

Notice of Special Meeting
Polk County Board of Supervisors
Polk County Government Center, County Board Room
100 Polk Plaza, Balsam Lake, Wisconsin
Monday, April 28, 2014 At 5:00 P.M.

Open Session

Order of Business

1. Call To Order
2. Evidence of Proper Notice
3. Roll Call
4. Pledge of Allegiance
5. Time of Reflection
6. Approval of the Agenda
7. Public Comment: 3 minutes per person – not to Exceed 30 minutes
8. Chairperson's Report:
9. Administrator's Report:
10. **Work Session:** Development of the County Board Standing Committee System for the 2014-16 Term:

Reorganization, Consolidation and Re-Establishment of Committees – numbers of members; composition; selection and appointment process; designated function and responsibilities; and meeting times of committees. 2012-14 committees were:

- Extension, Land & Water Resources and Lime Quarry Committee
- Finance Committee
- Golden Age Manor Governing Committee
- Board of Health
- Highway Committee
- Human Services Board
- Personnel Committee
- Property, Forestry and Recreation Committee
- Public Protection and Judicial Committee
- Land Information Committee

Action Items:

11. Resolution/Ordinance to Establish County Board Standing Committees
12. Appointment of Supervisors to Committees
13. Confirmation of Appointments of Citizen Members to Committees Offered by County Administrator

14. Adjourn

POLK COUNTY BOARD OF SUPERVISORS
Minutes from Tuesday, April 28, 2014 Special Meeting
Polk County Government Center – County Board Room
Balsam Lake, WI 54810

Chairman Johnson called the regular April 28, 2014 meeting of the Polk County Board of Supervisors to order at 5:00 PM.

Chairman Johnson recognized the County Clerk for purposes of receiving evidence of proper notice. The County Clerk stated that the notice of meeting, was properly posted in three public buildings, published in a legal newspaper in accordance with Wisconsin Statute Section 985.02 and posted on the county website the week of April 21, 2014. In addition, the Office of County Clerk distributed on April 17, 2014, copies of such notice of meeting and proposed resolutions to supervisors in accordance with Article 3, Section 2 of the County Board Rules of Order. The County Board received the verbal opinion of Corporation Counsel that the advance written meeting notice, posted and published as described by the clerk satisfied the applicable provisions of Wisconsin Open Meetings Law and the applicable procedural provisions of the Polk County Board Rules of Order. Corporation Counsel provided the legal opinion stating that it was not necessary for the County Board to suspend the rules to accept the amended agenda.

Chairman Johnson recognized the County Clerk for purposes of taking roll call. Roll call was taken with all 15 members present. Chairman Johnson led the pledge of Allegiance.

Chairman Johnson called to the floor the approval of the Agenda. Motion (Luke/Sample) to approve the Agenda, as published. Chairman Johnson called for the vote on the motion to approve the Agenda. Motion to approve the Agenda carried, by unanimous voice vote.

Time was given for public comment. There was none offered.

Chairman's Report was given by Chairman Johnson.

Administrator's Report was given by Administrator Frey. Administrator Frey informed the board that item No. 13 of the agenda, confirmation of citizen member appointments to committees would be handled at an upcoming meeting of the county board.

Committee Structure

Chairman Johnson offered a time for explanation and discussion of the 6 options for committee structure. Plans as follows:

- #1. Committee of the Whole Proposal**
- #2. Administrative Proposal – 5 committees**
- #3. Pat Schmidt Proposal – 3 committee meetings per month**
- #4. Ken Sample Proposal**

April 28, 2014

Chairman Johnson called for a recess at 6:13 p.m.
Chairperson Johnson called the Board back to order at 6:23 p.m.

- #5. Craig Moriak Proposal – 3 committee/5 members per committee**
- #6. Wm. Johnson Proposal – Single meeting option**

Administrator Frey reported on the financial impact of the committee structures. Time was given for further discussion on the 6 options. Chairman Johnson called for a ballot vote on the committee options. A ballot vote for 2 resulted in the top 4 plans: #2 received 7 votes, #3 received 6 votes, #4 received 7 votes, #5 received 6 votes. A second ballot vote was required. A vote for 2 of the top 4. Results #2 received 7 votes and #5 received 8 votes. A third ballot vote was required. A vote for 1. Plan #2 received 9 votes, #5 received 6 votes.
#2 Administrative Proposal of 5 Standing Committees, was chosen.

Motion (O’Connell/Johansen) to move the Lime Quarry and Buildings to the Conservation, Development, Recreation and Education Committee and move Highway to the Public Safety Committee. Motion to move Lime, Buildings and Highway carried by unanimous voice vote.

Motion (Arcand/O’Connell) to change the number of county board members on the standing committees to 5 county board members. Motion to have 5 county board members on each standing committee carried by voice vote.

Choosing Committee Members

Chairman Johnson informed the members that there were 3 options for selecting members to the standing committees:

1. Appointed by the County Board Chair
2. Self-nomination/selection
3. Nomination and election

It was determined that the “Executive Committee/Administrative Committee” would consist of 5 members: the County Board Chair, the 2 Vice Chairs and 2 by nomination and election.

Chairman Johnson called for a recess at 7:55 p.m.
Chairman Johnson called the Board back to order at 8:05 p.m.

It was determined that Committee selection would be by self-nomination and election. Bob Kazmierski of UW Extension would assist in the process. Board members were instructed to make their selections to 2 of the standing committee in which they desired to serve.

April 28, 2014

Administrative Committee: Ballot vote for 2 nominees. Nominees are: Craig Moriak, Russ Arcand, Kim O'Connell and Jay Luke. Results of the ballot votes were, Craig Moriak – 9 votes, Russ Arcand – 6 votes, Kim O'Connell – 6 votes, Jay Luke – 8 votes

Jay Luke and Craig Moriak elected to serve on Administrative Committee.

Conservation, Development, Recreation and Education Committee: Ballot vote for 5 nominees. Nominees are: Craig Moriak, Wm. Johnson, Kim O'Connell, Ken Sample, Larry Jepsen, Jim Edgell, Warren Nelson, Josh Hallberg and Dean Johansen. Results of the ballot votes for the top 5 were: Kim O'Connell – 14 votes, Craig Moriak – 12 votes, Warren Nelson – 10 votes, Dean Johansen – 10 votes and Jim Edgell 10 votes.

Kim O'Connell, Warren Nelson, Dean Johansen, Craig Moriak and Jim Edgell elected to serve on Conservation, Development, Recreation and Education Committee.

Public Safety Committee: Ballot Vote for 5 nominees. Nominees are: Jay Luke, Warren Nelson, Marvin Caspersen, Dean Johansen, Joe Demulling, Larry Jepsen, Wm. Johnson & John Bonneprise. Results of the ballot votes for the top 5 were: Jay Luke -14 votes, Marvin Caspersen -10 votes, Larry Jepsen - 8 votes, Wm. Johnson - 13 votes and John Bonneprise - 14 votes.

Jay Luke, Larry Jepsen, Wm. Johnson, John Bonneprise and Marvin Caspersen elected to serve on the Public Safety Committee.

General Government Committee: Ballot vote for 5 nominees. Nominees are: Russ Arcand, Wm. Johnson, John Bonneprise, Josh Hallberg, Larry Jepsen, Ken Sample, Pat Schmidt, Jim Edgell and Joe Demulling. Results of the ballot votes for the top 5 were: Russ Arcand -12 votes, Josh Hallberg – 11 votes, Larry Jepsen - 9 votes, Ken Sample - 9 votes and Pat Schmidt - 9 votes.

Larry Jepsen, Josh Hallberg, Russ Arcand, Ken Sample and Pat Schmidt elected to serve on the General Government Committee.

Health and Human Services Committee: Ballot vote for 5 nominees. Nominees are: Joe Demulling, Marvin Caspersen, Pat Schmidt, Dean Johansen, Warren Nelson, Jim Edgell and John Bonneprise. Results of the ballot votes for the top 5 were: Joe Demulling – 14 votes, Marvin Caspersen – 13 votes, Dean Johansen – 15 votes and John Bonneprise – 12 votes. Tie vote between Pat Schmidt and Warren Nelson. A second ballot vote required to break the tie. Vote for 1 results were, Pat Schmidt – 8 votes, Warren Nelson – 7 votes.

Joe Demulling, Marvin Caspersen, Pat Schmidt, Dean Johansen and John Bonneprise elected to serve on the Health and Human Services Committee.

Motion (Jepsen/O'Connell) to approve appointments and election of standing committee members for Polk County. Motion carried by unanimous voice vote.

April 28, 2014

Chairman Johnson requested dates and times for the standing committees to meet in May.

Public Safety to meet Tuesday, May 6, 2014 at 2:00 p.m. in Justice Center.

Conservation, Development, Recreation and Education to meet Wednesday, May 14, 2014 at 9:00 a.m. in county board room.

Health and Human Services Committee to meet Tuesday, May 13, 2014 at 9:00 a.m. in Health Conference Room.

General Government Committee to meet Wednesday, May 21, 2014 at 9:00 a.m. in county board room.

Administrative Committee to meet Wednesday, May 28, 2014 at 9:00 a.m. in county board room.

Insert Resol. 15-14

Chairman Johnson called to the floor, Resolution No. 15-14, Resolution to Create County Board Standing Committees for Term 2014-16. Motion (Jepsen/Bonneprise) to approve Resolution 15-14 with the following information: NO. 3 would read: Health and Human Services Board, composed of 5 supervisors and 4 citizen members. Motion to approve Resolution No.15-14 Resolution to Create County Board Standing Committees for Term 2014-16 with the additional information, carried by unanimous voice vote.

Motion (Luke/Sample) to adjourn. Motion carried, by unanimous voice vote.

Chairman Johnson declared meeting adjourned 9:10 p.m.

Respectfully submitted,

Carole T. Wondra
Polk County Clerk

April 28, 2014

Resolution No. 15-14
Resolution to Create County Board Standing Committees for Term 2014-16

TO THE HONORABLE MEMBERS OF THE POLK COUNTY BOARD OF SUPERVISORS

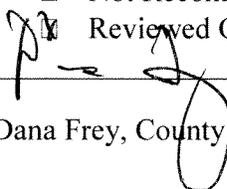
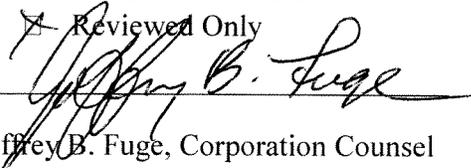
Ladies and Gentlemen:

NOW, THEREFORE, BE IT RESOLVED that, pursuant to Section 59-13(1), the Polk County Board of Supervisors establishes the following county board standing committees for the term commencing April 15, 2014, as follows:

1. General Government Committee, composed of 5 supervisors;
2. Public Safety and Highway Committee, composed of 5, supervisors;
3. Health and Human Services Board, composed of 5 supervisors and 4 citizen members meeting the qualifications of Sections 46.23(4) and 251.03(1); and
4. Conservation, Development, Recreation and Education Committee, composed of 5 supervisors and 1 FSA Chairperson.

Funding Amount and Source:	Not Applicable
Date Finance Committee Advised:	Not Applicable
Finance Committee Recommendation:	Not Applicable
Effective Date:	Upon Passage and Publication

Submitted and Sponsored By:	

Review by County Administrator: <input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input checked="" type="checkbox"/> Reviewed Only  <hr style="width: 30%; margin-left: 0;"/> Dana Frey, County Administrator	Review By Corporation Counsel <input checked="" type="checkbox"/> Approved as to Form <input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input checked="" type="checkbox"/> Reviewed Only  <hr style="width: 30%; margin-left: 0;"/> Jeffrey B. Fuge, Corporation Counsel
---	--

County Board Action

At its regular business meeting on April 28, 2014 the Polk County Board of Supervisors adopted the above named resolution by a simple majority vote of ___ in favor and ___ against. *unanimous voice vote*

William Johnson, IV
William Johnson, IV, County Board Chairperson

Dated: *04.28.2014*

Attest: *Carole Y. Wondra*
Carole Wondra, Polk County

Dated: *4-28-14*