



POLK COUNTY, WISCONSIN

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Dana Frey, County Administrator
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AGENDA AND NOTICE OF MEETING PUBLIC SAFETY AND HIGHWAY COMMITTEE

Government Center
 County Board Room
 Balsam Lake, WI 54810
 2:00 p.m. Tuesday, May 3rd, 2016

- Purpose:** Organization of committee and setting schedule for future meetings.
 Review of committee responsibilities
- Documents:** Relevant sections of Policy 10
 Minutes of April 5th, 2016 and monthly reports

ITEM	LEAD PERSON
CALL TO ORDER	County Board Chair Johansen /designee
APPROVAL OF AGENDA APPROVAL OF MINUTES 1. Minutes of April 5 th , 2016	
PUBLIC COMMENT	
NEW BUSINESS	
1. Election of Chair & Vice Chair	
2. Establish regular meeting schedule	Committee Chair
3. Committee calendar and committee responsibilities 4. Functional map of committee responsibility 5. Financial reports 6. Future reports and timetable 7. Questions on issues as contained in written monthly reports	County Administrator
8. Consideration of opening ATV's on County Highways	Committee Chair
FUTURE AGENDA ITEMS: June 7 th , 2016 @ 2:00PM.	Committee members
ADJOURN	

This meeting is open to the public in accordance with Wisconsin State Statute 19.83. Polk County is committed to providing equal opportunity access to all public meetings. Persons with disabilities in need of specific accommodations may contact the County Clerk's office at 715-485-9226. Please provide a 24 hour advance notice so all reasonable accommodations can be made.



MINUTES
PUBLIC SAFETY AND HIGHWAY COMMITTEE

Government Center County Board Room
Balsam Lake, WI 54810
2:00 p.m. Tuesday March 1st, 2016

Meeting called to order by Committee Chair Jay Luke at 2:03 P.M.

Members present

Attendee Name	Title	Status
Jay Luke	Chair	Present
John Bonneprise	Vice Chair	Present
William Johnson	Supervisor	Present
Marvin Caspersen	Supervisor	Present
Larry Jepsen	Supervisor	Present

Also present Carole Wondra, County Clerk, Dana Frey, County Administrator and Hon. Jeffery L. Anderson

Approval of Agenda- Chairman called for a motion to approve agenda. **Motion** (Caspersen/Bonneprise) to approve agenda. Motion carried by unanimous vote.

Approval of Minutes- Chairman called for a motion to approve the minutes of the November 3rd, 2015. **Motion** (Jepsen/ Bonneprise) to approve the minutes. Motion carried by unanimous vote.

Public Comment – None

New Business

Chair Jay Luke asked for any questions or concerns with regard to the monthly reports.

Administrator Frey discussed the Recommendation on Resolution to Designate the Week of April 11-15, 2016 as Work Zone Awareness Week in Polk County. **Motion** (Jepsen/Johnson) to approve and send to County Board. Motion carried by unanimous vote.

Mr. Frey also spoke on the Recommendation on the Proposed Polk County Temporary Speed Limit Ordinance. **Motion** (Johnson/ Caspersen) to send to County Board. Motion carried by unanimous vote.

Honorable Jeffery L. Anderson presented a Presentation and Discussion Concerning Revision and Updating of Public Safety, Law Enforcement and Traffic Ordinances.

Future meeting and items: The next meeting is April 5th, 2016 @ 2:00PM; discuss the consideration of opening town roads to ATV traffic and meet the new Highway Commissioner.

Motion (Bonneprise/ Jepsen) to adjourn. Meeting adjourned 2:50PM.

OFFICE OF THE MEDICAL EXAMINER

Chief Medical Examiner

Jonn B. Dinnies, ABMDI

jonnd@co.polk.wi.us

100 Polk County Plaza, Suite 180 · Balsam Lake, WI 54810

Phone: 715 485-9218 · Fax: 715 485-9272

Quarterly Report

April 5, 2016

First quarter, January 01 to March 31, 2016

Total cases	92
Gender	
Male	47
Female	45
Autopsies	4
Hospice	38
Accidental	10
Complications from a fall	5
Hip fracture complications	1
Motor vehicle crash	4
Natural	79
Suicides	3
Hanging	1 male
GSW	1 male

Sharp force injury 1 male

Cremation permits issued 76

Comparison First Quarter YTD from 2003 to present

2003	48
2004	56
2005	50
2006	52
2007	57
2008	68
2009	66
2010	68
2011	60
2012	67
2013	82
2014	93
2015	77
2016	92

OFFICE OF THE DISTRICT ATTORNEY
Polk County Justice Center

District Attorney
Daniel P. Steffen

Victim Coordinator/Office Manager
Belinda C. Cash



Assistant District Attorneys
Stephen C. Dorrance
Daniel J. Tolan
Kenneth Sortedahl II

May 2016 - Monthly Report

Prosecution:

- New caseload for March: 42 Felony cases, 38 Misdemeanor cases, 7 Criminal Traffic cases, and 2 Delinquency
- Continue to Build Mental Health Court
- Full-time ADA replacement

Victim Witness:

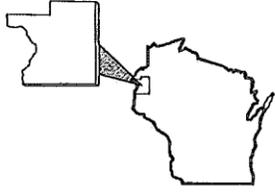
- Update brochures/information for Law Enforcement and victims
- Shape Drug Endangered Children team
- Update V/W room

Office Procedures / Staff:

- Classify and categorize prison files
- Scan prison files into Protect
- Cross train
- Computer software training (Word, Excel, Powerpoint)

Administrative / Financial:

- Ergonomic workstation planning



Polk County Highway Department

518 Main Street ▪ PO Box 248 ▪ Balsam Lake WI 54810
Phone (715) 485-8700 ▪ Fax (715) 485-8702

Emil "Moe" Norby, Commissioner
Steve Mullenbach – Fleet Supervisor Kathy Bohn – Supervisor of Hwy Administration

MONTHLY REPORT

May 3, 2016

CONSTRUCTION & RECONSTRUCTION OF COUNTY ROADS

CURRENT:

- Project estimates are being finalized with our 2016 bid prices. Asphalt is down \$5.90 per ton from last year.
- Prep Work for our chip seal projects has started with crack sealing and spray patching (weather permitting)
- CTH M (Nye to South County Line)– Federally Funded STP –Rural has been deferred from 2018 to 2020 by WISDOT due to lack of funds in Federal Program

ROAD MAINTENANCE & REPAIR

CURRENT:

- We are continuing shoulder maintenance on State and County Highways
- Beam guard repairs from winter car damage have been completed on State and County Highways
- Pothole Patching continues on State and County Highways
- An Emergency (bridge aid) Culvert was replaced for the Town of Sterling on 285th Ave.
- Completed a shouldering project for the Town of Farmington
- Routine maintenance continues for the Town of Apple River
- Equipment specs are out for a trailer replacement
- New patching trailer has been ordered
- Winter equipment is being removed from plow trucks in preparation for summer projects



MINUTES
PUBLIC SAFETY AND HIGHWAY COMMITTEE

Government Center County Board Room
Balsam Lake, WI 54810
2:00 p.m. Tuesday, May 3rd, 2016

Meeting called to order by Committee Chair Jay Luke at 2:00 P.M.

Members present

Attendee Name	Title	Status
Jay Luke	Chair	Present
John Bonneprise	Vice Chair	Present
Doug Route	Supervisor	Present
Joe Demulling	Supervisor	Present
Larry Jepsen	Supervisor	Present

Also present Tammy Peterson, Executive Secretary, Dana Frey, County Administrator, Emil Norby, Highway Commissioner, Andrea Jerrick, Employee Relations Director and Tim Anderson, County Planner

Approval of Agenda- Chairman called for a motion to approve agenda. **Motion** (Bonneprise/Jepsen) to approve agenda. Motion carried by unanimous vote.

Approval of Minutes- Chairman called for a motion to approve the minutes of April 5th, 2016. **Motion** (Jepsen/ Demulling) to approve the minutes. Motion carried by unanimous vote.

Public Comment – None

New Business

Motion (Jepsen/Bonneprise) to elect Supervisor Jay Luke to Chair of the committee. Motion carried by unanimous vote.

Motion (Jepsen/Demulling) to elect Supervisor John Bonneprise to Vice Chair of the committee. Motion carried by unanimous vote.

Motion (Bonneprise/ Route) to have regular meetings on the 1st Tuesday at 2:00PM monthly. Motion carried by unanimous vote.

Administrator Frey presented a PowerPoint and spoke on committee calendar and committee responsibilities.

Mr. Frey also discussed the functional map of committee responsibilities and financial reports.

County Planner Anderson provided a presentation and spoke on future reports and timetables. Mr. Anderson requested topics on what the committee feels most important to discuss at future meetings. Topics were many such as:

- Highway shop
- Efficiency of new facility
- Better care of vehicles
- County role in Tourism
- Agri- tourism
- ATV's and trails
- Parks
- Lack of camping opportunities
- Mental Health issues (C.J.J.C)
- Suicide prevention
- Adequate staff for the County

Chair Luke discussed with the committee the consideration of opening ATV's on County Highways. Don Langel from the Luck ATV club provided a list of roads and answered questions. **Motion** (Jepsen/Route) to create a resolution incorporating a list of the county roads for ATV travel and forward this resolution to the County Board in June . Motion carried by unanimous vote.

Future meeting and items: The next meeting is June 2nd, 2016 @ 2:00PM. (Because the Highway Rodeo is June 6-8)

Motion (Jepsen/Demulling) to adjourn. Meeting adjourned 4:25PM.