



POLK COUNTY, WISCONSIN

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AGENDA AND NOTICE OF MEETING PUBLIC PROTECTION AND HIGHWAY COMMITTEE

Multi-Purpose Room, Justice Center
 Balsam Lake, WI 54810
 2:00 p.m. Tuesday May 6, 2014

- Purpose:** *Organization of committee and setting schedule for future meetings.
 Review of committee responsibilities.*
- Documents:** *Relevant sections of Policy 10
 Minutes of January 7, 2014 Public Protection Committee meeting
 Minutes of December 5, 2013 Highway Committee meeting*

ITEM	LEAD PERSON
CALL TO ORDER	County Board Chair Johnson/designee
APPROVAL OF AGENDA	
APPROVAL OF MINUTES	
1. January 7, 2014 Public Protection Committee	
2. December 5, 2013 Highway Committee	
PUBLIC COMMENT	Committee chair
NEW BUSINESS	
1. Election of Chair & Vice Chair	County administrator
2. Establish regular meeting schedule	
3. Committee calendar and committee responsibilities	
4. Functional map of committee responsibility	
5. Financial reports	
6. Future reports and timetable	
7. Recognition of the exceptional effort by the staff of the Highway Department during the winter of 2013-14	
8. Introduction of department personnel	
9. Highway conference attendance	Highway commissioner
FUTURE AGENDA ITEMS	Committee members
ADJOURN	

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's Office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. The committee may consider matters noticed herein in any order regardless of the placement of such items on this notice.



MINUTES
PUBLIC SAFETY AND HIGHWAY COMMITTEE

Multi-Purpose Room, Justice Center
Balsam Lake, WI 54810
2:00 p.m. Tuesday May 6, 2014

Meeting called to order by County Board Chair William Johnson.

Members present

Attendee Name	Title	Status
William Johnson	Chair	Present
John Bonneprise	Supervisor	Present
Jay Luke	Supervisor	Present
Marvin Caspersen	Supervisor	Present
Larry Jepsen	Supervisor	Present

Also Present Carole Wondra, County Clerk and Dana Frey, County Administrator

Approval of Agenda- Chairman Johnson called for a motion to approve agenda. Motion (Jepsen/Caspersen) to approve agenda. Motion carried without negative vote.

Approval of Minutes- Chairman called for a motion to approve the minutes of the January 7, 2014 Public Protection Committee and December 5, 2013 Highway Committee. Motion (Luke/Caspersen) to approve the minutes. Motion carried without negative vote.

Public Comment – None offered

Election of Chair & Vice Chair- Chairman called for nominations for Chairman of the Public Safety and Highway Committee. Jay Luke was nominated. Motion (Bonneprise/Jepsen) to close nominations and cast a unanimous ballot for Jay Luke. Motion carried without negative vote.

Newly elected Chairman Luke called for nominations for Vice Chair. Marvin Caspersen and John Bonneprise nominated. Motion (Johnson/Luke) to close nominations and take a ballot vote for Vice Chair. Caspersen – 2 votes, Bonneprise – 3 votes. John Bonneprise Vice Chair.

Establish Regular Meeting Schedule- Chairman Luke asked for motion on date, time and place of Public Safety and Highway meetings. Motion (Johnson/Bonneprise) to meet first Tuesday of each month, at 2:00 p.m. in the County Board Room. Motion carried without negative vote.

Presentation by Administrator Frey- Presentation by Administrator Frey on the rolls and responsibilities of Committees and the County Board.

Recognition of Highway Department- Administrator Frey recognized the Polk County Highway Department for an outstanding job during the difficult winter months.

Introductions- All department heads in attendance introduced themselves to the committee members and the committee members in return introduced themselves to the department heads.

Highway Conference- Highway Commissioner, Steve Warndahl received names of committee members interested in attending the upcoming highway conference.

Future Agenda Items – To be coordinated thru the County Administrator

Adjourn - Motion (Johnson/Jepsen) to adjourn. Meeting adjourned 3:10 p.m.