



POLK COUNTY, WISCONSIN

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AGENDA AND NOTICE OF MEETING

HEALTH AND HUMAN SERVICES BOARD

Government Center
 Conference Room A & B
 Balsam Lake, WI 54810

10:00 a.m. Tuesday April 14th, 2015

Purpose: Review and Action on selected items as listed below
Documents: Minutes of March 10th, 2015, monthly/ quarterly reports

ITEM	LEAD PERSON
Call to order	Committee Chair
Approval of agenda Approval of minutes for March 10 th , 2015	
Public comment	
New business	
1. Questions on issues as contained in written monthly and quarterly reports	County Administrator/ Dana Frey
2. Evaluation on children and family treatment.	Director of Human Services/ Gene Phillips
3. Amery Fluoridation referendum results 4. 2015 County Health Rankings 5. Upcoming PNCC Program Audit 6. Legislative Event – April 20 New Richmond	Director of Public Health/ Gretchen Sampson
7. Monthly and quarterly preferences	Chair Pat Schmidt
8. WCA Ambassador report	Chair Schmidt/ Supervisor Demulling
Future agenda items- Tour (s)?	Committee members

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential

Adjourn



MINUTES
Health and Human Services Board
 Government Center, Conference Room A & B
 Balsam Lake, WI 54810
 10:00 Tuesday, March 10, 2015

Meeting called to order by Committee Chair, Pat Schmidt @ 10:03 AM.

Members present

Attendee Name	Title	Status
Pat Schmidt	Chair	Present
Marvin Caspersen	Vice Chair	Present
John Bonneprise	Supervisor	Present
Dean Johansen	Supervisor	Present
Joe Demulling	Supervisor	Present
William Alleva	Citizen	Present
Dr. David Markert	Citizen	Present
Pamela DeShaw	Citizen	Present
Dr. Arne Lagus	Citizen	Present

Also present Tammy Peterson, Executive Secretary, Dana Frey, County Administrator, Gene Phillips, Director of Human Services and Gretchen Sampson, Director of Public Health

Approval of Agenda- Chair called for a motion to approve agenda; **Motion** (DeShaw/ Demulling) to approve agenda. Motion carried.

Approval of Minutes- Chair called for a motion to approve the minutes of the February 10, 2015 meeting. **Motion** (Caspersen/ Bonneprise) to approve the minutes. Motion carried.

Public Comment - None

New Business

Director Gretchen Sampson handed out and discussed the Procedures and format for program evaluations.

Administrator Frey also went over what questions to ask for the program evaluations. Such as: cost, results, efficiency and effectiveness.

Citizen committee member Bill Alleva handed out and spoke on strategic planning process on evaluating programs.

Director Gretchen Sampson distributed handouts and introduced Dawn Larson, Public Health Birth-to-Three coordinator. Ms. Larson spoke on many topics of the evaluation such as:

- Purpose of program
- Goals/ Objectives
- Target population, age's birth to 36 months
- How to qualify for program
- Number served annually
- Home visits
- Staff
- Funds allocated to program (2014)
- Specific services provided
- Cost per unit of service
- Outcomes achieved by program
- Satisfaction measures
- How is program monitored?
- Major changes facing the program in 2015 and beyond

Director of Human Services, Gene Phillips handed out a Community Care Connections of Wisconsin letter from County Board Chair William Johnson. The letter was in regards to Governor Walker's budget proposal for family care.

Director Phillips distributed monthly report, handouts and discussed the evaluation on Child Protection. The below topics were covered:

- Media and mandates
- Referrals
- Health and safety
- Staff
- Monthly average
- Budget
- Family

Director Gretchen Sampson spoke on the Health 2014 survey, City of Amery water fluoridation and gave update on communicable diseases.

Ms. Sampson discussed Resolution to Authorize the Polk County Public Health Department as a Multi-Jurisdiction Service Coordinating Agency for the Wisconsin Well Women program (WWWP). **Motion** (Johansen/ Demulling) to support and recommend to County Board. Motion carried by voice vote.

Future Agenda Items – Next meeting April 14th, 2015. Director of Human Services, Gene Phillips will give evaluation on children and family treatment.

Adjourn – Motion (Demulling/ Bonneprise) to adjourn. Meeting adjourned 12:44 p.m.

POLK COUNTY

VETERANS SERVICE OFFICE

100 Polk County Plaza Suite 70

Balsam Lake, WI 54810

Tel: (715) 485-9243/FAX: (715) 485-9190/E-Mail: cvso@co.polk.wi.us

Quarterly Report, 1 April 2015

(Jan-Mar)

Federal Veteran Benefits:

- Submitted 36 Disability Claims (To obtain compensation for disabilities)
- Submitted 6 Veteran/Widow Pension Applications (To obtain "needs based" pensions)
- Submitted 2 Dependent Indemnity Comp (DIC) Claims (Benefit for s/c deaths)
- Submitted 3 VA Insurance Claims
- Enrolled 19 Veterans into VA Healthcare System (To qualify for VA healthcare/meds)
- Initiated 8 Home Loan Guarantee Certificates (Used to purchase "GI Bill" homes)
- Submitted 9 Grave Marker Applications (Provide for marked graves)
- Submitted 10 Burial Benefit Applications (Month of death, funeral and plot benefits)
- Submitted 9 SF-180 Applications (To obtain DD-214 copies and/or military records)
- Submitted 5 G.I. Bill Applications
- Submitted 52 "Miscellaneous" Actions (Voc Rehab, debt waivers, claims responses, etc)

“New” Federal Benefits Realized During This Period:

Disability Compensation: \$ 364,245.80

Veteran/Widow Pensions: \$ 31,672.00

DIC: \$ 61,844.00

Burial Benefit: \$ 18,058.00

Insurance: \$ 17,900.00

Grave Markers: \$ 1,014.00

Medical Waivers: \$ 0

Total: \$ 494,733.80 (new dollars to Polk County residents)

State Veteran Benefits:

Submitted 11 WISVET Certificate Applications (Determines eligibility for State benefits)

Submitted 4 Aid to Needy Vet Grant Applications (Dental Care)

Submitted 1 State Veteran Cemetery Applications (Pre-enrollment)

Submitted 0 WDVA/State Education Applications (WI GI Bill, VetEd, etc.)

Referred 0 to Veteran Assistance program (Homeless Assistance)

Submitted 1 Park Pass Applications (Free admissions)

Submitted 4 Property Tax Credit Applications (Prop Tax refund for 100% dis. veterans)

Submitted 5 Applications for DMV Identifier

Submitted 14 “Miscellaneous” Actions (Referrals, income verifications, etc.)

County Veteran Benefits:

Assisted 3 Veterans with Emergency Aid (\$ 434.12)

Assisted 119 Veterans with Transportation to Medical Care

Notes:

Business continues to be steady. Regarding activities, Rick has continued his monthly radio spots (WXCE and WPCA), attended the Polk County American Legion meeting, attended American Legion Dist 12 Executive meeting in Hayward, attended several associated veteran functions (40&8, ALRA, etc.), VAMC Minneapolis CVSO training, and two (2) CVSO retirements (Winnebago and Vernon Counties). He has also remained active in a local transportation initiative to expand rural transportation capability. He also went on a 10-day vacation during February. He conducted a quarterly Veteran Service Commission (VSC) meeting.

Of interest, the CVSO office has been audited twice by Wisconsin Department of Veteran Affairs (WDVA) regarding the two grants they award to the office each year. The WDVA Transportation Grant audit was completed with no issues or findings; the CVSO Annual Grant audit is currently underway. These are the first times that any audits have been conducted by WDVA within the past 17 years, and they are being done by and with every county. We did receive our Transportation Grant funds this quarter, funds which we immediately transferred to ADRC to subsidize veteran transportation in Polk County.

CVSO office was within budget for CY-2014, for the 17th consecutive year! We are now in the process of developing a new Annual Report format per County Administrator. Unless otherwise directed, we will be reformatting this quarterly report to more closely follow that format by next report period. Please let us know if there are any concerns or questions once you receive the new report. We will coordinate with Mr. Frey prior to submission.

As far as office developments, we continue to reduce hardcopy files in our efforts towards a “paperless” work environment. We have also purchased a new scanner to improve efficiency and effectiveness; we had been using an older multi-function printer/fax/scanner/copier that did everything “ok,” but nothing terribly well. When that device broke down, we opted for a new printer and a stand-alone scanner. We will share fax capability with Parks and Buildings.

Office received \$700.00 in donations during this period; \$400.00 from Centuria AL Auxiliary, \$200.00 from an “anonymous” source, and \$100.00 from Mr. and Mrs. Kufalk. All donations were deposited in the VSC Emergency Relief Fund line item account for VSC use.



Monthly Report, March 2015

Long Term Care / Overall Nursing Facility

Current

- 95.6% occupancy rate of 114 total skilled nursing care beds. March was an outstanding month for occupancy.
- The East Wing Nursing Station remodel has been replaced/repared. This area functions much better and looks great.
- We are currently hiring for part time CNAs for our Afternoon/PM shift which is 2:30pm-10:30pm.
- On March 24 & 25 Golden Age Manor staff had the opportunity to participate in A.L.I.C.E training to better prepare for the possibility of a violent intruder. This training was received very well from our staff. Additional sessions will be scheduled this summer to accommodate more of our staff.

Short Term Rehabilitation- Medicare Part A

Current

- 318 days of Medicare Part A or Medicare Advantage Plan residents, averaging 10.26 residents per day. This is our highest payer type and we budgeted for 2015 to have approximately 208 days a month. The therapy department was very busy in March providing rehabilitation to residents who are working on gaining their independence back to return to their homes.

Dementia Care

Current

- We currently have no open beds in Judy's cottage. Judy's cottage is a 17 bed secured unit primarily for resident's with Alzheimer's disease and other types of dementia.
- In April all staff will complete part 4 of a 4 part dementia training program. This program is put together by CMS (centers for Medicaid and Medicare services) and led by Dana Reese, Administrator.

Polk County Health Department

Monthly Update for Board of Health & Human Services –April, 2015 (Data is from February, 2015)

General Public Health Program Activities

1. **Community Health Improvement Planning (CHIP)** – The Obesity Prevention and Mental Health workgroups met in March. Work is beginning on a Wisconsin Partnership Program grant to implement a countywide Harvest of the Month program. The Unhealthy Alcohol workgroup is planning to create a movie trailer targeting underage drinking prevention.
2. **Communicable Disease Surveillance, Control and Follow-up** – No current outbreaks.
3. **Department Strategic Plan** – We had UW-Extension do a Colors training for our staff as part of a team building exercise. It was well received by staff. We completed our annual assessment of our QI culture in March and will be analyzing those results to see how we are progressing institutionalizing quality improvement in the agency.

Specific Public Health Programs

Family Health Benefits Counseling - In January, our staff enrolled 27 persons in the Marketplace and BadgerCare programs and interacted with 121 client contacts about health care financing options.

Immunizations – We are still working with our 8 public school districts on the MMR personal conviction waiver issue by identifying students with waivers and sending communication to parents urging them to reconsider vaccination.

Jail Health – The jail nurse had 98 sick call visits with inmates in February. Med management continues to require significant nursing time. We are working with SCRMC on identifying a new jail physician as our current doctor is on leave of absence. Our reproductive health nurse is promoting the Get Yourself Tested campaign (STD testing) at the jail and getting a good response from the inmates.

Environmental Health/Agent Program – Nine (9) facility inspections were conducted in February under the Agent program. Our Sanitarian has been working with corporation counsel on an outdoor wood burning furnace issue. Air monitoring was conducted due to health concerns of a neighbor being exposed to the smoke. The owner of the furnace will likely be moving the equipment this summer to resolve the problem.

Public Health Preparedness Consortium (WWPHRC)

- WWPHRC has been conducting webinars to educate and assist local planners in their work with the Capabilities Planning Guides (CPGs). The capabilities covered in March were Community Recovery and Mass Care. Fatality Management and Family Assistance Centers will be covered in April.
- Spring site visits have started. Visits occur at the offices of members agencies. Technical assistance and 1:1 guidance is provided to local health departments by WWPHRC during the visits.

Wisconsin Hospital Emergency Preparedness Program (WHEPP) – Sampson attended the April 3rd regional coalition planning committee meeting in Rice Lake. The group continues to plan for the transition to healthcare coalitions. DHS will be interviewing candidates for coalition leadership in each region in the next 4-6 weeks with all new hires contracted and starting July 1, 2015.

Reproductive Health – We served 75 unduplicated clients in February. Visits are 267 YTD compared to 253 in 2014. Polk County Reproductive Health Services is participating in “Get Yourself Tested” during the month of April and continuing throughout 2015. This initiative is aimed at increasing public information on the importance of sexually transmitted disease risk awareness and testing, and to provide confidential, convenient, discreet, low cost tests and treatment. Family Planning agencies throughout Wisconsin will be participating in this initiative.

WIC – We had 729 program participants in February. Food dollars spent in Polk are \$81,699 compared to \$78,227 in 2014.

Prenatal Care Coordination (PNCC) – Program data not available. We received notice on April 6 that we are being audited by Medicaid as have many other health departments in WI for services rendered in 2013. This starts as a review of medical records and billing information.

Birth to 3- We enrolled 6 new children; staff provided 29 service coordination visits and 86 contract therapy visits in February.

Multi-Jurisdiction Tobacco Coalition (MJC) – The MJC recently participated in the Joint Finance Hearing in Rice Lake on the Governor’s Budget. Two youth and 1 adult testified on the importance of tobacco prevention and control. The testimony was well received by both the committee and the other community members present. The youth got two social media tweets! Written testimony was also submitted; 21 letters from youth and 11 from adults. The CDC has released new *Tips from Former Smokers* campaign that is very powerful. For information on this topic, visit: <http://www.cdc.gov/tobacco/campaign/tips/> . For updates on MJC work, visit our newsletter page of our Western Wisconsin Working for Tobacco-Free Living (W3TFL) website at <http://www.w3tfl.org/w3tfl-newsletters/> . These newsletters are done monthly. We also have a W3TFL Facebook page <https://www.facebook.com/W3TFL> .

Well Woman Program (WWWP) – We are beginning the transition period for this program. Our staff PHN is now working 0.1 FTE on this program. She is new to Well Woman so will be spending time in training with current staff and the Division of Public Health.

Director's Update

1. We did not get the QI Leader's Academy grant but were first alternate should another health department not be able to participate in the project.
2. We have confirmed our summer intern from the AHEC intern program. She will start with us the first week in June through the end of July.
3. We met with the North Lakes Community Dental clinic staff April 6 to review their plans for staffing the Health Department with their people to serve low income and uninsured residents. They also do preventive dental services in Polk County schools, i.e. varnish and sealants. We can anticipate services starting in the May/June time frame.

POLK COUNTY DEPARTMENT OF HUMAN SERVICES

Government Center, 100 Polk County Plaza #50, Balsam Lake, WI 54810 (715) 485-8400

February, 2015

Behavioral Health Outpatient

People are assisted in living a productive life by Mental Health and Substance Abuse assessment and therapy. Clinical supervision is provided, as well as direct Psychiatric services and medication management. Individual and group therapy is utilized. Collaboration with private and other public services is a major component of operations.

<u>monthly average</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>
Psychiatry/Medication Management	249	310	318
Outpatient Recipients	261	275	344

Behavioral Health Adult Protection

Reports of adult abuse or neglect are investigated. Long term services provide support for adults challenged in living in the community. Institutional placement review, Payee, and Guardianship assistance is provided. Emergency services are available 24 hours a day.

<u>monthly average</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>
Reports	15	20	25
Investigations	4	6	8
Emergency Detentions	3	9	10
In-Home Support Recipients	137	203	248
Out-of-Home Placements	19	20	26

Children and Family Protection

Reports of children in unhealthy or unsafe conditions are investigated. When appropriate, action is taken, and children may be removed from the home until safe conditions are assured. Supportive services are provided to assist families in assuring the health and safety of the children. Families with a child with severe needs may also receive services.

<u>monthly average</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>
Reports	66	76	86
Investigations	16	17	18
In-Home Support Recipients	106	112	102
Out-of-Home Placements	31	22	26

The Governor's budget recommendation is that Juvenile Justice State Youth Aids funding be transferred from the Department of Corrections (DOC) to the Department of Children and Families (DCF) beginning January 1, 2016. This also transfers responsibility for community based juvenile justice services at the State level to DCF. This is a recommendation supported by the Counties.

Children and Family Treatment

Children and Youth that have mental health, substance abuse problems, and/or have delinquency behaviors are treated by the Department if age 17 or under. Services are with the family and in the community, or in treatment facilities. Safety of the individual, the family, and the community is of high priority.

	<u>monthly average</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>
Intakes	13	15	12	
In-Home Support Recipients	55	58	65	
Out-of Home Placements	11	8	11	

4 lines

Economic Support

Economic Support helps families in need become self-sufficient by determining eligibility for programs to assist through difficult times and by referral to other resources. Referrals are to a wide variety of job related and/or assistance programs.

	<u>monthly average</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>
Food Share Recipients	4,552	5,209	5,323	
Medical Assistance	7,859	8,202	8,456	
Child Care Assistance	98	131	143	
WHEAP (WI Heating & Energy Assistance)	1,669	1,472	1,751	

In the governor's budget is a proposal for the testing of certain Medical Assistance and FoodShare recipients for the use of illegal drugs. If approved, this would then require a waiver application to and consequent approval by the U.S. Department of Agriculture. Concerns with the proposal probably cannot be addressed until more is determined about the waiver application. The concerns would center around who would do the testing (County staff?), how would it be funded, expected results, etc.

General Operations

Approximate totals: budget, \$8.8 million; County funds, 3.6 million; number staff, 70; number of revenue sources, 40; number of vendors, 122; funds expended through Departmental authorizations, about 50 million. Qualified personnel provide emergency response 24 hours a day, with specific services listed above in direct service categories.

	<u>monthly average</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>
After-hours Emergency Service Contacts	126	138	133	

While it does not affect the Department directly, changes recommended in the Governor's budget regarding Long Term Support could be substantial. The changes could have an effective upon the current service system in Polk County (Community Care Connections of Wisconsin and IRIS). However, the majority of this funding is through a Federal Waiver on Medical Assistance so State legislative approval is just the first step. There would then have to be a re-written state plan and negotiations with the Federal Government.



MINUTES

Health and Human Services Board
Government Center, Conference Room A & B
Balsam Lake, WI 54810
10:00 Tuesday, April 14th, 2015

Meeting called to order by Committee Chair, Pat Schmidt @ 10:01 AM.
Members present

Attendee Name	Title	Status
Pat Schmidt	Chair	Present
Marvin Caspersen	Vice Chair	Present
John Bonneprise	Supervisor	Present
Dean Johansen	Supervisor	Present
Joe Demulling	Supervisor	Present
William Alleva	Citizen	Present
Dr. David Markert	Citizen	Present
Pamela DeShaw	Citizen	Present
Dr. Arne Lagus	Citizen	Absent

Also present Tammy Peterson, Executive Secretary, Dana Frey, County Administrator, Gene Phillips, Director of Human Services and Gretchen Sampson, Director of Public Health

Approval of Agenda- Chair called for a motion to approve agenda; **Motion** (Bonneprise/ Demulling) to approve agenda. Motion carried.

Approval of Minutes- Chair called for a motion to approve the minutes of the March 10, 2015 meeting. **Motion** (Caspersen/ Alleva) to approve the minutes. Motion carried.

Public Comment - None

New Business

Administrator Frey went over monthly and quarterly reports. Mr. Frey stated the Golden Age Manor audit will be available soon.

Chair Pat Schmidt requested information from Director of Public Health Sampson in regards to a movie trailer at Saint Croix Falls Cinema Theatre, on alcohol abuse. Ms. Sampson stated they are working on that with a firm through grant funding.

Director of Human Services, Gene Phillips provided hand out and discussed the phases on Evaluation on children and family treatment. Mr. Phillips went over mission, initial contact, safety, staff, monthly average, budget and juvenile justice services.

Director Gretchen Sampson provided handout and stated the fluoridation supply will continue in the City of Amery; Ms. Sampson distributed and went over the 2015 County Health rankings.

Ms. Sampson stated the Public Health department received a letter from the State of Wisconsin, Inspector General to an upcoming PNCC Program Audit.

Director Sampson invited committee to the Legislative event that will be held on April 20th in New Richmond.

The committee stated they would like Golden Age Manor and Veterans Services departments to be present every 6 months starting at the August 11th meeting and provide 6 month report.

Chair Pat Schmidt gave update on the WCA Ambassador meeting that Supervisor Demulling and herself attended.

Future Agenda Items – Next meeting May 12th, 2015. Audit report from GAM, General Public Health evaluation.

Adjourn – Motion (Markert/Demulling) to adjourn. Meeting adjourned 12:04 p.m.