



POLK COUNTY, WISCONSIN

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AGENDA AND NOTICE OF MEETING

PUBLIC SAFETY & HIGHWAY COMMITTEE

Government Center, 100 Polk County Plaza, Balsam Lake, WI 54810

County Board Room

Tuesday, January 3rd, 2017 at 2:00 p.m.

A quorum of the County Board may be present

Materials: December 6th, 2016

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|------|--|----------------|
| 2:00 | 1. Call to order | |
| | A. Approval of agenda | |
| | B. Approval of minutes for December 6 th , 2016 | |
| 2:05 | 2. Public comment (3 minutes) | |
| 2:10 | 3. Announcements and committee information | Dana Frey |
| 2:15 | 4. Discussion Items: | |
| | A. Development and Revised Duties & Responsibilities of Governing Committees | Dana Frey |
| | B. Development and Adoption of 2017 Committee Work Plan | |
| | C. Study on Law Enforcement finance and staffing | Andrea Jerrick |
| 2:45 | 5. Identification of Subject Matters for Upcoming Meetings | |
| 2:55 | 6. Adjourn | |

This meeting is open to the public according to Wisconsin State Statue 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.



MINUTES
PUBLIC SAFETY AND HIGHWAY COMMITTEE
Government Center County Board Room
Balsam Lake, WI 54810
2:00 p.m. Tuesday, December 6th, 2016

Meeting called to order by Committee Chair Jay Luke at 2:01 p.m.

Members present

Attendee Name	Title	Status
Jay Luke	Chair	Present
John Bonneprise	Vice Chair	Present
Doug Route	Supervisor	Present
Joe Demulling	Supervisor	Present
Larry Jepsen	Supervisor	Present

Also present Tammy Peterson, Executive Assistant, Dana Frey, County Administrator, Andrea Jerrick, Deputy County Administrator/ Employee Relations Director and Emil Norby, Highway Commissioner.

Approval of Agenda- Chairman called for a motion to approve agenda. **Motion** (Demulling/Route) to approve agenda. **Motion** carried by unanimous vote.

Approval of Minutes- Chairman called for a motion to approve the minutes of November 1st, 2016. **Motion** (Route/ Jepsen) to approve the minutes. **Motion** carried by unanimous vote.

Public Comment- None

New Business

Mr. Norby provided nine proposals concerning County Rd M. He requested committee to take home and review each one, fill out the score sheet and sign by December 20th.

Mr. Frey updated the committee with announcements and information. Retirement party for Carole Wondra and Laurie Anderson will be December 21st. The 2017 pay schedule including reimbursement

deadlines are in inner office mailboxes.

Dana provided several handouts such as: 2017 draft Work Plan with potential issues, overall organization General Code, and subchapters on Committee, Boards and Commissions. Mr. Frey spoke on the draft Duties & Responsibilities of Governing Committees, the adoption of 2017 Committee Work Plan and the need for work plan development.

Dana offered to have Deputy Administrator Jerrick present her study on Law Enforcement staffing to the committee in January.

Future meeting and items: Next meeting is Tuesday, January 3rd, 2017 @ 2:00 p.m.

Motion (Jepsen/ Demulling) to adjourn. Meeting adjourned 2:59 p.m.



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2:00 p.m. Tuesday, January 3rd, 2017

Meeting called to order by Committee Chair Jay Luke at 2:00 p.m.

Members present

Attendee Name	Title	Status
Jay Luke	Chair	Present
John Bonneprise	Vice Chair	Present
Doug Route	Supervisor	Present
Joe Demulling	Supervisor	Present
Larry Jepsen	Supervisor	Present

Also present Sharon Jorgenson, County Clerk, Tammy Peterson, Executive Assistant, Dana Frey, County Administrator and Emil Norby, Highway Commissioner.

Approval of Agenda- Chairman called for a motion to approve agenda. **Motion** (Bonneprise/Route) to approve agenda. **Motion** carried by unanimous vote.

Approval of Minutes- Chairman called for a motion to approve the minutes of December 6th, 2016. **Motion** (Jepsen/ Demulling) to approve the minutes. **Motion** carried by unanimous vote.

Public Comment- None

New Business

Chair Luke asked if there were any announcements or committee information from Mr. Frey.

Dana gave an update on the highway facility process, that staff were still proceeding according to the November resolution to evaluate potential sites in or adjacent to the Balsam Lake industrial park.

Mr. Norby stated the Ayres Associates was selected for the county road M project. He also gave an update on weather and roads.

Dana provided a handout on the comparison of policy 10 (Duties & Responsibilities of Governing) and new draft language for the Committees.

Mr. Frey also provided a recommended 2017 Committee Work Plan and spoke on issues. Supervisor Jepsen recommended adding enforcement of recreational patrol of ATV's on county forest on work plan in spring.

Deputy Administrator Jerrick was absent. The study on Law Enforcement staffing will be presented at the March meeting.

Future meeting and items: Next meeting is Tuesday, March 7th, 2017 @ 2:00 p.m.

Motion (Bonneprise/ Jepsen) to adjourn. Meeting adjourned 2:37 p.m.