

# Polk County Finance Committee

Meeting date: June 17, 2013

Start time: 10:30 a.m.

Est. end time: 11:00 a.m.

Location: 2<sup>nd</sup> Floor West Conference Room, Government Center Building

Purpose: Resolution

Meeting documents:

- None

## 1. Standing items

1.1 Call meeting to order

1.1 Approve agenda

1.2 Approve minutes of previous meeting

Finance Committee Chair/ 5  
minutes

## 2. Public comment

3 minutes each/30 minutes  
total

## 3. Old business

None

## 4. New business

4.1 Resolution to Authorize Public Improvements  
Project and Appropriation for Roof Replacement  
At Golden Age Manor Nursing Home Facility

4.2 Fleet Vehicles

4.3 Resolution to Phase Out Home Care Program

Dana Frey / 5 minutes

## 5. Ending items

5.1 Review action items (if any)

5.2 Committee member comments

5.3 Set next meeting date/agenda items

5.4 Adjourn

Chair /5 minutes

Committee / 5 minutes

Chair /5 minutes

(Agenda not necessarily presented in this order) This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential

**DEPARTMENT OF ADMINISTRATION FINANCE COMMITTEE MEETING  
June 17, 2013**

Polk County Government Center 2nd Floor, West Conference Room

Gary Bergstrom, Finance Committee Chair called the meeting to order at 10:30 AM

Present for Finance Committee: Neil Johnson, Kristine Hartung, and Gary Bergstrom  
Absent: Kathy Kienholz and George Stroebel

Also present: Dana Frey, County Administrator  
Maggie Wickre, Finance Manager

**Motion by Hartung/Johnson to approve the agenda: carried by voice vote.**

**Motion by Johnson/Hartung to approve the minutes of May 15, 2013 meeting; carried by voice vote.**

**Public comment**

None

**New business**

**Resolution to authorize Public Improvements Project and Appropriation for Roof Replacement at Golden Age Manor Nursing Home Facility**

Administrator, Dana Frey, explained that resolution 19-10 requires excess revenue over expenses limited by depreciation in the prior year be designated to Golden Age Manor's capital improvement this year. Since there were excess revenues over expenses in 2012, this resolution budgets this money for the roof of the nursing home. It authorizes \$160,000 be used in 2013 for this repair under the supervisions of the Director of Parks and Buildings, Deb Peterson. **Motion by Johnson/Hartung to recommend the resolution to County Board and suggested that the director solicit bids on the roof repairs or peaked roof replacement. Motioned passed by voice vote.**

**Fleet Vehicles**

Administrator Frey and Director Peterson explained that, after researching different options, it was decided to proceed with fleet leasing for county cars. There will be an RFP released for fleet services with implementation in late August.

**Resolution to Phase Out Home Care Program**

Administrator Frey presented this resolution to be considered at the County Board in July, 2013. **Motion by Johnson/Hartung to recommend this resolution to the board. Motion passed by voice vote.**

**Ending Items**

None

Next meeting: July 3<sup>rd</sup> at 2:00

**Motion to adjourn by Johnson/Hartung at 11:05 AM; carried by voice vote.**