

Polk County Executive Committee
Polk County Government Center, 100 Polk County Plaza,
Balsam Lake, Wisconsin
Public Health Conference Rooms A & B
Wednesday, February 10, 2016 at 9:00 a.m.

(A quorum of the County Board may be present. Pursuant to Section 19.89, Supervisors of the Polk County Board who are not committee members may be present in the noticed closed session.)

Order of Business

(The Committee may take up any subject matter noticed herein at anytime during the meeting regardless of the location of such subject matter on the meeting notice at the time of issuance.)

(Open Session)

Preliminary Matters:

1. Call to Order
2. Adoption of the Agenda
3. Approval of Minutes to the Executive Committee Meeting of June 2, 2015
4. Public Comment

Items of Committee Business:

1. Recommendations providing for the planning for a new or remodeled highway facility; formation of ad hoc advisory committee on said project; and timeline.
2. Recommendations Concerning Organization and Function of County Board:
 - a. Reassignment of Assigned Functions Amongst Standing Committees
 - b. Setting Strategic Planning Schedule for County Board, Term Starting April 19, 2016
 - c. Revisions to County Board Rules of Order
 - d. Prescribed Form and Content of Proposed Resolutions and Ordinances County Board Orientation County Board Organizational Meeting
3. Recommendations Providing for the Recognition of Retirees
4. Discuss Scheduling and Agenda for Committee of the Whole Meeting.
5. Committee Calendar: Next Executive Committee Meeting and Agenda Items.
6. Adjourn

This meeting is open the public according to WI Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.



MINUTES

Executive Committee

Government Center Public Health Conference Room A & B

Balsam Lake, WI 54810

9:00 a.m. Wednesday, February 10, 2016

Meeting called to order by County Board Chair William Johnson.

Members present

Attendee Name	Title	Status
William Johnson	Supervisor (Chairman)	Present
Pat Schmidt	Supervisor	Present
Larry Jepsen	Supervisor	Present
Craig Moriak	Supervisor	Present
Jay Luke	Supervisor	Absent - Excused

Also Present Carole Wondra, County Clerk, Dana Frey, County Administrator, Debbie Peterson and Steve Warndahl.

Approval of Agenda- Chairman Johnson determined the agenda approved by unanimous consent.

Approval of Minutes- Chairman called for a motion to approve the minutes of the June 2, 2015. Motion (Schmidt/Moriak) to approve the June 2, 2015 minutes. Motion carried by unanimous voice vote.

Public Comment – None offered

Committee Business

1. Discussion of highway facility. Administrator Frey and Highway Commissioner, Steve Warndahl addressed the matter. By recommendation of the committee, Highway Commissioner, Steve Warndahl to have most recent study updated with a plan to bring results of the study to the county board.

2. Debbie Peterson appeared before the committee to discuss possible considerations for recognition of retirees.

3. Supr. Jepsen and Administrator Frey addressed county committee organization and function in preparation of a new county board after the April election. Motion (Moriak/Jepsen) to recommend that the Buildings Program be moved out of CDRE and into General Government. Supr. Jepsen addressed the matter of a need to look at the Polk County Strategic Plan at least every other year as a matter of importance. The Polk County Board Rules of Order also need to be addressed. The Executive Committee to take a close look at proposed changes to the Rules of Order and make recommendations prior to the new board elections. Discussion also on the need to have a consistent manor for introduction of Resolutions and Ordinances.

4. Committee of the Whole meeting to be scheduled following County Board elections in April.

5. Next Executive Committee meeting to be held on Thursday, February 25, 2016 at 9:00 in the Public Health Conference Rooms. Agenda, to make recommendations to the County Board Rules of Order.

Adjourn - Motion (Jepsen/Schmidt) to adjourn. Meeting adjourned 11:45 a.m.