

Polk County Personnel Committee

Meeting date: May 9, 2013

Start time: 9:00 a.m.

Est. end time: 10:45 a.m.

Location: West Conference Room, Government Center Building

Purpose: Review programs implemented by departments for purposes of April 23rd County Board prioritization session

Meeting documents:

1. Standing items

1.1 Call meeting to order

1.2 Approve agenda

1.3 Approve minutes of previous meeting

1.4 Public comment

Personnel Committee
Chair/5 minutes

Speakers limited to 3
minutes

2. Old business

2.1 Pursuant to Wisconsin Statute Section 19.85(1)(e), the Committee may convene in closed session for purposes of considering collective bargaining strategy, review and/or negotiation of items contained within a labor agreement or contracts expiring on December 31, 2012 and December 31, 2013, WPPA Field Service Officers Association and/or other bargaining units or labor relations issues, the conduct of said specified public business, due to competitive or bargaining reasons, require a closed session.

County Administrator &
Employee Relations
Director/15 minutes

Following said closed session, the Committee will convene in open session to consider and to act upon those subject matters identified on this meeting notice whether such matters are identified for consideration or action in open or closed session.

2.2 Employment actions

Employee Relations
Director/5 minutes

3. New business

3.1 Overview of Wisconsin Retirement System

3.2 Overview of ADP program (Automatic Data Processing, Inc.)

3.3 Briefing on recent Court of Appeals Decisions involving WRS Contributions of Elected Officials

3.4 Briefing on Recent Court of Appeals Decision concerning the bargaining of health care coverage plans

County Administrator/ 20
minutes

Employee Relations
Director/ 20 minutes

Corporation Counsel / 20
minutes

4. Ending items

4.1 Review action items	Chair / 5 minutes
4.2 Committee member comments	Committee / 5 minutes
4.3 Set next meeting date/agenda items	Chair / 5 minutes
4.4 Adjourn	

**Times listed are indicative of the projection of time needed to address each item. Please be aware items may be taken in different order.*

Polk County Personnel Committee
Polk County Government Center, County Board Room
100 Polk County Plaza, Balsam Lake, WI 54810
Thursday, May 9, 2013

The meeting was called to order at 9:01 a.m. by Chairman Arcand.

Members Present: Arcand, Schmidt, Edgell

Members Absent: Engel, Cockroft

Others Present: Frey, Jerrick, Fuge

Motion (Schmidt/Edgell) to approve the agenda. Motion carried by voice vote.

Motion (Schmidt/Edgell) to approve the minutes from March 28, 2013. Motion carried by voice vote.

Public Comments – None

Old Business:

- Closed session – Chairman Arcand struck the closed session item from the agenda.
- Employment Actions Report – Jerrick distributed the most recent Employment Actions Report.

New Business

- Overview of Wisconsin Retirement System – Frey presented a power point overview of the Wisconsin Retirement System.
- Overview of ADP program (Automatic Data Processing, Inc.) – Jerrick provided an overview of the ADP program implementation and status of the project.
- Briefing on recent Court of Appeals Decisions involving WRS Contributions of Elected Officials – Fuge provided an overview of the Court of Appeals decision involving WRS contributions of Elected Officials.
- Briefing on recent Court of Appeals Decisions concerning the bargaining of health care coverage plans– Fuge provided an overview of the Court of Appeals decision concerning the bargaining of health care coverage plans.

Ending Items

- Review action items – No new action items.
- Committee member comments - Supervisor Edgell provided comment to the committee regarding hiring concerns.
- Set next meeting date/agenda items –The next regularly scheduled committee meeting is tentatively scheduled for Jun 27, 2013.
- Adjourn – **Motion (Edgell/Schmidt) to adjourn. Motion carried by voice vote.** Adjourned at 10:40 a.m.