

**AGING AND DISABILITY RESOURCE CENTER
Of Northwest Wisconsin**

**Lower Conference Room
Government Center
Balsam Lake, WI
Aug 7th, 2015
9:00AM**

Notice is hereby given to the press and public that a meeting of the ADRC Board will be held at the above listed date, time, and location to transact business indicated on the agenda below. (Agenda not necessarily presented in this order) This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

Public is welcome.

Call to Order

Roll Call

Moment of Silence

Pledge of Allegiance

Approval of Agenda

Approval of Minutes

Public Comments

Staff Presentation: New Board Orientation

Director's Report

Nutrition update

Action: A'viands Contract – Centralized Distribution

Action: Restaurant RFP – Polk County Congregate Site Structure

Transportation update

Action: Lift van purchase

2016 Budget Proposals review

Aging Plan Review

Committee Comments

Future Agenda items

Future meeting dates and locations

**Dave McGrane, Chair
Laura Neve, Director**

The **mission** of the Aging and Disability Resource Center is to empower and support seniors, people with disabilities and their families by providing useful information and finding the help people seek.

Aging and Disability Resource Center Board Meeting

August 7th 2015

9:00 am **Lower Conference Room/Balsam Lake, WI**

Present: Dave McGrane, Dorothy Richard, Gladys Beers, Joyce Berstrand, Gary Lundberg, Dan Mosay, Deanne Sasselli, Marvin Caspersen, Joe Demulling.

Absent: Dean Johansen

Others Present: Laura Neve, Dawn Sargent, Tonya Eichel, Carol Zygowicz

The meeting was called to order by Dave McGrane at 9:00 AM

Roll Call

Moment of Silence

Pledge of Allegiance

Approval of Agenda: Motion made by Dorothy Richard, seconded by Gary Lundberg; passed unanimously.

Approval of Minutes: Motion made by Marvin Caspersen, seconded by Gladys Beers; passed unanimously.

Public comments: none

New Board Orientation: Discussion held and agreed to table the orientation until the next meeting until all members can be present. Orientation booklets were handed out for review.

Directors Report: Laura reported that Jeromy Cox will be filling the EBS position vacated by Liz Arcand. Melissa Fowler will be the new Aging Director for the Tribe. The tribe also has a new Dementia Care Specialist that Barb Engelhart has already started working with.

The ADRC is piloting a new “Remote Work” Program for Polk County, we have created an outline and guidelines for any qualifying staff.

MTM contract: the audit has been completed and they are now looking for input for possible restructure.

Community Events: Focus is being made on developing a dementia friendly community. St Croix Valley Foundation has established "The Remember Project" which includes a 3 skit program about the progression of Dementia.

Nutrition:

Dawn Sargent reported on the contract for Aviand's food service. The development of a centralized kitchen for the preparation and packaging of meals was agreed on with a few stipulations. There would be an increase of meal cost from \$3.56 per meal to \$3.95. Discussion over details both pro and con were held.

Action Item: Dorothy Richard made a motion to accept the contract with the stipulation that the contract will be reviewed annually. Seconded by Deanne Sasselli. Vote was passed unanimously.

Restaurant RFP's are finished and will be sent out with an approximate Oct. 1st deadline.

Action Item: motion to proceed with RFP process was made by Joyce Bergstrand, seconded by Joe Demulling. Vote was passed unanimously.

Transportation:

Purchase of the Lift Van has been approved by the State. The County will make the purchase from Atlas Bus Company. The cost of \$34,698 will come out of the Trust Account.

Action Item: Deanne Sasselli made a motion to accept the purchase agreement. Seconded by Dorothy Richard. Vote was passed unanimously.

Break:

9:55-10:10

Budget Review:

Discussion held on the proposed budgets for 2016 for the Aging and ADRC. Motion made by Gary Lundberg to move the budgets on as proposed to the next step. Seconded by Marvin Caspersen. Vote was passed unanimously.

Aging Plan Review: Goals were set in motion for the next 3 years with a focus on integration. Integration for our elders and disabled citizens as well as the ADRC more connected with the community. A review and discussion of the draft Aging Plan was completed.

Committee Comments: Dorothy Richard asked about how the State Budget will affect the ADRC. Laura responded that studies will be made with the focus on state wide consistency, potential integration with Economic Support and the duplication of State and Board roles.

Joe Demulling commented on how well the fair booth was attended, especially the Centenarian presentation. He hopes that Burnett County can implement the same sort of recognition for their older residents in the future.

Future Agenda Items: Board Orientation

Aging Plan Review

Application for Transportation Grant

Nutrition Update

Future meeting dates and Location:

Tribal Center in Hertel

October 29th at 9:00am

Meeting Adjourned by Dave McGrane at 11:30am.

Respectfully submitted by:

Carol Zygowicz