

# Polk County Personnel Committee

Meeting date: September 26, 2013

Start time: 9:00 a.m.

Est. end time: 10:45 a.m.

Location: West Conference Room, Government Center Building

Purpose: 2014 budget policy discussion with Corporation Counsel and Employee Relations Departments; discuss strategy for labor negotiations

Meeting documents:

## 1. Standing items

1.1 Call meeting to order

1.2 Approve agenda

1.3 Approve minutes of previous meeting

1.4 Public comment

Personnel Committee  
Chair/5 minutes

Speakers limited to 3  
minutes

## 2. Old business

2.1 Pursuant to Wisconsin Statute Section 19.85(1)(e), the Committee may convene in closed session for purposes of considering collective bargaining strategy, review and/or negotiation of items contained within a labor agreement or contracts expiring on December 31, 2012 and December 31, 2013, WPPA Field Service Officers Association and/or other bargaining units or labor relations issues, the conduct of said specified public business, due to competitive or bargaining reasons, require a closed session.

County Administrator &  
Employee Relations  
Director/15 minutes

Following said closed session, the Committee will convene in open session to consider and to act upon those subject matters identified on this meeting notice whether such matters are identified for consideration or action in open or closed session.

2.2 Employment actions

Employee Relations  
Director/5 minutes

## 3. New business

3.1 2014 budget execution and 2014 budget recommendations

County Administrator / 20  
minutes

3.2 Corporation Counsel 2014 budget recommendation

Corporation Counsel / 20  
minutes

3.3 Employee Relations 2014 budget recommendation

Employee Relations  
Director/ 20 minutes

## 4. Ending items

4.1 Review action items	Chair / 5 minutes
4.2 Committee member comments	Committee / 5 minutes
4.3 Set next meeting date/agenda items	Chair / 5 minutes
4.4 Adjourn	

*\*Times listed are indicative of the projection of time needed to address each item. Please be aware items may be taken in different order.*

Polk County Personnel Committee  
Polk County Government Center, County Board Room  
100 Polk County Plaza, Balsam Lake, WI 54810  
Thursday, September 26, 2013

The meeting was called to order at 9:17 a.m. by Chairperson Arcand.

Members Present: Arcand, Schmidt, Edgell  
Members Absent: Cockroft, Engel  
Others Present: Frey, Jerrick, Fuge

**Motion (Schmidt/Edgell) to approve the agenda. Motion carried by voice vote.**

**Motion (Schmidt/Edgell) to approve the minutes from August 22, 2013. Motion carried by voice vote.**

Public Comments – None

Old Business:

- Chairman Arcand deferred the closed session to the end of the agenda.
- Employment Actions Report – Jerrick and Frey updated the committee on employment actions and issues.

New Business

- 2014 budget execution and 2014 budget recommendations – Frey presented an overview of the proposed personnel-related budget issues for the 2014 budget.
- Corporation Counsel 2014 Budget Recommendation – Frey presented an overview of the proposed Corporation Counsel 2014 budget.
- Employee Relations 2014 Recommendation – Frey presented an overview of the proposed Employee Relations 2014 budget.

Old Business (continued):

- Closed session – **Motion (Schmidt/Edgell) to go into closed session Pursuant to Wisconsin Statute Section 19.85(1)(e), the Committee may convene in closed session for purposes of considering collective bargaining strategy, review and/or negotiation of items contained within a labor agreement or contracts expiring on December 31, 2012 and December 31, 2013, WPPA Field Service Officers Association and/or other bargaining units or labor relations issues, the conduct of said specified public business, due to competitive or bargaining reasons, require a closed session. Roll call vote: Arcand, yes; Edgell, yes; Schmidt, yes. Motion carried.**
- The committee entered closed session at 10:15 a.m.
- **Motion (Schmidt/Edgell) to return to open session. Motion carried by voice vote. Committee returned to open session at 11:08 a.m.**

Ending Items

- Review action items – No new action items.
- Committee member comments - None.
- Set next meeting date/agenda items –The next regularly scheduled committee meeting is scheduled for October 10, 2013 at 9:00 a.m.; 2014 budget recommendations and negotiations will be included on the agenda.
- Adjourn – **Motion (Schmidt/Edgell) to adjourn. Motion carried by voice vote.** Adjourned at 11:09 a.m.