

Polk County Personnel Committee

Meeting date: August 22, 2013

Start time: 9:00 a.m.

Est. end time: 10:45 a.m.

Location: West Conference Room, Government Center Building

Purpose: Preliminary 2014 budget policy issue discussion with Corporation Counsel and Employee Relations Departments; discuss strategy for labor negotiations

Meeting documents:

1. Standing items

1.1 Call meeting to order

1.2 Approve agenda

1.3 Approve minutes of previous meeting

1.4 Public comment

Personnel Committee
Chair/5 minutes

Speakers limited to 3
minutes

2. Old business

2.1 Pursuant to Wisconsin Statute Section 19.85(1)(e), the Committee may convene in closed session for purposes of considering collective bargaining strategy, review and/or negotiation of items contained within a labor agreement or contracts expiring on December 31, 2012 and December 31, 2013, WPPA Field Service Officers Association and/or other bargaining units or labor relations issues, the conduct of said specified public business, due to competitive or bargaining reasons, require a closed session.

County Administrator &
Employee Relations
Director/15 minutes

Following said closed session, the Committee will convene in open session to consider and to act upon those subject matters identified on this meeting notice whether such matters are identified for consideration or action in open or closed session.

2.2 Employment actions

Employee Relations
Director/5 minutes

3. New business

3.1 Overview of Corporation Counsel 2014 budget issues

3.2 Overview of Employee Relations 2014 budget issues

Corporation Counsel / 20
minutes

Employee Relations
Director/ 20 minutes

4. Ending items

4.1 Review action items

Chair / 5 minutes

4.2 Committee member comments

Committee / 5 minutes

4.3 Set next meeting date/agenda items

Chair / 5 minutes

4.4 Adjourn

**Times listed are indicative of the projection of time needed to address each item. Please be aware items may be taken in different order.*

Polk County Personnel Committee
Polk County Government Center, County Board Room
100 Polk County Plaza, Balsam Lake, WI 54810
Thursday, August 22, 2013

The meeting was called to order at 9:01 a.m. by Chairperson Arcand.

Members Present: Arcand, Schmidt, Edgell, Engel

Members Absent: Cockroft

Others Present: Frey, Jerrick, Fuge

Motion (Engel/Schmidt) to approve the agenda. Motion carried by voice vote.

Motion (Schmidt/Engel) to approve the minutes from July 25, 2013. Motion carried by voice vote.

Public Comments – None

Old Business:

- Closed session – **Motion (Engel/Edgell) to go into closed session Pursuant to Wisconsin Statute Section 19.85(1)(e), the Committee may convene in closed session for purposes of considering collective bargaining strategy, review and/or negotiation of items contained within a labor agreement or contracts expiring on December 31, 2012 and December 31, 2013, WPPA Field Service Officers Association and/or other bargaining units or labor relations issues, the conduct of said specified public business, due to competitive or bargaining reasons, require a closed session. Roll call vote: Arcand, yes; Edgell, yes; Engel, yes; Schmidt, yes. Motion carried.**
- The committee entered closed session at 9:05 a.m.
- **Motion (Edgell/Schmidt) to return to open session. Motion carried by voice vote. Committee returned to open session at 9:26 a.m.**
- Employment Actions Report – Jerrick and Frey updated the committee on employment actions and issues.

New Business

- Overview of Corporation Counsel 2014 Budget Issues – Fuge provided an overview of the Office of Corporation Counsel's 2014 budget issues.
- Overview of Employee Relations 2014 Budget Issues – Jerrick and Frey provided an overview of the Office of Employee Relations' 2014 budget issues.

Ending Items

- Review action items – No new action items.
- Committee member comments - Committee members provided brief comments.
- Set next meeting date/agenda items –The next regularly scheduled committee meeting is tentatively scheduled for September 26, 2013 at 9:00 a.m.
- Adjourn – **Motion (Schmidt/Engel) to adjourn. Motion carried by voice vote.** Adjourned at 10:44 a.m.