

**Polk County Board of Supervisors**  
100 Polk County Plaza, Balsam Lake, Wisconsin  
Polk County Government Center, County Board Room  
**Tuesday, December 15, 2015**  
**Regular Business Meeting, 6:00 p.m.**  
**Open Session**

**ORDER OF BUSINESS:**

1. Call to Order
2. Evidence of Proper Notice
3. Roll Call
4. Pledge of Allegiance
5. Time of Reflection
6. **Consent Agenda:**
  - a. Consideration of noticed agenda for December 15, 2015 meeting;
  - b. Consideration /corrections to the published minutes of November 10, 2015 County Board Meeting
7. Public Comments – 3 minutes per person – not to exceed 30 minutes total
8. Presentation on WITC by John Will
9. Presentation on WestCAP by Peter Kilde
10. Introduction of Chris Zeman Regional Director for Senator Ron Johnson
11. Receipt of Committee Reports and Discussion:
  - c. Opportunity for Committee Chair comments on committee actions
  - d. Other reports
12. Chairman's Report, Wm. Johnson
13. Administrator's Report, Dana Frey
14. Confirmation of Administrator's Appointments:
  - a. Gretchen Sampson as Community Services Division Director
  - b. Andrea Jerrick as Deputy County Administrator
  - c. Maggie Wickre as Director of Department of Administration
15. Approval of the 2016 Polk County Forest Annual Work Plan,
16. **Proposed Resolutions & Ordinances**
  - A. **Resolution 49-15:** Resolution to Disallow Claims of Lakeland Communications Group, LLC
17. Supervisors Reports
18. Adjourn

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made.

Resolution to Disallow Claims of Lakeland Communications Group, LLC.

TO THE HONORABLE SUPERVISORS OF THE COUNTY BOARD OF THE COUNTY OF POLK:

Ladies and Gentlemen:

WHEREAS, Claimant, Lakeland Communications Group, LLC., did serve on Polk County on August 12, 2015 two separate claims for damages dated August 6, 2015, as follows:

1. Claim for money damages in the amount of \$1,006.21 for repair costs incurred for a cable TV pedestal, allegedly damaged on September 11, 2013 by a county employee while conducting mowing activity within the right of way along County Road I near 164<sup>th</sup> Street; and
2. Claim for money damages in the amount of \$580.00 for repair costs incurred for a cable TV pedestal, allegedly damaged on July 16, 2014 by a county employee while conducting mowing activity within the right of way along State Road 35 and 160<sup>th</sup> Street.

WHEREAS, the County's insurance company, after conferring with the Highway Commissioner and the Corporation Counsel, has recommended that the Polk County Board of Supervisors disallow the claims by resolution and issue formal notice of disallowance.

NOW, THEREFORE, BE IT RESOLVED that the Polk County Board of Supervisors disallows the two referenced claims of Lakeland Communications Group, LLC., dated August 6, 2015 and served upon Polk County on August 12, 2015.

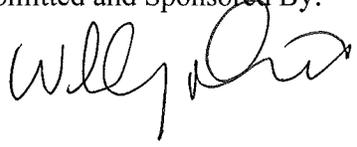
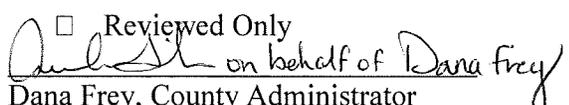
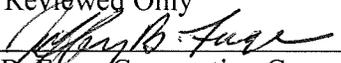
BE IT FURTHER RESOLVED, that this resolution shall constitute a Notice of Disallowance, and that a certified copy of the same shall be served by certified mail, return receipt requested, upon Claimant, Lakeland Communications Group, LLC .

BE IT FURTHER RESOLVED, that pursuant to Wis. Stat. § 893.80(1g), no action or claim may be brought against Polk County or its officers, boards, committees, agents or employees after six months from the date of service of said notice.

Resolution No: 49-15:

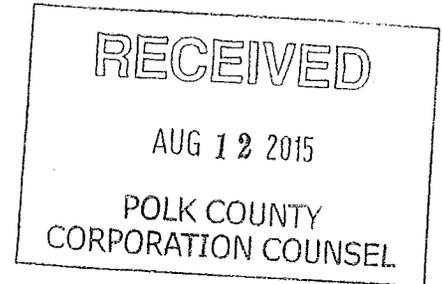
Resolution to Disallow Claims of Lakeland Communications Group, LLC.

Page 2

Funding Source/ Funding Amount:	Not Applicable
Date Reviewed as to Appropriations:	Not Applicable
Committee Recommendation as To Appropriation:	Not Applicable
Effective Date:	Upon Passage
Dated Submitted To County Board	December 15, 2015
Submitted and Sponsored By: 	
Review By County Administrator: <input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input type="checkbox"/> Reviewed Only  Dana Frey, County Administrator	Review By Corporation Counsel: <input checked="" type="checkbox"/> Approved as to Form <input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input type="checkbox"/> Reviewed Only  Jeffrey B. Fuge, Corporation Counsel
Acknowledgement of County Board Action	
Mark As Appropriate: <p>At its regular business meeting on the <u>15<sup>th</sup></u> day of December 2015, the Polk County Board of Supervisors considered and acted on the above resolution, Resolution No. <u>49</u> -2015: Resolution to Disallow Claims of Lakeland Communications Group, LLC Resolution to as follows:</p> <ul style="list-style-type: none"><li><input type="checkbox"/> Adopted by simple majority of the board of supervisors by a vote of _____ in favor and _____ against.</li><li><input type="checkbox"/> Adopted by unanimous vote.</li><li><input type="checkbox"/> Defeated by a vote of _____ in favor and _____ against.</li><li><input type="checkbox"/> Defeated by voice vote.</li><li><input type="checkbox"/> Action Deferred by Procedural Action, as follows: _____</li></ul> <p>_____</p> <p>_____</p>	
SIGNED BY: <p>_____</p> <p>William F. Johnson, IV, County Board Chairperson</p> <p>Attest: _____</p> <p>Carole T. Wondra, County Clerk</p>	



825 Innovation Avenue,  
P.O. Box 40  
Milltown, Wisconsin 54858-0040  
Tel. 715.825.2171  
[www.lakeland.ws](http://www.lakeland.ws)



August 6, 2015

Ms. Carole T. Wondra  
100 Polk County Plaza, Suite 100  
Balsam Lake, WI 54810

Dear Ms. Wondra

SUBJECT: NOTICE TO THE COUNTY OF POLK PURSUANT TO WIS. STAT., § 893.80 (1D)

Enclosed please find a Notice to the County of Polk, Wisconsin and supporting documentation (Attachment A).

If you have questions regarding this correspondence please contact me at 715-825-2171.

Sincerely,

John Klatt, President/ CEO  
Lakeland Communications

Enclosures

NOTICE PURSUANT TO WIS. STAT. § 893.80

TO: Polk County  
c/o Carole T. Wondra, Clerk  
100 Polk County Plaza, Suite 110  
Balsam Lake, WI 54810

PLEASE TAKE NOTICE that pursuant to Wis. Stat., § 893.80(1d), Lakeland Communications Group, LLC, a Wisconsin Limited Liability Company ("LCG"), located at 825 Innovation Avenue, Milltown, Wisconsin 54858, hereby gives notice to the County of Polk, Wisconsin (the "County"), as set forth more fully herein.

Background Information

On September 11, 2013, while mowing the grass, an employee of the County negligently damaged a Cable TV pedestal owned by LCG. The Cable TV pedestal was located on County Road I near 164<sup>th</sup> Street between Fire Nos. 1655 and 1669. The attached invoice No. 14-005 was sent to the Polk County Highway Department on October 15, 2013, with an itemization of the repair costs totaling \$1,006.21 (See, Attachment A).

Wis. Stat. § 893.80(1d)(b) Notice of Claim

As a result of the foregoing conduct by the County, LCG seeks damages in the amount of \$1,006.21 for the costs arising out of the damage to the Cable TV pedestal, and repairing the same.

Dated this 6th day of August, 2015.

LAKELAND COMMUNICATIONS GROUP, LLC

  
By: John K. Klatt, President/CEO

ATTACHMENT A



Lakeland Communications

825 Innovation Avenue PO Box 40, Milltown, WI 54858-0040

TO: Polk County Highway Dept  
100 Polk County Plaza  
Balsam Lake WI 54810

INVOICE NO. 13-0007

DATE October 15, 2013

DUE DATE October 25, 2013

Net 10

QUANTITY	DESCRIPTION	UNIT PRICE	LINE TOTAL
1.00	Service Call	\$ 50.00	\$ 50.00
0.00	External Contractor-Plowing		
0.00	External Contractor-Cable Splicing		
3.00	Work Order Labor	70.00	210.00
5.00	Premise Labor	70.00	350.00
5.00	Vehicle	25.00	125.00
5.00	Specialty Tools & Test Equipment	10.00	50.00
1.00	Materials	221.21	221.21

This invoice is for a Cable TV Pedestal that was damaged while mowing  
on 09/11/13 on County Rd 1 near 164th St between Fire # 1655 & 1669

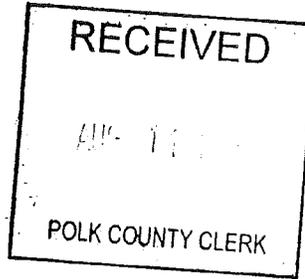
If you have any questions regarding this invoice, please contact:

Sheri Thorsbakken at 715-825-5104.

SUBTOTAL \$ 1,006.21

Make check payable to:  
Lakeland Communications  
PO Box 40  
Milltown WI 54858-0040  
Thank You!

TOTAL 1,006.21



825 Innovation Avenue,  
P.O. Box 40  
Milltown, Wisconsin 54858-0040  
Tel. 715.825.2171  
[www.lakeland.ws](http://www.lakeland.ws)

August 6, 2015

Ms. Carole T. Wondra  
100 Polk County Plaza, Suite 100  
Balsam Lake, WI 54810

Dear Ms. Wondra

SUBJECT: NOTICE TO THE COUNTY OF POLK PURSUANT TO WIS. STAT., § 893.80 (1D)

Enclosed please find a Notice to the County of Polk, Wisconsin and supporting documentation (Attachment A).

If you have questions regarding this correspondence please contact me at 715-825-2171.

Sincerely,

John Klatt, President/ CEO  
Lakeland Communications

Enclosures

NOTICE PURSUANT TO WIS. STAT. § 893.80

TO: Polk County  
c/o Carole T. Wondra, Clerk  
100 Polk County Plaza, Suite 110  
Balsam Lake, WI 54810

PLEASE TAKE NOTICE that pursuant to Wis. Stat., § 893.80(1d), Lakeland Communications Group, LLC, a Wisconsin Limited Liability Company ("LCG"), located at 825 Innovation Avenue, Milltown, Wisconsin 54858, hereby gives notice to the County of Polk, Wisconsin (the "County"), as set forth more fully herein.

Background Information

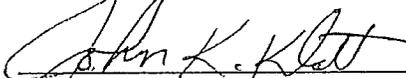
On July 16, 2014, while mowing the grass, an employee of the County negligently damaged a pedestal owned by LCG. The pedestal was located at State Road 35 and 160<sup>th</sup> Street, in the Township of Balsam Lake. The attached invoice No. 13-0007 was sent to the Polk County Highway Department on July 21, 2014, with an itemization of the repair costs totaling \$580.00 (See, Attachment A).

Wis. Stat. § 893.80(1d)(b) Notice of Claim

As a result of the foregoing conduct by the County, LCG seeks damages in the amount of \$580.00 for the costs arising out of the damage to the Cable TV pedestal, and repairing the same.

Dated this 6<sup>th</sup> day of August, 2015.

LAKELAND COMMUNICATIONS GROUP, LLC

  
By: John K. Klatt, President/CEO

ATTACHMENT A



Lakeland Communications  
 825 Innovation Avenue PO Box 40, Milltown, WI 54858-0040

TO: Polk County Highway Dept  
 Attn: Steve Watndahl - Commissioner  
 100 Polk County Plaza  
 Balsam Lake WI 54810

INVOICE NO. 14-005  
 DATE July 21, 2014  
 DUE DATE July 31, 2014

Net 10

QUANTITY	DESCRIPTION	UNIT PRICE	LINE TOTAL
1.00	Service Call	50.00	50.00
0.00	External Contractor-Plydog		
0.00	External Contractor-Cable Splicing		
31.00	Work Order Labor	70.00	210.00
2.00	Premises Labor	70.00	140.00
2.00	Vehicle	25.00	50.00
2.00	Specialty Tools & Test Equipment	10.00	20.00
1.00	Materials	110.00	110.00

This is to repair pedestal that was damaged on 07/16/14 at  
 State Rd 35 & 160th St

If you have any questions regarding this invoice, please contact:  
 Sheri Thorsbakken at 715-825-5104.

SUBTOTAL \$ 580.00  
 TOTAL 580.00

Make check payable to:  
 Lakeland Communications  
 PO Box 40  
 Milltown WI 54858-0040  
 Thank You!

# 2016 ANNUAL WORK PLAN



## **POLK COUNTY FORESTRY DEPARTMENT**

### **GOVERNING COMMITTEE**

CONSERVATION, DEVELOPMENT, RECREATION & EDUCATION

Kim O'Connell – Chairperson

Craig Moriak – Vice Chair

Jim Edgell

Dean Johansen

Warren Nelson

Dale Wood

### **FOREST ADMINISTRATOR**

Jeremy Koslowski

### **WI-DNR LIAISON FORESTER**

Paul Heimstead

Following is the annual Polk County Forest work plan for the calendar year 2016. The plan gives direction and meaning to the proposed County Forest budget, and further defines and supplements the County Forest Comprehensive Land Use Plan and emphasizes the current needs of the County Forest program. This plan is needed to comply with Wis. Statute 28.11(5) and Chapter NR47.75 of the Wisconsin Administrative Rules for the administration of the County Forest Administrator Grant program.

## **REFERENCES**

1. Annual Integrated Planning Meeting held on September 29, 2015.
2. Polk County Fifteen Year Comprehensive Land Use Plan (2006-2020)

## **THE POLK COUNTY FOREST MISSION STATEMENT**

Natural resources, such as those provided by the Polk County Forest (PCF), are the base for addressing the ecological and socioeconomic needs of society. The mission of the Polk County Forest is to manage, conserve and protect these resources on a sustainable basis for present and future generations.

PCF resources should be protected from natural catastrophes such as fire, insect and disease outbreaks, and from human threats such as encroachment, over-utilization, environmental degradation, and excessive development. While managed for environmental needs including watershed protection, protection of rare plant and animal communities, and maintenance of plant and animal diversity, these same resources must also be managed and provide for sociological needs, including provisions for recreational opportunities and the production of raw materials for wood-using industries.

Management must balance local needs with broader state, national and global concerns through integration of sound forestry, wildlife, fisheries, endangered resources, water quality, soil, and recreational practices. Management will provide a variety of products and amenities for the future through the use of sustainable forest management practices.

## POLK COUNTY FOREST

The Polk County Forest is 17,144 acres in size and includes acreage in seven townships throughout Polk County.

The following list shows the acreage of forest land by its type classification:

Forest Type Acreage	Forest Type	Forest Type Description	Stands	Acres	Percent of Forested Acres	Percent of Recon Acres
	A	ASPEN	119	3,854	23 %	21 %
	BW	WHITE BIRCH	2	15	0 %	0 %
	MR	RED MAPLE	2	19	0 %	0 %
	NH	NORTHERN HARDWOODS	21	541	3 %	3 %
	O	OAK	53	3,541	22 %	21 %
	OX	SCRUB OAK	141	4,112	28 %	24 %
	PJ	JACK PINE	77	2,495	18 %	15 %
	PR	RED PINE	50	1,393	9 %	8 %
	PW	WHITE PINE	8	133	1 %	1 %
	SB	BLACK SPRUCE	1	4	0 %	0 %
	SH	SWAMP HARDWOODS	2	57	0 %	0 %
	SW	WHITE SPRUCE	2	27	0 %	0 %
	T	TAMARACK	4	67	0 %	0 %
		<b>Total:</b>	<b>480</b>	<b>16,048</b>	<b>100 %</b>	<b>93 %</b>
Non-Forest Type Acreage	Forest Type	Forest Type Description	Stands	Acres	Percent of Non-Forested Acres	Percent of Recon Acres
	G	UPLAND GRASS	11	57	6 %	0 %
	GH	HERBACEOUS VEGETATION	4	15	2 %	0 %
	K	MARSH	2	51	5 %	0 %
	KB	MUSKEG BOG	3	48	5 %	0 %
	KEV	EMERGENT VEGETATION	5	179	19 %	1 %
	KG	LOWLAND GRASS	2	19	2 %	0 %
	KH	LOWLAND HERBACEOUS VEGETATION	1	100	10 %	1 %
	L	WATER	3	74	8 %	0 %
	LB	LOWLAND BRUSH	3	64	7 %	0 %
	LBA	LOWLAND BRUSH - ALDER	7	105	11 %	1 %
	LM	MINOR LAKE	6	128	13 %	1 %
	LMS	MINOR STREAM	2	57	6 %	0 %
	ROW	RIGHT OF WAY	8	37	4 %	0 %
	UB	UPLAND BRUSH	3	29	3 %	0 %
		<b>Total:</b>	<b>60</b>	<b>959</b>	<b>101 %</b>	<b>4 %</b>

\*Percentages may not sum to 100% due to rounding

## TIMBER SALE ADMINISTRATION

Timber sale administration is an extremely important part of forest management. The Forest Administrator is responsible for the set-up, sale, contract compliance, and record keeping on all County Forest sales. Most PCF sales are sold as combination mill scale for pulp products and woods scaled for logs although we are now trying to sell more lump sum sales to help ease the burden of administration.

## ANNUAL DNR TIME STANDARDS

Each year, the DNR provides Polk County a certain number of technical assistance hours to use on the County Forest. Every five years, these 'time standards' are set and then become the minimum hours the DNR will provide the county during each DNR fiscal year (July 1-June 30). The Forest Administrator meets with various DNR staff during the Annual Integrated Planning Meeting and part of the discussion revolves around the availability of DNR staff for the upcoming year. Currently the DNR provides a minimum of 536 hours per year of assistance on the PCF. Historically, the DNR has met or exceeded the 'time standards' each year. These hours are needed by Polk County to address the ever increasing workload on the County Forest.

## TIMBER SALE PLANNING AND ESTABLISHMENT

Timber harvests that are properly designed and implemented are vital to maintaining a healthy and vigorous forest. There are many social, environmental, and economic benefits derived from a managed harvest program. Professional implementation of proper forest management and harvest techniques is essential. The timber harvest goal is to produce a sustained yield of forest products using harvest techniques that are suited to regeneration and growth needs of each forest type. The goal is to develop a regulated harvest in which the same number of acres or same volume of wood could be harvested each year in perpetuity. Compartment reconnaissance information will be used as a guide to determine stands where timber harvests are needed.

The goal for 2016 will be to setup and sell the following number of acres per timber type. These acreage goals are based on the long term average harvest and will vary from year to year. These acreage goals do not include salvage sales that may occur due to unforeseen circumstances.

15 Year Average (acres)	Forest Type Description
15	ASPEN
1	WHITE BIRCH
25	NORTHERN HARDWOODS
190	OAK
75	SCRUB OAK
80	JACK PINE
51	RED PINE
8	WHITE PINE
<b>445</b>	

Information about specific timber sale establishment plans may be obtained by contacting the Polk County Forestry Department, 100 Polk County Plaza suite 40, Balsam Lake, WI 54810 (715) 485-9265

## FOREST RECONNAISSANCE

The goal for the PCF is to have all recon less than 20 years old. Currently, all forest reconnaissance is less than 20 years old on the County Forest. Forest reconnaissance is done following the completion of a timber sale and when a stand is physically entered and subsequently re-scheduled for a later harvest date. In addition to these on-going updates, in 2016 we will work towards entirely updating at least one compartment.

Property Name	Total Acres	Forested Acres	Acres of Recon by age and % of Total Acres*											
			< 5 years		5-10 years		11-15 years		16-20 years		21-30 years		>30 years	
			(acres)	(%)	(acres)	(%)	(acres)	(%)	(acres)	(%)	(acres)	(%)	(acres)	(%)
POLK COUNTY FOREST	17,007	16,048	6,001	35.29	7,014	41.24	3,750	22.05	223	1.31	0	0.00	0	0.00
<b>Total:</b>	<b>17,007</b>	<b>16,048</b>	<b>6,001</b>	<b>35.29</b>	<b>7,014</b>	<b>41.24</b>	<b>3,750</b>	<b>22.05</b>	<b>223</b>	<b>1.31</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## TIMBER STAND IMPROVEMENT

Timber stand improvement (TSI) projects that are most likely to happen for 2016 include hand release of naturally regenerated and planted Red Pine on PCF in the Town of Sterling. More surveys of potential project areas must be done before any projects will be established. Decisions on TSI are typically made in the spring of the year.

## REFORESTATION

In 2016, we will be planting 76 acres over 3 different sites in Sterling Township. These sites were prepped in the fall of 2015 for hand planting. We will be using Red Pine seedlings from the WI-DNR nursery.

Currently, we collect our own Jack Pine seed and use the seed for growing seedlings which then get planted back into Polk County Forest. We will continue to collect Jack Pine seed each year and continue to have that seed grown into seedlings for planting. All future Jack Pine plantings will be stock from our own seed source.

In 2015, PCF acquired Deer Damage Tags from the WI-DNR to use on 4 regeneration sites. These sites have been heavily browsed by deer in recent years and this has not allowed for adequate regeneration of the hand planted stock. The tags were valid from January thru March and the program was administered by the Forest Administrator's office. Fall regeneration surveys have shown promising numbers after the initial year of tags. This program will continue again in 2016 and end once the seedlings establish themselves above the browse line.

## FOREST PROTECTION

We will continue to cooperate with the WI-Department of Natural Resources by:

1. Improving and maintaining fire lanes
2. Continue annual meetings to evaluate County Forest operations
3. Support fire suppression efforts when needed
4. Monitor insect and disease issues and take appropriate action when necessary

## COUNTY FOREST ROADS

PCF receives state aid money for the maintenance of 7.61 miles of primary roads. These roads are maintained as needed. Plans for 2016 include improving road crossings in Sterling Township and adding additional gravel to sustain current traffic levels.

The County Forest has many miles of secondary forest roads that have been built primarily by logging contractors in conjunction with timber sales. These roads are now serving a wide range of uses including the hauling of forest products, snowmobile trails, horse trails, and hunter/walking trails. Many of the new logging roads are bermed or gated to restrict motorized use. These roads are either seeded or allowed to naturally re-vegetate.

## **LAND ACQUISITION**

Lands within the County Forest boundaries or areas of special or unique values may be recommended to the County Board for acquisition as they become available and upon a determination by the County Administrator and the Conservation, Development, Recreation and Education Committee that ownership of those lands is beneficial to the people of Polk County.

## **SURVEYING**

We will continue our property line maintenance and establishment with the aid of the County Surveyor. Surveys are generally needed to prevent trespass or to clarify boundaries in order to continue management.

## **WILDLIFE HABITAT PROJECTS**

Polk County will continue to develop and implement projects in cooperation with DNR wildlife personnel. This year we will continue efforts to naturally regenerate Jack Pine in the Sterling Township, with the aid of “nickel per acre” wildlife grants.

## **MISCELLANEOUS**

- A. Issue firewood cutting permits.
- B. Respond to public inquiries and issues as they arise.
- C. Increase signage on the Forest to identify boundaries, roads, and natural features.
- D. Work with other departments (i.e. Land & Water) for education classes for students and adults.
- E. Recreation: The Forest Administrator is also the Parks Assistant. Work includes assisting with the oversight and management of the maintenance and operation of the county’s park and recreation areas, public lake accesses, ski areas, and system of snowmobile, ATV, hiking and biking trails. Accomplishing this broad range of activities requires: attending meetings, clearing trails, writing permits, writing grants, and increasing overall county recreational opportunity awareness. Currently the Polk County Forest supports organized ATV/UTV, horse, snowmobile, and hiking trails.
- F. Attend all Wisconsin County Forest Association meetings and continue technical training sessions to aid in the management of the County Forest.
- G. Forest Certification: Polk County will continue its commitment to be qualified for Sustainable Forestry Initiative (SFI) certification and make changes as necessary to comply with corrective actions.
- H. Investigate and address easement, land trade requests and encroachments as they arise.

## GRANTS AND FUNDING

### Administrator Grant

Pays 50% of administrator's fee for services and up to ½ of WCFA membership dues each year.

### "Nickel per Acre" Grant

\$0.05 per County Forest acre to be used for wildlife habitat development.

### County Forest Road Aid

\$360.00 per mile of County Forest road for maintenance and improvement projects.

### Interest Free Loans (2)

#### Variable Acreage Share Loan and Project Loans

These loans are interest free and are paid back from annual stumpage revenues at 20% of annual revenues. These loans are used to aid in a wide variety of projects on the County Forest and for land purchases.

### Sustainable Forestry Grant

Awarded twice a year. It's used on projects that promote sustainable forestry practices on the County Forest.

### Polk County Funds

The Forestry Department begins each year with a *negative* levy amount. The department typically covers all of its expenses and most (if not all) of the negative levy amount through timber sales and grant funding.

**POLK COUNTY BOARD OF SUPERVISORS**  
*Minutes from Tuesday, December 15, 2015*  
Polk County Government Center – County Board Room  
Balsam Lake, WI 54810

Chairman Johnson called the regular December 15, 2015 meeting of the Polk County Board of Supervisors to order at 6:00 p.m.

Chairman Johnson recognized the County Clerk for purposes of receiving evidence of proper notice. The County Clerk stated that the notice of meeting, was properly posted in three public buildings, published in the county's legal newspaper in accordance with Wisconsin Statute Section 985.02 and posted on the county website the week of December 7, 2015. In addition, the Office of the County Clerk distributed on December 3, 2015 copies of such notice of meeting and proposed resolutions to supervisors in accordance with Article 3, section 2 of the County Board Rules of Order. The County Board received the verbal opinion of Corporation Counsel that the initial advance written meeting notice, posted and published, as described by the County Clerk satisfied the applicable provisions of Wisconsin Open Meetings Law.

Chairman Johnson recognized the County Clerk for purposes of taking roll call. Roll call was taken with 13 members present. Craig Moriak was excused from the meeting and Kim O'Connell was absent for roll call, but he joined the meeting shortly after.

Chairman Johnson led the Pledge of Allegiance.

Chairman Johnson asked for a volunteer for a Time of Reflection. None offered.

Chairman Johnson called for a motion to approve all points identified in the Consent Agenda, including December 15, 2015 Agenda and November 10, 2015 Minutes of the County Board meeting. **Motion (Jepsen/Luke) to approve the Consent Agenda. Motion carried** unanimous by voice vote.

Time was given for public comment. None offered.

Chairman Johnson introduced John Will, President of WITC for a presentation on WITC. Chairman Johnson introduced Robin Tibideaux, Deputy Director for WestCAP for an update on WestCAP.

Chairman Johnson introduced Chris Zeman, Regional Director for Senator Ron Johnson for an update on the happenings in Washington.

Time was given for Receipt and Discussion of Committee Reports. None offered.

Chairman's Report was received as presented by Chairman Johnson.

Chairman Johnson recognized Administrator Frey for the purposes of receiving the Administrator's Report.

Chairman Johnson called for a motion to approve Administrator's appointments of Gretchen Sampson as Community Services Division Director, Andrea Jerrick as Deputy County Administrator and Maggie Wickre as Director of Department of Administration. **Motion (Demulling/Jepsen) to confirm the Administrator's appointment of Gretchen Sampson as Community Services Division Director; Andrea Jerrick as Deputy County Administrator and Maggie Wickre as Director of Department of Administration. Motion to confirm appointments, carried** by unanimous voice vote.

**Chairman Johnson called for a motion to approve the 2016 Polk County Forest Annual Work Plan. Motion (O'Connell/Johansen) to approve the 2016 Polk County Forest Annual Work Plan.** Supervisor O'Connell and County Forester, Jeremy Koslowski addressed the plan. **Motion to approve the plan, carried by unanimous voice vote.**

#### **Resolutions and Ordinances:**

Chairman Johnson called to the floor, **Resolution No. 49-15**, Resolution to Disallow Claims of Lakeland Communications Group, LLC. **Motion (Jepsen/Schmidt) to approve Resolution No. 49-15.** Corporation Counsel addressed the resolution. **Motion to approve Resolution No. 49-15, carried** by unanimous voice vote. Resolution Adopted.

Time was given for Supervisor reports. None offered.

Motion (Demulling/Nelson) to adjourn. Motion carried by unanimous voice vote. Chairman Johnson declared meeting adjourned 7:30 p.m.

Respectfully submitted,

Carole T. Wondra  
Polk County Clerk