistance program (Homeless Assistance)

Submitted 2 Park Pass Applications (Free admissions)

Submitted 1 Property Tax Credit Applications (Prop Tax refund for 100% dis. veterans)

Submitted 2 Applications for DMV Identifier

Submitted 11 "Miscellaneous" Actions (Referrals, income verifications, etc.)

Submitted 2 WDVA Grant applications (Trans/CVSO)

County Veteran Benefits:

Assisted 1 Veterans with Emergency Aid (\$ 217.60)

Assisted 126 Veterans with Transportation to Medical Care

Notes:

Business continues to be steady, although it has picked up in the last several weeks. Rick will be away from the office for the week of 10/5 for the Fall WI CVSO Conference in Baraboo, WI. Gail will be presenting veteran benefits information on 10/8/15 at Peace Lutheran Church in Dresser during their 2015 "Final Affairs" symposium. Rick has also remained active in a local

transportation initiative to expand rural transportation capability. He conducted a quarterly Veteran Service Commission (VSC) meeting.

Of note, Wisconsin Department of Veteran Affairs (WDVA) has changed the annual CVSO Grant of \$10,000.00 to one of reimbursement; they have also restricted use of these funds for transportation purposes. Due to that, CVSO has requested additional County support to offset loss of Grant funds. Both CVSO Grant and Transportation Grant applications were made during this quarter.

CVSO office provided budget data for 2016 to Admin with no real changes compared to previous year, outside of a request for \$8,500.00 Transportation line item to offset loss of WDVA grant funds as noted above.

Regarding outreach, VSO participated in the annual Polk County Fair with a booth. Gail “heroically” manned the booth, answering questions and making appointments. Rick spoke at several functions related to 9/11, one at Frederic Elementary. He also spoke at a Caregiver’s Seminar at WITC New Richmond, and manned a booth at the Vietnam Wall presentation in New Richmond.

As far as office developments, we continue to reduce hardcopy files in our efforts towards a “paperless” work environment. The new scanner we purchased has been working just fine, and we are making steady progress in reducing the amount of hardcopy records we maintain in our office. We are now down to four (4) cabinets, from 15.

Office received \$900.00 in donations during this period; \$700 from the Nolden Family (3rd time!), and \$200.00 from “Anonymous.” These funds are deposited in the VSC Emergency Relief Fund line item account for VSC use.

Polk County Health Department

Monthly Update for Board of Health & Human Services –October, 2015 (Data is from August, 2015)

General Public Health Program Activities

- 1. Community Health Improvement Planning (CHIP)** – the community survey distribution is being extended in order to get a more representative population response throughout the community. The CHIP Obesity Prevention committee had successful worksite wellness training for employers at Trollhaugen in September with over 40 employers in attendance. Our CHP Alcohol group had their movie trailer piece filmed last week. We are hoping to have a preview for you at the Board meeting.
- 2. Communicable Disease Surveillance, Control and Follow-up** - We have had some interesting cases of communicable disease this past including a hantavirus and two Shigatoxin E.Eoli cases. The Hantavirus case was fatal and likely due to an exposure in Montana.
- 3. Department Strategic Plan** – No updates

Specific Public Health Programs

Family Health Benefits Counseling - In August, our staff enrolled 20 persons in the Marketplace and BadgerCare programs and interacted with 128 client contacts about health care financing options.

Immunization – We have received most of our flu influenza and have started our fall clinic schedule. We will be doing flu clinics in all 8 school districts during the month of October. We practice our mass clinic plan for these clinics which allows us to use state supplied influenza vaccine for students that have no insurance.

Jail Health – The jail nurse had 153 sick call visits with inmates in August.

Environmental Health/Agent Program – Fourteen (14) inspections were conducted in August under the Agent program. DNR well water testing is continuing and 139 tests were conducted in August.

Public Health Preparedness Consortium

- Director presented on the topic of implicit bias at the Joint Education Conference (Wisconsin Environmental Health Association and Wisconsin Association of Dairy Plant Field Representatives).
- Director was a co-facilitator of Family Assistance Center training attended by Consortium local health department staff and other partners
- Budgets for this grant period were submitted October 1.

Northwest Wisconsin Health Care Coalition (NWWiHCC) – The coalition has elected their new board of directors – Jaime Weness, our Preparedness Consortium Director, is the public health representative to the board. Planning is underway to implement this year's grant deliverables.

Reproductive Health – We served 9 unduplicated clients in August with 94 visits. Unduplicated client count is 403 YTD compared to 485 in 2014. We completed our annual cost report for this program.

WIC – Our Fit Families Program Management Evaluation conducted by the state was done on 9/15/15. We had a good evaluation and were found to be meeting all aspects of project objectives. The eWIC card has now been fully rolled out in Polk County and going very well. Participants are pleased with the improved shopping experience. Grocery stores are also pleased with the decreased confusion in WIC transactions with use of the card. WIC caseload has been slowly rebounding since rollout when we experienced a drop in participants due to the process of obtaining the card. There were 689 WIC participants in August.

Prenatal Care Coordination (PNCC) – There were 3 admissions in the month of August with 159 visits to program participants. Two (2) women were discharged from the program.

Birth to 3- Three children was admitted to the program in August. There were 23 service coordination visits and 93 contract therapy visits to program children.

Multi-Jurisdiction Tobacco Coalition (MJC) - W3TFL has had a successful year so far and will finish up strong as well. Our main focus these last few months is the continued education around e-cigarettes and working on policies with those that chose to do so. Presentations will be done in the schools during Red Ribbon Week in October. The CDC's annual report on youth tobacco use came out last week: Here are some highlights:

Flavored Tobacco

- Of past-30 day tobacco users in middle and high school, **70% reported using at least one flavored tobacco product**
 - 63.5 percent of youth cigar smokers, 63.3 percent of e-cigarette users, and 60.6 of hookah users reported using flavored tobacco in the last 30 days

Frequent Use of Tobacco

- Among current or past-30 day tobacco users in high school, **frequent use was most prevalent among smokeless tobacco users (42%)**, followed by cigarette smokers (31.6%), e-cigarette users (15.5%) and cigar smokers (13.1%)
- Among current or past-30 day tobacco users in middle school, **frequent use was most prevalent among smokeless tobacco users (29.2%)**, followed by cigarette smokers (20%), cigar smokers (13.2%), and e-cigarette users (11.8%).

Dual Use

- **Dual use was common among users of all types of tobacco.** Here are dual use percentages for students who used these products 1-5 days during the last 30 days
 - Cigar smokers – 77.3% of cigar smokers are also using another tobacco product
 - Cigarette smokers – 76.9% of cigarette smokers are also using another tobacco product
 - Smokeless tobacco users – 63.4% of smokeless tobacco users are also using another tobacco product
 - E-cigarette users – 54.8% of e-cigarette users are also using another tobacco product

For the full report: <http://www.cdc.gov/mmwr/preview/mmwrhtml/mm6414a3.htm>

FACT Youth Tobacco Prevention Youth advocates are actively educating their peers on the harms of tobacco use. They just recently completed a FACTIVISM called cups in the fence – highlighting a message on not using tobacco products. For updates on MJC work visit our newsletter page of our Western Wisconsin Working for Tobacco-Free Living (W3TFL) website at <http://www.w3tfl.org/w3tfl-newsletters/>. These newsletters are done monthly. We also have a W3TFL Facebook page <https://www.facebook.com/W3TFL> .

Well Woman Program (WWWP) –. Our program nurse continues to work with the 5 other counties in our jurisdiction including local health department staff and provider clinic staff. She has enrolled 8 new women in the program; 173 women are current program participants. Fifty two (52) provider contacts were made for staff introduction, review of program elements and technical support for coordination of service. Thirty (30) contacts were made with women currently enrolled in the program.

Director's Update

1. I completed the preliminary budget materials. Dana will review with you.
2. I will be attended two national meetings in October. One in the National Network of Public Health Institutes (NNPHI) Open Forum on Accreditation and Quality Improvement in Seattle. That meeting is October 15-16. The other meeting is the American Public Health Association (APHA) annual meeting in Chicago. That meeting starts on Sunday, 1 and ends Wednesday, Nov. 4th. Both meetings allow me an opportunity to learn cutting edge information on public health practice issues important to continue progressive public health work in Polk County.
3. We are completing our annual consolidated contract negotiations for 2016

POLK COUNTY DEPARTMENT OF HUMAN SERVICES

Government Center, 100 Polk County Plaza #50, Balsam Lake, WI 54810 (715) 485-8400

August, 2015

Behavioral Health Outpatient

People are assisted in living a productive life by Mental Health and Substance Abuse assessment and therapy. Clinical supervision is provided, as well as direct Psychiatric services and medication management. Individual and group therapy is utilized. Collaboration with private and other public services is a major component of operations.

	<u>monthly average</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>
Psychiatry/Medication Management		239	310	318
Outpatient Recipients		281	275	344

Behavioral Health Adult Protection

Reports of adult abuse or neglect are investigated. Long term services provide support for adults challenged in living in the community. Institutional placement review, Payee, and Guardianship assistance is provided. Emergency services are available 24 hours a day.

	<u>monthly average</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>
Reports		20	20	25
Investigations		5	6	8
Emergency Detentions		8	9	10
In-Home Support Recipients		166	203	248
Out-of-Home Placements		20	20	26

Adult Protective Services aid adults and adults at risk who have been abused, neglected, or exploited. This includes physical harm or threatened harm of older adults, or those unable to protect themselves. It also includes neglect, including self-neglect for people who do not have the capability of taking care of themselves. Financial exploitation is also covered under Protective Services. If someone is in immediate danger, call 911. If it is suspected that an older adult or an adult at risk is being abused, neglected, or exploited, call the Department of Human Services at (715) 485-8400, or visit the Polk County Website, Human Services, Adult Protective Services for more information.

Children and Family Protection

Reports of children in unhealthy or unsafe conditions are investigated. When appropriate, action is taken, and children may be removed from the home until safe conditions are assured. Supportive services are provided to assist families in assuring the health and safety of the children. Families with a child with severe needs may also receive services.

	<u>monthly average</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>
Reports		82	76	86
Investigations		16	17	18
In-Home Support Recipients		113	112	102
Out-of-Home Placements		39	22	26

Children and Family Treatment

The Department treats children and youth that have mental health, substance abuse, and/or delinquency behaviors to age 17 (18+ in special situations). Services are with the family and in the community, or in treatment facilities. Those placed out of the community return as soon as the safety of the individual, the family, and the community is addressed.

	<u>monthly average</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>
Intakes		14	15	12
In-Home Support Recipients		58	58	65
Out-of Home Placements		8	8	11

State funding for Juvenile Services in the counties is being largely shifted from the Department of Corrections (DOC) to the Department of Children and Families (DCF). The same service structure will be used in the counties as has been used in the past but perhaps the change indicates a slight philosophical shift by recognizing the services are provided by Social Workers and not Law Enforcement Personnel. On January 1st, the administration of funding for Youth Aids, the Community Intervention Program and Indian Juvenile out-of-home placement reimbursements will be transferred from DOC to DCF. The counties will have to wait to see what operational changes might be made, if any.

Economic Support

Economic Support helps families in need become self-sufficient by determining eligibility for programs to assist through difficult times and by referral to other resources. Referrals are to a wide variety of job related and/or assistance programs. Polk shares services in the 10 County Great Rivers Consortium; statistics are specific to Polk County.

	<u>monthly average</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>
Food Share Recipients		4,500	5,209	5,323
Medical Assistance		7,557	8,202	8,456
Child Care Assistance		101	131	143
WHEAP (WI Heating & Energy Assistance)		1,856	1,472	1,751

The official poverty level is used for many benefit programs. Depending upon the program, people may need to be under the threshold; under 138% of the amount; under 150%; etc. depending upon the program. It is usually based upon a family's annual cash income, not its total wealth, annual consumption, or the family's own assessment of its need. The level for one person is \$11,770; for two \$15,930; for four \$24,410, as some examples. This is not the only criterion for most benefit programs, and does not necessary qualify people for full benefits. Several programs are included ranging from FoodShare, to school lunches, to the Earned Income Credit, and others.

General Operations

Approximate totals: operational budget, \$9.4 million; County funds, 3.6 million; number staff, 70; number of revenue sources, 40; number of vendors, 122; funds expended because of Departmental authorizations, about 50 million. Qualified personnel provide emergency response 24 hours a day, with specific services listed above in direct service categories.

	<u>monthly average</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>
After-hours Emergency Service Contacts		155	138	133

MINUTES OF HEALTH & HUMAN SERVICES BOARD MEETING

Tuesday, October 13, 2015

The meeting was called to order by Committee Chair, Pat Schmidt at 10:05 a.m. Members present were:

Pat Schmidt, John Bonneprise, Marvin Caspersen, Joe Demulling, William Alleva, Pam DeShaw and Arne Lagus. Also present were Health Director, Gretchen Sampson; Public Health Supervisor Bonnie Leonard, Administrator Frey and County Clerk.

Chair called for a motion on the agenda. **Motion (Lagus/Alleva) to approve the agenda. Motion carried** by unanimous voice vote.

Chair called for a motion on the minutes of the Sept. 8, 2015 meeting. **Motion (Caspersen/Demulling) to approve the September 8, 2015 minutes. Motion carried** by unanimous voice vote.

Time was given for public comment. None offered.

New Business

1. Time was given to address the monthly and quarterly reports.
2. Chair announced upcoming legislative event to be held in New Richmond on October 19th.
3. Administrator Frey handed out a three year budget for Polk County.
4. Administrator Frey also addressed the committee with a presentation on the proposed recommendation for reorganizing of the Health and Human Services Departments for Polk County.
Motion (Caspersen/Demulling) to recommend the additional funding requests of \$75,000 & \$250,000 and send on to full county board. Motion to make recommendation, carried by unanimous voice vote.
5. Director Gretchen Sampson went over her proposed dates and plans for the transition and reorganization of the Human Services Department.
6. Director Sampson updated the committee on the rise of some communicable diseases, such as mumps
7. Director Sampson updated the committee on AB 311/SB 328 – dealing with Federal Drug Pricing

New Business

Next meeting date, changed from November 10th to Friday, November 6, 2015 at 8:30 a.m.

Items to be included on the agenda are: Review changes to Health and Human Services Dept., review budget amendments, report on Legislative event held in New Richmond.

Motion (Bonneprise/DeShaw) to adjourn. Carried. Meeting adjourned 11:40 a.m.