



POLK COUNTY, WISCONSIN

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AGENDA AND NOTICE OF MEETING

CONSERVATION, DEVELOPMENT, RECREATION & EDUCATION COMMITTEE

Government Center

County Board Room

Balsam Lake, WI 54810

9:00 a.m. Wednesday July 1st, 2015

Purpose: Review and action on selected items as listed below

Documents: Minutes of June 3rd and June 16th, 2015 and monthly/quarterly reports

ITEM	LEAD PERSON
Call to order	Committee Chair
Approval of agenda	
Approval of minutes for June 3 rd and June 16 th , 2015	
Public comment	Committee Chair
New Business	
Monthly and quarterly reports	
<ol style="list-style-type: none"> 1. Land Information 2. Buildings 3. Land and Water 4. Veterans 5. Lime Quarry 6. UW-Extension 7. Register of Deeds 	Director Sara McCurdy Director Deb Peterson Director Tim Ritten Manager Dave Peterson Gail Peavey Director Laurie Anderson
8. Wildlife Damage Abatement Claim Program update	Director Tim Ritten/ USDA-APHIS Chad Alberg
9. Review and Develop Proposed Modifications to Gandy Dancer Trail- Master Plan Polk County Segment	Committee Chair

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential

<p>10. Develop Report and Consider Final Recommendation to County Board on Polk County Zoning Ordinance, A Comprehensive Revision.</p> <p>Pursuant to Section 59.69(5), the Committee will develop its report and recommendations to the County Board on the proposed ordinance. The Committee may review public testimony on the proposed draft ordinance; receive staff recommendations on same and direct further modifications to the draft ordinance prior to forwarding recommendation to the County Board.</p>	<p>Committee Chair</p>
<p>11. Future agenda items- Next meeting August 5th, 2015</p>	<p>Committee members</p>
<p>Adjourn</p>	



MINUTES

Conservation, Development, Recreation and Education Committee

County Board Room
Balsam Lake, WI 54810
9:00 a.m. Wednesday, June 3rd, 2015

Meeting called to order by Chairman O'Connell @ 9:03 A.M.

Members present

Attendee Name	Title	Status
Kim O'Connell	Chair	Present
Craig Moriak	Vice Chair	Present
Warren Nelson	Supervisor	Present
Dean Johansen	Supervisor	Present
Jim Edgell	Supervisor	Present
Dale Wood	FSA Rep	Present

Also present Tammy Peterson, Executive Secretary, Jeff Fuge, Corporation Counsel, Tim Anderson, County Planner, Sara McCurdy, Land Information Director, Tim Ritten, LWRD Director, Dana Frey, County Administrator and Jeremy Koslowski, Forest Administrator.

Approval of Agenda: Chairman O'Connell called for a motion to approve the agenda. **Motion** (Edgell/ Wood) to approve the agenda. Motion carried by unanimous voice vote.

Approval of Minutes: Chairman called for a motion to approve the minutes of the May 20th, 2015 meeting. **Motion** (Moriak/Nelson) to approve the minutes. Motion carried by unanimous voice vote.

Public Comment: Chairman O'Connell called to the floor Public Comment. The Committee received public comment from the following persons: Geraldine Nielsen, Wanda Brown, Frank Lundeen, Don Erickson, Mary Curran, Jerry Viebrock, Steve Litzkow, Todd Miller, Marge Beckmann and Daniel Winterhalter.

New Business:

Public Hearing

Chairman O'Connell called to the floor the application of William Nika seeking a zoning district change.

Chairman O'Connell declared open the Public Hearing at 9:22 a.m.

WILLIAM MIKA: General Purpose to Commercial. Location: 156 147th St, part of Lot 12, CSM #1007, Vol 4/Pg 254, located in the SW ¼ of the NW ¼, Sec 27/T32N/R17W, town of Alden, 60' x 100' area.

Chairman O'Connell declared the public hearing on the application closed.

Chairman O'Connell declared the Committee at recess at 9:48 A.M.

Chairman O'Connell call the Committee back to order at, 9:57 A.M. The Committee resumed business on considering the Nika application for zoning district change.

Motion made by (Moriak/Nelson) to adopt the rezoning building of 60 x 100 in the town of Alden and move to County Board. Motion carried by unanimous voice vote.

The Committee received the monthly report of the Land Information Department, presented by Director Sara McCurdy.

The Committee received the monthly report of the Land and Water Resources Department, presented by Director Tim Ritten.

Chairman O'Connell recognized Finance Manager, Maggie Wickre for the purpose of the committee receiving information concerning organization of the budget by function and Budgetary comparison schedule and respective correlation to the assigned functions of various County Board standing Committees.

The Committee received from Tanya Borg from the Shelter Community Action Team a proposed resolution concerning the administration of the animal humane services contract with Arnell Memorial Humane Society. Chairman O'Connell recognized Corporation Counsel Jeff Fuge for purposes of receiving a clarification on the submitted proposed resolution. Chairman O'Connell declared that based upon recommendation of counsel, the Committee referred the proposed resolution to Administrative for consideration in the terms of the contract for services authorized pursuant to Ordinance 05-15

Chairman O'Connell called the floor the appeal of River Valley Farms LLC with respect to the committee's denial of its wildlife damage claim, determined on May 6, 2015. Chairman O'Connell recognized Corporation Counsel Jeff Fuge for purposes of the Committee receiving guidance on handling the request for appeal. **Motion made by** (Johansen/ Edgell) to vacate the Committee's determination made on May 6, 2015. Motion carried by unanimous voice vote.

The Committee received the report from Ms. Blonk and Mr. Ferris concerning the request of River Valley Dairy to approve the claim consistent with decision of the Committee made on February 18, 2015: to wit " Wildlife Damage Technician, Cindy Blonk handed out and discussed the 2014 wildlife damage claims. **Motion made by** (Wood/Edgell) to approve all claims with #20 approved after DNR compliances are met and forward on to County Board. Motion carried by unanimous voice vote." (Excerpt from February 18, 2015 minutes). Ms Blonk and Mr. Ferris informed the Committee that information, forms and tags have been reviewed from RiverValley Dairy Farms to satisfy the condition of DNR compliances. **Motion made by** (Johansen/Wood) to confirm the approval based on information received from Ms. Blonk and Mr. Ferris. Votes 5 to 1. Motion carried by simple majority vote.

Forester Jeremy Koslowski handed out a table of contents with amendments on the review and development of the proposed modifications to Gandy Dancer Trail Master Plan. **Motion made by** (Nelson/Johansen) to recommend the County Board adopt a resolution to add to the Gandy Dancer Trail Master Plan, on a temporary basis, pending a complete

revision of the plan the highlighted information received from Forester Koslowski. Motion carried by unanimous voice vote.

County Planner, Tim Anderson handed out the final committee draft zoning ordinance for committee to review and discuss at next meeting.

Future Items: Next meeting July 1st, 2015. Continued Review and Development of Proposed Modifications to Gandy Dancer Trail- Master Plan Polk County Segment and Develop Report and Consider Final Recommendation to County Board on Polk County Zoning Ordinance Comprehensive Revision.

Motion made by (Nelson/ Johansen) to adjourn. Meeting adjourned at 12:54 p.m.

MINUTES

Conservation, Development, Recreation and Education Committee

Government Center County Board Room

Balsam Lake, WI 54810

5:00 p.m. Tuesday, June 16, 2015

Call to Order

Meeting called to order by Vice Chair, Craig Moriak at 5:08 p.m.

Members present: Supr. Moriak, Warren Nelson, Dean Johansen, Jim Edgell and Dale Wood.

Committee Chairman O'Connell joined the meeting at 5:12 p.m.

Public Comment

Vice Chair Moriak called for time for public comment. Comments were received from: Pat Schmidt, Marilyn Nehring and Steve Arduser.

New Business

Chairman O'Connell called to the floor Resolution 23-15: Resolution in Opposition to Joint Finance Committee Motion #520, Paragraph 23, to the State of Wisconsin 2015-17 Budget Bill (Concerning Shoreland Regulations)

Polk County Planner, Tim Anderson addressed the resolution. Motion (Nelson/Moriak) to move Resolution 23-15 to the full County Board. Motion carried by unanimous voice vote.

Future Items

Next scheduled meeting Wednesday, July 1, 2015 9:00 p.m. Items to include approval of minutes from June 3rd and June 16th, work on Gandy Dancer Master Plan, consideration of final recommendation on the Comprehensive Zoning Ordinance revision and quarterly reports.

Adjourn

Motion ((Johansen/Edgell) to adjourn. Meeting adjourned at 5:35 p.m.

POLK COUNTY, WISCONSIN

REGISTER OF DEEDS OFFICE

Laurie Anderson, Register of Deeds

100 Polk County Plaza, Suite 160, Balsam Lake WI 54810

Phone (715) 485-9252 Email laurieann@co.polk.wi.us

2nd Quarter Report

June 2015

REAL ESTATE:

CURRENT:

- ◇ A total of 4,562 Real Estate documents have been recorded for 2015.
- ◇ Staff continues to index social security redacted documents into the real estate imaging system. This is an ongoing process.
- ◇ In February four (4) real estate books were preserved by Excel Binding. Making this a total of fifty-seven (57) Volumes in all. Each book has been given a new binder.
- ◇ Continue to assist the public daily with questions regarding real estate recordings.
- ◇ The conversion/redaction of 239 Real Estate books is now complete. This project converted paper documents to electronic images. The documents have also been loaded into our imaging system; which results in less handling of the actual books.

UPCOMING:

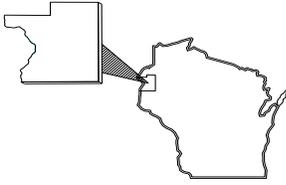
- ◇ Redacted images to be Indexed/Verified by staff; images then to be uploaded to the on-line website for viewing by the public. This will be an ongoing project.

"Few things must last as long as County Records"

VITAL RECORDS:

CURRENT:

- ◇ Effective May 18th, 2015 Marriage Certificates are now filed electronically with the State Vital Record Office. Staff training was required.
- ◇ Assist the State Vital Records Office in the acceptance of Death/Marriage Certificates as entered into the State Vital Record Information System (SVRIS).
- ◇ Issue copies and collect fees for Birth, Death, Marriage, and Domestic Partnerships as requested by the public.
- ◇ Provide public education and assistance as necessary in regards to genealogy research.
- ◇ Implement changes as designated by the WI State Vital Records Office.



POLK COUNTY LAND & WATER RESOURCES DEPARTMENT

100 POLK COUNTY PLAZA – SUITE 120 BALSAM LAKE, WISCONSIN 54810

PHONE: 715-485-8699 TIM RITTEN, DIRECTOR

Email TimR@co.polk.wi.us

Monthly Report, June 2015

Runoff Management, Resource Management and Farmland Preservation

Current

- Freitag water control basin plans to Area Engineer office for review
- Renstrom manure storage closure underway
- Behling manure storage closure plans being developed
- Fields manure storage closure plans being developed
- Transect Survey nearly complete
- Siltberg manure storage facility preconstruction meeting
- Wood Valley Farm manure storage construction underway
- Local Farmland Preservation Program passed DATCP review
- Horse Creek Farmer Led Watershed Council field day July 15
- Horse Creek Farmer Led Watershed Council cover crop test plot data collection
- Kline well closure completed
- Responded to complaint of a dead cow in a lake

Upcoming

- Bergmann manure storage construction plans in for review
- Hibbs manure storage closure design and construction plan

Lake Protection

Current

- Polk County Aquatic Invasive Species (AIS) strategic plan 2nd meeting

- Big Blake sediment core analysis ongoing
- Presentation at Pipe Lake annual meeting
- Fall Snapshot Volunteer Planning Committee for August event ongoing
- Water quality education Amery radio (every other Thursday)
- Started water sampling at 5 public beaches
- Water quality data collection on Blake and Lotus Lakes
- Attended Polk County Association of Lakes & Rivers meeting
- Presentation at Clayton School
- Algae sampling on Pipe Lake
- Installed staff gauge on Pipe Lake
- Assisted with "Community Give Back" day in Frederic
- Started Purple Loosestrife beetle rearing
- Organized "Drain Campaign"
- Clean Boats Clean Waters training at Blake Lake
- Curly Leaf Pondweed turion survey on Blake Lake
- Spring plant survey on Lotus Lake

Upcoming

- Loveless Lake watershed modeling (pending LiDAR data)
- Pervious paver contractor training and certification
- Bone Lake core for algae pigments
- Pipe Lake sediment core and algae study

Nonmetallic Mine Reclamation

Current

- Reminder letters sent to 7 mine operators to update financial assurance

Contracted Services

Current

- East Balsam subwatershed assessment nearly complete
- Long Lake subwatershed soil sampling ongoing
- Dam failure analysis, Loon Lake Dam, Burnett County
- Turner water control basin plans being developed

Upcoming

- Estimate for boat landing on Cedar Lake

- Estimate for work at north end of Wapogasset
- Additional dam inspections, Burnett County
- Town of Alden culvert replacement on Parkers Creek

Shoreland Protection, Conservation Materials, Trees

Current

- Continued assistance as needed on Shoreland Zoning Ordinance
- Sent survey to tree program customers and ordered some of next years' trees

Conservation Administration, Wildlife Damage

Current

- Request for reimbursement sent in for 1st quarter of Wildlife Damage Abatement Claims Program

Upcoming

- Manure and Water Quality Management Ordinance codification



Polk County Lime Quarry

2023 50th Avenue

Osceola, WI 54020

Tel: 715-294-2351

Fax: 715-294-2459

E-mail: davep@co.polk.wi.us

2nd Quarter Report

June 2015

Lime production and sales-*To continue to increase the sale of quality lime products*

Current:

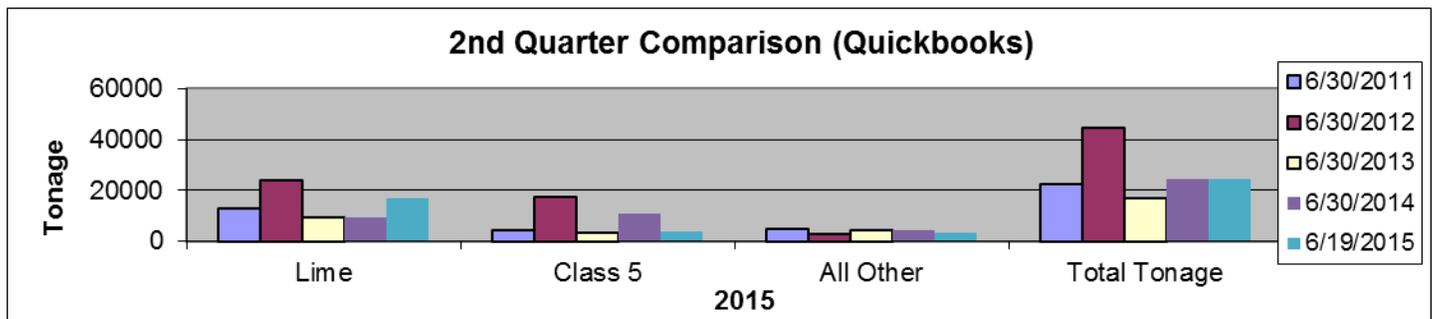
1. Lime sales have been strong (17,000 ton), but wet weather has delayed Class 5 sales (4,012 ton).
2. Five bids were received for loader with two low bids within \$655 of each other and were below budgeted by \$18,000.
3. Bid was accepted from Aring Equipment of Eau Claire, for a Volvo L220 H at a cost of \$232,200 with trade.

Upcoming:

1. We will continue to crush Class 5 and specialty rock to increase summer inventor.
2. Fall Ag lime inventory is at 9,000 ton.
3. Sale on slag started June 1st and run to July 31st.

Year to date Accomplishments;

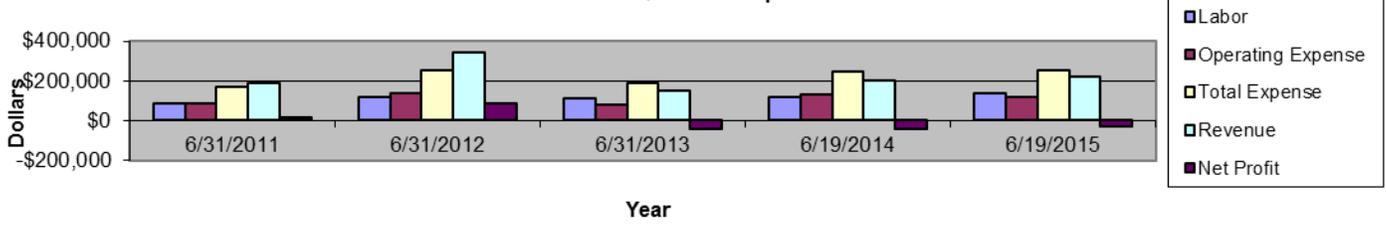
1. Reclamation on North pit is completed and hay is ready to cut.
2. Loader bids have been received and accepted.



**Revenue Comparison
2nd Quarter**



2nd Quarter Comparisons



Department of Land Information Monthly Report, June 2015

Zoning

Current

- Permit viewing tool is available online via the County GIS.

Upcoming

- Building season – continuing to track increase in permits.

Survey

Current

- Parcel Mapping for entire Town of Beaver is soon to be completed.
- Water elevation survey work for DNR/Land & Water Resources (Pipe and Long Lake)

Upcoming

- Additional water elevation survey work needed for DNR / Land & Water Resources.

Planning

Current

- Division lead discussion and efforts regarding County's position on state budget bill (regarding amendments that would affect Polk County's land use ordinance)

Upcoming

- Work with Towns that adopt county zoning; will require at least two meetings with each Town.

GIS

Current

- Prepare for LiDAR technology in 2015; software & hardware purchase complete.

Upcoming

- Zoning Maps for Towns as we begin Ordinance transition.
- Use of new handheld GPS to acquire GIS for emergency map atlas.

Programs implemented by this department and related goals:

1. Zoning: Assure compliance with ordinances through fair and sound administration. Create fair land use policy to include local input. Preserve and enhance the environment.
2. Survey: Complete the remonumentation of the Public Land Survey System infrastructure. Complete base parcel mapping and maintain existing maps and digital land records file. Maintain all real estate property tax assessment records for the County and ensure quality.
3. Planning: Design good land use practice, foster a diverse economic base, while preserving and enhancing the environment.
4. GIS: Maintain and enhance the County GIS website along with providing high quality data support to other departments.

MINUTES
Conservation, Development, Recreation and Education Committee
Government Center County Board Room
Balsam Lake, WI 54810
Wednesday, July 01, 2015

Call to Order

Meeting called to order by Chairman O'Connell at 9:00 a.m.

Members present: Supervisors O'Connell, Moriak, Nelson, Johansen, Edgell and Dale Wood

Approval of Agenda /Minutes

Chairman called for a motion to approve the agenda. Clerk informed committee that No. 4 "Veterans" under monthly and quarterly reports was an error and needed to be struck from the list. Motion (Johansen/Moriak) to approve the agenda. Motion carried by unanimous voice vote.

Chairman called for motion to approve the minutes of the June 3rd and June 16th meetings. Chairman noted a scrivener's error in the June 3rd minutes. Under public hearing, name misspelled William Nika should be William Mika. Motion (Edgell/Nelson) to approve the minutes. Motion carried by unanimous voice vote.

Public Comment

Chairman O'Connell called for time for public comment. None offered. Supervisor Johnson requested permission to hold his public comments until agenda item #9. Permission granted.

New Business

Monthly & Quarterly reports were received. Those department heads present, Sara McCurdy, Deb Peterson and Tim Ritten addressed their reports and answered questions. The Lime Quarry, UW Extension and ROD reports were discussed, with no questions.

Land and Water Director, Tim Ritten introduced USDA APHIS field service representative, Chad Alberg. Mr. Alberg went over his day to day activities and explained his role with Polk County and the CDRE committee, as it pertains to the Wildlife Damage Abatement Claim Program. Mr. Alberg will be meeting with the CDRE committee as needed or at a minimum of twice a year.

Chairman called for a short break 10:25 a.m.
Back in session 10:45 a.m.

Chairman O'Connell called on Supr. Johnson for his public comments.

It was decided to go thru the Minnesota-Wisconsin Gandy Dancer Trial Master Plan, Polk County Segment, looking into what areas of the plan needed to be updated. Several pages were selected for updating. Committee to address those areas at the next meeting.

Chairman O'Connell called on Tim Anderson, Polk County Planner to address item 10 of the agenda on the Polk County Zoning Ordinance Revision. A handout was provided showing the review of Polk County's Farmland Preservation Zoning Ordinance for Compliance with Chapter 91 by the Dept. of Ag, Trade and Consumer Protection. 6 items were suggested for addition or change.

Committee approved the following changes:

1. Page 14, Insert of the word "lawfully" before the word "existing" in the definition of "Use, Nonconforming"
2. Page 17, 10.3.4: add #4 or similar, to state that in the Farmland Preservation Zoning district (A-3), a property must either obtain a CUP or be rezoned out of the Farmland Preservation District before construction of a non-farm residence can commence on a substandard lot.
3. Page 20, 10.3.8: to place a qualifier on the Conservation Design Development provision clarifying that this is not an option in the certified Farmland Preservation Zoning District.
4. Page 31, 10.4.7B) 5: adjust #5 to read "home businesses that meet Ch.91.01(1)" to ensure that these businesses stay within the Ch 91 requirements.
5. Page 31, 10.4.7B)8: Leave as is.
6. Page 31, 10.4.7B)9,10,11 & 12: add that they must meet the Ch 91.01(1) requirements.

Next meeting will be on August 5, 2015 to go over the Annual Reports and Polk County Gandy Dancer Master Plan.

Motion (Nelson/Edgell) to adjourn. Motion to adjourn, carried unanimously 12:00 p.m.