



POLK COUNTY, WISCONSIN

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AGENDA AND NOTICE OF MEETING

PUBLIC SAFETY & HIGHWAY COMMITTEE

Government Center, 100 Polk County Plaza, Balsam Lake, WI 54810

County Board Room

Tuesday, November 1st, 2016 at 2:00 p.m.

A quorum of the County Board may be present

Materials: October 4th, 2016

- 2:00 1. Call to order
A. Approval of agenda
B. Approval of minutes for October 4th, 2016
- 2:05 2. Public comment (3 minutes)
- 2:10 3. Announcements and committee information Andrea Jerrick
- 2:15 4. Discussion Items:
A. 2017 Budget (As needed)
B. Redraft of Policy 10 (Duties & Responsibilities of Governing Committees)
- 2:45 5. Upcoming Matters
A. Additional items for future agendas
- 2:55 B. Adjourn

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.



MINUTES
PUBLIC SAFETY AND HIGHWAY COMMITTEE

Government Center County Board Room
Balsam Lake, WI 54810
2:00 p.m. Tuesday, October 4th, 2016

Meeting called to order by Committee Chair Jay Luke at 2:00 p.m.

Members present

Attendee Name	Title	Status
Jay Luke	Chair	Present
John Bonneprise	Vice Chair	Present
Doug Route	Supervisor	Present
Joe Demulling	Supervisor	Present
Larry Jepsen	Supervisor	Present

Also present Tammy Peterson, Executive Assistant, Dana Frey, County Administrator, Andrea Jerrick, Deputy County Administrator/Employee Relations Director, Pete Johnson, Sheriff, Jill Stoffel, Communications Director, Robert Koepple, Communications Officer and Emil Norby, Highway Commissioner.

Approval of Agenda- Chairman called for a motion to approve agenda. **Motion** (Bonneprise /Jepsen) to approve agenda. **Motion** carried by unanimous vote.

Approval of Minutes- Chairman called for a motion to approve the minutes of September 6th, 2016. **Motion** (Jepsen/ Demulling) to approve the minutes. **Motion** carried by unanimous vote.

Public Comment- None

New Business

Mr. Frey updated the committee with announcements and information. Dana stated upcoming projects will be the 2017 work plan and redoing policy 10 which is from 2012.

Mr. Frey and Ms. Jerrick presented the 2017 annual budget as amended for Law Enforcement, Clerk of

Court, District Attorney, Corporation Counsel, and Highway Department.

Emil Norby discussed the Engineering Project with the committee. **Motion** (Bonneprise/ Jepsen) to designate the Public Safety & Highway committee as the selection committee for roads Nye to County line. **Motion** carried by unanimous vote.

Emil also spoke on the Recommendation on the Proposed Resolution in Support of Sustainable Funding for Wisconsin Transportation System (Just Fix It Initiative). **Motion** (Jepsen/Bonneprise) to recommend to County Board. **Motion** carried by unanimous vote.

Pete and Jill provided handouts and spoke on the Amendment of the fund reverse 911 system. **Motion** (Jepsen/ Demulling) to recommend the Amendment of fund reverse 911 system for an annual cost of 10,000 to County Board. **Motion** carried by unanimous vote.

Pete and Jill also spoke on the Recommendation of 911 equipment replacement. **Motion** (Bonneprise/ Jepsen) to recommend the Recommendation of 911 equipment replacement for a one time cost of approximately 1,100,000 to County Board. **Motion** carried by unanimous vote.

Motion (Demulling/ Jepsen) to move the Law Enforcement department technical amendments to County Board. **Motion** carried by unanimous vote.

Motion (Demulling/ Bonneprise) to approve and move the Law Enforcement department 2017 budget as amended. **Motion** carried by unanimous vote.

Motion (Demulling/ Route) to move the District Attorney department technical amendments to County Board. **Motion** carried by unanimous vote.

Motion (Bonneprise/ Route) to approve and move the District Attorney department 2017 budget as amended. **Motion** carried by unanimous vote.

Motion (Jepsen/ Route) to move the Circuit Court department technical amendments in the amount of 249.00 to County Board. **Motion** carried by unanimous vote.

Motion (Bonneprise/ Route) to approve and move the Circuit Court department 2017 budget as amended. **Motion** carried by unanimous vote.

Motion (Jepsen/ Route) to move the Corporation Counsel department technical amendments to County Board. **Motion** carried by unanimous vote.

Motion (Bonneprise/ Route) to approve and move Corporation Counsel department 2017 budget as

amended. **Motion** carried by unanimous vote.

Emil spoke on the Capital Outlay Acquisition Schedule.

Motion (Route/ Jepsen) to recommend the Amendment of Highway ATV signage in the amount of 22,200 to County Board. **Motion** carried by unanimous vote.

Motion (Route/ Bonneprise) to move the Highway Department technical amendments to County Board. **Motion** carried by unanimous vote.

Motion (Jepsen/ Demulling) to approve and move Highway Department 2017 budget as amended. **Motion** carried by unanimous vote.

Future meeting and items: Next meeting is Tuesday, November 1st, 2016 @ 2:00 p.m.

Motion (Jepsen/ Route) to adjourn. Meeting adjourned 3:30 p.m.

**PUBLIC SAFETY & HIGHWAY COMMITTEE
2016 WORK PLAN**

Date	Scheduled Agenda Items	Program Evaluation and Upcoming Issues	Recognitions or Announcements
May	Elect officers		
June	Finalize 2016 work plan		
July	Annual reports		
August	Review and recommendations on fee schedule		
September	Annual budget overview		
October	Annual budget amendment recommendations		
November			
December	Develop 2017 work plan		



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Members present

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Jay Luke	Chair	Present
John Bonneprise	Vice Chair	Present
Doug Route	Supervisor	Present
Joe Demulling	Supervisor	Present
Larry Jepsen	Supervisor	Present

Also present Tammy Peterson, Executive Assistant and Andrea Jerrick, Deputy County Administrator/ Employee Relations Director, Jeff Fuge, Corporation Counsel and Emil Norby, Highway Commissioner

Approval of Agenda- Chairman called for a motion to approve agenda. **Motion** (Bonneprise / Demulling) to approve agenda. **Motion** carried by unanimous vote.

Approval of Minutes- Chairman called for a motion to approve the minutes of October 4th, 2016. **Motion** (Jepsen/ Demulling) to approve the minutes. **Motion** carried by unanimous vote.

Public Comment- None

New Business

Ms. Jerrick updated the committee with announcements and information.

Andrea requested Mr. Norby to speak on the County Rd M project.

Mr. Norby updated the committee on the process of the County Rd M project. The RFP has been made available and will close at the end of month. A scoring sheet will be handed out at the next meeting and Norby will collect and combine data and bring back the top 5 for review and then it will be submitted to the state.

Ms. Jerrick asked the committee if there are any questions or feedback on the 2017 annual budget as amended for Law Enforcement, Clerk of Court, District Attorney, Corporation Counsel, and Highway Department. None at this time.

Mr. Fuge distributed a memorandum and a redraft from County Administrator Frey on the revisions to Policy 10 (Duties & Responsibilities of Governing Committees). Fuge went over the roles and responsibilities of the committee. Fuge recommended for the committee to read the material , write down questions and return to him by next meeting.

Ms. Jerrick provided handouts such as: 2017 Work Plan, Programs and Subprograms and key issues identifications made by committee previously. Jerrick requested the committee to include these as they read the revisions of Policy 10.

Mr. Geno Agostino, Chairman of the Village of Balsam Lake spoke on the Highway property.

Supervisor Bonneprise announced there is a WCHA meeting on November 8th in Hayward.

Future meeting and items: Next meeting is Tuesday, December 6th, 2016 @ 2:00 p.m. Redraft of Policy 10 (Duties & Responsibilities of Governing Committees) and County Rd M Project.

Motion (Bonneprise/ Route) to adjourn. Meeting adjourned 2:57 p.m.