



# POLK COUNTY, WISCONSIN

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## AGENDA AND NOTICE OF MEETING

HEALTH AND HUMAN SERVICES BOARD

Government Center

County Board Room

Balsam Lake, WI 54810

10:00 a.m. Tuesday, May 10<sup>th</sup>, 2016

**Purpose:** Organization of committee and setting schedule for future meetings.  
 Review of committee responsibilities

**Documents:** Minutes of April 12<sup>th</sup>, 2016

ITEM	LEAD PERSON
CALL TO ORDER	County Board Chair Johansen /designee
APPROVAL OF AGENDA	
APPROVAL OF MINUTES	
1. Minutes of April 12 <sup>th</sup> , 2016	
PUBLIC COMMENT	
NEW BUSINESS	
2. Election of Chair & Vice Chair	
3. Establish regular meeting schedule	Committee Chair
4. Committee roles and responsibilities	County Administrator
5. Overview of upcoming issues	County Planner
6. Future reports and timetable	County Administrator
7. Introduction of new Public Health Officer Wendy Bauman	Community Services Director
8. Update on reorganization	
9. Draft policy statement on marijuana	
10. Orientation for new board members	
FUTURE AGENDA ITEMS	Committee members
ADJOURN	

*This meeting is open to the public in accordance with Wisconsin State Statute 19.83. Polk County is committed to providing equal opportunity access to all public meetings. Persons with disabilities in need of specific accommodations may contact the County Clerk's office at 715-485-9226. Please provide a 24 hour advance notice so all reasonable accommodations can be made.*



**MINUTES**

**Health and Human Services Board**

Government Center, Conference Room A & B

Balsam Lake, WI 54810

9:00 a.m. Tuesday, April 12<sup>th</sup>, 2016

**Meeting called to order by Committee Chair, Pat Schmidt @ 9:01 AM.**

**Members present**

Attendee Name	Title	Status
Pat Schmidt	Chair	Present
Marvin Caspersen	Vice Chair	Present
John Bonneprise	Supervisor	Present
Dean Johansen	Supervisor	Present
Joe Demulling	Supervisor	Present
William Alleva	Citizen	Present
Dr. David Markert	Citizen	Present
Pamela DeShaw	Citizen	Present
Dr. Arne Lagus	Citizen	Present

Also present Tammy Peterson, Executive Secretary

**Approval of Agenda-** Chair called for a motion to approve agenda. **Motion** (Caspersen/Bonneprise) to approve agenda. Motion carried by unanimous voice vote.

**Approval of Minutes-** Chair called for a motion to approve the minutes of the February 9<sup>th</sup>, 2016 meeting. **Motion** (Deshaw/ Alleva) to approve the minutes. Motion carried by unanimous voice vote.

**Public Comment** - None

Chair Schmidt asked for any questions or concerns with regard to the monthly and quarterly reports.

**Old Business**

Director Sampson provided handout and discussed the policy statement draft on marijuana. Gretchen requested direction from the committee. She will redraft and bring it back to committee next month.

Ms. Sampson spoke on the SOAR Program resolution and this will go to County Board in May.

Gretchen also gave an update on the restructuring of department.

## **New Business**

Ms. Sampson provided a copy of letter from the Department of Agriculture, Trade and Consumer Protection. Gretchen spoke on the agent program and a new contract needs to be signed by January 15<sup>th</sup>, 2017.

Linda Mills-Kresbach from the Mental Health Department provided and discussed the annual report of the Community Support Program.

Gary Ehrich from Mental Health supplied and spoke on the AODA Program Annual Report.

Gretchen Sampson talked about the Behavioral Health Clinic Certification Visit and gave an update on communicable disease.

The next Legislative Event Meeting will be on April 18<sup>th</sup>, 2016 from 9:00-11:00 a.m. in New Richmond.

Ms. Sampson presented Chair Pat Schmidt and Supervisor Marvin Caspersen with a plaque for all they have done. Many committee members expressed their gratitude.

**Future Agenda Items** – Next meeting May 10<sup>th</sup>, 2016 @ 10:00

**Motion** (Bonneprise/ Deshaw) to adjourn. Meeting adjourned 10:52 a.m.



## MINUTES

### Health and Human Services Board

Government Center, County Board Room

Balsam Lake, WI 54810

10:00 a.m. Tuesday, May 10<sup>th</sup>, 2016

Meeting called to order by Vice Chair Craig Moriak @ 10:00 AM.

Members present

Attendee Name	Title	Status
John Bonneprise	Chair	Present
Joe Demulling	Vice Chair	Present
Jim Edgell	Supervisor	Present
Doug Route	Supervisor	Present
Mike Prichard	Supervisor	Present
William Alleva	Citizen	Present
Dr. David Markert	Citizen	Present
Pamela DeShaw	Citizen	Present
Dr. Arne Lagus	Citizen	Absent

Also present Tammy Peterson, Executive Secretary, Dana Frey, County Administrator, Wendy Bauman, Public Health Director/Health Officer, Gretchen Sampson, Director of Public Health, Bonnie Leonard, Public Health Supervisor, Andrea Jerrick, Director of Employee Relations and Tim Anderson, County Planner

**Approval of Agenda-** Vice Chair Moriak called for a motion to approve agenda. **Motion** (Bonneprise/ DeShaw) to approve agenda. Motion carried by unanimous voice vote.

**Approval of Minutes-** Vice Chair Moriak called for a motion to approve the minutes of the April 12<sup>th</sup>, 2016 meeting. **Motion** (Alleva/ Markert) to approve the minutes. Motion carried by unanimous voice vote.

**Public Comment** - None

#### Old Business

Director Sampson provided handout and discussed the policy statement on marijuana.

Gretchen provided monthly report and gave an update on the restructuring of department.

#### New Business

**Motion** (Edgell/ Route) to elect Supervisor John Bonneprise to Chair of the committee. **Motion** (Edgell/Markert) to close election. Motion carried by unanimous vote.

**Motion** (Bonneprise/ Alleva) to elect Supervisor Joe Demulling to Vice Chair of the committee. Motion carried by unanimous vote.

**Motion** (Edgell/ Markert) to have regular meetings on the 2<sup>nd</sup> Tuesday at 10:00AM monthly. Motion carried by unanimous vote.

Ms. Sampson introduced the new Public Health Officer Wendy Bauman. Ms. Bauman shared with the committee her prior background.

Administrator Frey presented a PowerPoint and spoke on committee calendar and committee responsibilities.

Mr. Frey also discussed the functional map of committee responsibilities and financial reports.

County Planner Anderson provided a presentation and spoke on future reports and timetables. Mr. Anderson requested topics on what the committee feels most important to discuss at future meetings. Topics were many such as:

- Mental Health
- Transportation
- Public Protection
- Big Box Stores versus Downtown Revitalization
- Senior Citizens and Veterans
- Recreation
- Educational Opportunities
- Substance abuse problems/issues
- Marketing and promotion of the county

Director Sampson will have orientation for new board members on June 14<sup>th</sup> from 9:00-10:00AM.

**Future Agenda Items** – Next meeting June 14<sup>th</sup>, 2016 @ 10:00

**Motion** (Alleva/ Demulling) to adjourn. Meeting adjourned 11:59 a.m.