

## **AGING AND DISABILITY RESOURCE CENTER BOARD MEETING**

**Burnett County Gov't Center Board Room, Siren WI**

**August 25th, 2016 9:00AM**

**Present:** Gladys Beers, Brent Blomberg, Joe Demulling, Dean Johansen, Gary Lundberg, Warren Nelson, Beverly Sandberg, Deanne Sasselli

**Absent:** Dan Mosay, Joyce Bergstrand, Katrina Decorah

**Others Present:** Laura Neve, Dawn Sargent, Carol Zygowicz

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The meeting was called to order by Gary Lundberg at 9:08am

**Roll Call**

**Moment of Silence**

**Pledge of Allegiance**

**Approval of Amended Agenda Order:** Motion made by Joe Demulling, seconded by Dean Johansen; passed unanimously.

**Approval of Minutes:** Motion made by Brent Blomberg, seconded by Joe Demulling; passed unanimously.

**Public comments:** none

**Nutrition Update:** The Village of Milltown voted to allow the congregate meals to be served in the Milltown Community Center. The move from Luck will hopefully be sometime in Oct. Dawn Sargent made a presentation showing the donations made to the Nutrition Program for both Polk and Burnett Counties in the first half of 2016. She also had graphs showing itemized expenses for both counties incurred thus far in 2016.

Dean Johansen inquired about transportation options for non-medical purposes. Laura gave an explanation of all options.

**Purchase request:** A request was made to replace the current laptop used for Burnett County. This laptop is to be used solely in the field and a docking station is not needed. A new Tough Book was quoted at \$2900 and laptop at \$1800. No county dollars are needed for this purchase. Motion was made to approve purchase of a new laptop up to \$2900 by Deanne Sasselli, seconded by Joe Demulling; passed unanimously.

**Purchase request:** A request to replace the current copy machine in Polk County was discussed. Funds for the new copier will be split between the Transportation Trust Acct and the ADRC. No Levy dollars would be needed for the purchase. We will be working with the county IT department for requisition; EO Johnson quoted a price of \$7365. Motion to approve purchase of a new copier at the quoted price of \$7365 was made by Deanne Sasselli, seconded by Joe Demulling; passed unanimously.

**BREAK** 10:00-10:15

**2017 Preliminary Budget:** The 2017 budget proposal was examined with highlighted items such as funding for a wheelchair accessible van for Burnett County. As the ADRC has been underspending its allocations, it was discussed to increase the Disability Benefits Specialist (DBS) to a full time position. Also with the increase of traffic due to marketing, and awareness of what services we offer, it was proposed to add a part time Information and Assistance (I&A) position. (3 days a week) These actions will not require any more levy dollars.

Motion to approve submitting the Burnett County ADRC and AGING 2017 budget requests to administration as presented was made by Gladys Beers, seconded by Brent Blomberg; passed unanimously. Motion made to support the recommended Polk County ADRC 2017 budget request as presented was made by Warren Nelson, seconded by Dean Johansen; passed unanimously.

**Directors Report:** Laura announced that Jeromy Cox, former Elder Benefits Specialist (EBS), is now the ADRC/Transportation Supervisor. Interviews for the EBS position are taking place this afternoon. Two past employees have given their interest in helping with the Open Enrollment for Medicare in Oct in an effort to help with the temporarily extremely high work load.

Wheel chair accessible Van usage for non-medical trips has increased with the hope that they will continue to do so.

Transportation drivers using the new iPad are doing very well. This has streamlined the billing and reimbursement process immensely.

Polk County Fair was a success. We had good turnouts for the Centenarian celebration, and good attendance for the educational opportunities. Burnett County Fair is this weekend; we would like to get more involved there as well.

The volunteer appreciation picnic was well attended. Good food and good company was enjoyed by all.

Laura gave an update on upcoming events.

**Committee Comments:** Laura gave an overview of the duties of the Aging Advisory Committees. Feedback from the public on what they have concerns over and how we, as an agency, can help.

**Future Agenda Items:** Van Usage update, Transportation Grant Application

**Future Meeting date and location:** Oct 28<sup>th</sup> in the Lower Conference Room at Balsam Lake Government Center.

Motion made to Adjourn made by Warren Nelson, seconded by Joe Demulling.

Respectfully submitted by: Carol Zygowicz