

AGING AND DISABILITY RESOURCE CENTER
Polk County Government Center
*****County Board Room**
Balsam Lake, WI
July 29, 2014
9:00 AM

Notice is hereby given to the press and public that a meeting of the ADRC Board will be held at the above listed date, time, and location to transact business indicated on the agenda below. (Agenda not necessarily presented in this order) This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

***** Note change from regular location**

Public is welcome.

AGENDA

Call to Order

Roll Call

Pledge of Allegiance

Approval of Agenda

Approval of Minutes of June 5th meeting

Public comments

Election of Officers

Staff Presentation: Carrie Myers – Resource Specialist

Grantsburg Walk-in Cooler Repair: Action

2015 Budget Request: Action

Board member meal site visits review

Director's Report

Committee Comments

Future Agenda items

Future meeting dates and locations

Larry Jepsen, Chair
Laura Neve, Director

The **mission** of the Aging and Disability Resource Center is to empower and support seniors, people with disabilities and their families by providing useful information and finding the help people seek.

Aging and Disability Resource Center Board Meeting

July 29th, 2014

9:00 AM

Polk County Government Center Board Room, Balsam Lake WI

Present: Pat Schmidt, Crystal Peterson, Larry Jepsen, Dick Klawitter, Dorothy Richard, Dave McGrane, Gladys Beers, Joyce Bergstrand, Gary Lundberg, Marvin Caspersen, Deanne Sasselli

Absent: Irene Johnson

Others present: Laura Neve, Julie Pedersen, Carrie Myers

The meeting was called to order by Larry Jepsen at 9:00 AM

Roll Call/Pledge of Allegiance

Approval of Agenda: Motion made by Dorothy Richard, seconded by Dave McGrane; passed unanimously

It was noted that the meeting date was incorrect and should be June 5th, 2014 not June 25th, 2014

Approval of Minutes with date change: Motion made by Dave McGrane, seconded by Pat Schmidt; passed unanimously

Marvin Caspersen was introduced to the board as a new Polk County Board Representative

No Public Comments

9:05 A.M. – Deanne Sasselli entered

9:07 A.M. – Crystal Peterson entered

Elections of Officers:

Chairman: Director Neve made the request for Chair nominations:

Pat Schmidt nominated Gary Lundberg; *Gary declined nomination*

Dick Klawitter nominated Dorothy Richard; *Dorothy declined nomination*

Dorothy Richard nominated Dave McGrane

Dave McGrane nominated Larry Jepsen

Hearing no other nominations (3 requests),

A vote was taken to elect either Dave McGrane or Larry Jepsen

six votes to five Dave McGrane was elected Chairman

Vice Chairman: Dave McGrane made a request for Vice Chairman nominations:
Dorothy Richard nominated Pat Schmidt; *Pat declined nomination*
Dick Klatwitter nominated Gary Lundberg
Hearing no other nominations (3 Requests)

Motion made by Larry Jepsen to close nominations seconded by Dick Klatwitter
Motion carried – unanimous

Secretary: Dave McGrane made a request for nominations for Secretary.
Pat Schmidt nominated Joyce Bergstrand
Hearing now other nominations (3 requests)

Motion made by Larry Jepsen to close the nominations seconded by Dave McGrane
Motion carried – unanimous

Staff Presentation: Carrie Myers was introduced to the board as the new Resource Specialist for the ADRC of NWWI. Carrie shared her background and what her new role is with the agency.

Grantsburg Walk-in Cooler Repair: After requesting a statement from the Grantsburg site stating the problem creating the mold issue has been fixed Director Neve received a hand written note from Wayne Lake of Lake Construction. The note was not sufficient to answer the questions of the board. Further discussion of this matter brought questions of what type of cooler was installed, and wanting assurance of ventilation-if needed. It was agreed that it is important to do what we can to stay in this site since it is the most attended site currently. Before taking an action on this matter it was suggested that someone goes to the site and looks at the cooler.

A motion was made by Joyce Bergstrand that someone, Dick and Gary, go to the Grantsburg meal site to look at and take pictures of the new cooler and bring this back to the next meeting so an action can be taken, motion was seconded by Dorothy Richard

Motion carried – unanimous

2015 Budget Request: Polk 2015 budget page and both Burnett 2015 Budget requests were reviewed by the members.

Polk's budget request was reviewed with the understanding it is not a budget itself but a part of the whole county budget. The format of this new document makes it difficult to accurately represent the program focus of the agency as a whole when the funds to Burnett are not represented. A request was made that since Polk is the fiscal agent for the agency that the Polk budget page shows the break down in percentage of what each of the staffs, Polk and Burnett, performs so the budget page shows a true picture of the whole agency.

Burnett's 2015 budget request for both the ADRC and Aging were reviewed with clarifying discussion had. The discussion included increasing the Burnett Co's suggested donation rate to \$4.00 per meal.

A motion was made by Dave McGrane to accept the budgets as presented including change of meal donation rate.; motion was seconded by Dick Klatwitter

Motion carried - unanimous

Break taken at 10:49/Reconvened at 10:57

Board Members meal site visits review: Pat Schmidt visited the Luck Meal site on Monday 7/28th. She reported that it was a very friendly atmosphere and enjoyed her time there. Details of the visit were shared.

Gladys attended the volunteer dinner at the Webster site and also the picnic at Siren, both with good reports.

Dick Klatwitter dined at the Grantsburg meal site. He was happy to report that he and his wife had a good time, the food was excellent and the kitchen staff was very friendly. He estimated that there were about 16-18 diners there for the meal.

Directors Report:

Director Neve read notes from customers thanking Wanda Washkuhn (Disability Benefit Specialist) and Connie Crosby (Elder Benefit Specialist) for services and assistance.

Director Neve gave updates on open positions:

- Resource Specialist started July 21st – Carrie Myers
- ADRC Specialist starts August 4 – Kari Broten
- Dietitian - contracted position with Burnett County – working on staffing this position

Director Neve was happy to report that the Polk County Fair was a success. The ADRC has taken an active role within the fair. This year we added a speaker tent that offered presentation ranging in subjects on Friday and Saturday. We continue to host the Centenarian celebration for the county. We maintain booths at the Webster and Grantsburg fairs, but have yet to make the right connections to build our presence in those locations.

Other happenings in the near future:

- Amery Fair- August 1st
- National Night out – August 5th
- Caregiver Conference – September 19th
- Final Affairs

Transportation: Director Neve reported that the Transportation Coordination Committee is looking to obtain a grant through the Department of Transportation so a study can be performed to see what the actual need is in the area for transportation. The committee is in need of \$5000+ to apply for the grant to do a feasibility study. If the committee cannot reach its goal then the process through the committee will end. The ADRC will then look at options to serve their customer base independently.

Community Care of Central Wisconsin has changed their name to Community Care Connections of Wisconsin.

The ADRC Board is in need of a Disability Representative and a Tribal Representative.

Committee Comments: Dick Klawitter made a suggestion that a prayer would be said before every meeting.

Future Agenda Items:

Action on payment for Grantsburg meal site cooler reconstruction

Opening prayer

Motion to Adjourn

Respectfully submitted by Julie Pedersen